



STATE OF MICHIGAN  
 DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
 LANSING

GRETCHEN WHITMER  
 GOVERNOR

ORLENE HAWKS  
 DIRECTOR

November 9, 2022

Gretchen Hartwig  
 3472 W. Bradford  
 Bloomfield Township, MI 48301

RE: License #: DG630257408  
**Gretchen Elise Hartwig**  
**3472 W. Bradford**  
**Bloomfield Township, MI 48301**

Dear Ms. Hartwig:

This letter is to advise you that the 11/07/2022 corrective action plan you submitted, regarding each rule violation cited in the recently completed Interim Inspection Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

<b>Violation cited</b>	<b>Noncompliance observed</b>	<b>Plan to correct</b>	<b>Date to be completed</b>
R400.1907(1)(a) Child's records.	Five of the twelve child information cards reviewed were missing required information and two siblings' information was written on the same card.	All child cards were updated by the parents.	11/07/2022
R400.1924(2)(a) Hand washing.	Staff did not ensure that the children washed their hands with soap and water before eating lunch.	Staff will wash the children's hands with soap and water before and after meals and snacks.	10/20/2022

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,

A handwritten signature in black ink, appearing to read "Cheryl Amare". The signature is fluid and cursive, with a long horizontal stroke at the end.

Cheryl Amare, Licensing Consultant  
Bureau of Community and Health Systems  
611 W. Ottawa Street  
P.O. Box 30664  
Lansing, MI 48909  
(248) 860-0896