



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

March 10, 2023

LaKeisha Wicks-Johnson
24789 Samoset
Southfield, MI 48034

RE: License #: DG630256226
Keisha's Little Angels
24789 Samoset Trail
Southfield, MI 48034

Dear Ms. Wicks-Johnson:

This letter is a follow-up to the Department's findings regarding the interim inspection conducted at your home on 03/08/2023. The purpose of this inspection was to determine compliance with applicable licensing statutes and administrative rules for Family and Group Child Care Homes.

During the on-site inspection, I reviewed children's and staff member's records. I observed children in care engaged in a variety of developmentally appropriate activities. I also observed toileting, diapering, handwashing, meal preparation and service, and nap time. Ms. Wicks-Johnson and her child care staff member's interactions with the children were positive and nurturing.

The violations that were found are:

R 400.1907 **Child's records.**

(1) Prior to a child's initial attendance, a licensee shall obtain the following documents:

(a) A completed child information card on a form provided by the department or a comparable substitute approved by the department.

One of the thirteen children's records reviewed did not contain a child information card. Eight of the thirteen children's records reviewed contained child information cards that were missing information including date of admission, allergies, special needs, special instructions information, physician's phone number, parent's

employer's name, parent's employer's telephone number, parent's signature, and parent's date of signature.

REPEAT VIOLATION ESTABLISHED
LSR Report dated 01/07/2022
Corrective Action Plan dated 01/04/2022

REPEAT VIOLATION ESTABLISHED
LSR Report dated 01/16/2020
Corrective Action Plan dated 01/13/2020

R 400.1907 Child's records.

(1) Prior to a child's initial attendance, a licensee shall obtain the following documents:

(b) A child in care statement or receipt using a form provided by the department and signed by the parent certifying all of the following:

(i) Receipt of a written disciplinary policy.

(ii) Condition of the child's health.

(iii) Acknowledgement that the parent has been offered either a copy of the licensing rules for a child care home or has been given the website for an electronic copy of these rules.

(iv) Agreement as to who will provide food for the child.

(v) Acknowledgement that firearms are on the premises, if applicable.

(vi) If the child care home was built prior to 1978, then the licensee shall inform the parents of each child in care and all personnel of the potential presence of lead-based paint or lead dust hazards, unless the licensee maintains documentation from a lead testing professional that the home is lead safe.

Thirteen of the thirteen children's records reviewed did not have completed child in care statements.

- Four children's records did not contain child in care statements.
- Section three was not completed for five child in care statements.
- Nine child in care statements were not signed by the licensee.

R400.1925 Comprehensive background check; fingerprinting.

(2) An applicant or licensee shall do all of the following:

(a) Ensure that each individual who requires an eligibility determination pursuant to subrule (1) of this rule completes, signs, and submits all of the information required in subrule (5)

of this rule, and in subrule (6) of this rule if applicable, on a form prescribed by the department. The forms are available on the department's website for the child care background check system, www.michigan.gov/ccbc. The form(s) must be signed and dated prior to the individual's appointment to be fingerprinted.

The Consent and Disclosure forms for Ms. Wicks-Johnson, adult household members (B.J., B.J., E.V.), child care staff member (T.W.), and unsupervised volunteer (L.W-C.) were not maintained and located in their files.

R 400.1945 Emergency; plan; drill.

(2) The written plan must include all of the following:

(g) A plan for how infants and toddlers will be accommodated in all types of emergencies.

Ms. Wicks-Johnson's emergency plans did not include a plan for how infants and toddlers will be accommodated in all types of emergencies.

R 400.1945 Emergency; plan; drill.

(2) The written plan must include all of the following:

(h) A plan for how children with special needs will be accommodated in all types of emergencies.

Ms. Wicks-Johnson's emergency plans did not include a plan for how children with special needs will be accommodated in all types of emergencies.

R400.1945 Emergency; plan; drill.

(2) The written plan must include all of the following:

(i) A plan for how children with chronic medical conditions will be accommodated in all types of emergencies.

Ms. Wicks-Johnson's emergency plans did not include a plan for how children with chronic medical conditions will be accommodated in all types of emergencies.

R 400.1945 Emergency; plan; drill.

(4) Fire drills must be practiced while children are in care at least once quarterly, and a written record that includes the date and time it takes to evacuate must be maintained.

Ms. Wicks-Johnson did not have documented fire drills in 2022.

R400.1945

Emergency; plan; drill.

(5) At least 2 tornado drills must be practiced while children are in care between March and November, and a written record of these drills that includes the date must be maintained.

Ms. Wicks-Johnson did not have documented tornado drills in 2022.

Technical Assistance and Consultation were provided for the following:

- MiRegistry Refresher course for newly hired staff.
- Update language in crisis management plans to reflect policies and procedures for child care home setting.

On 03/08/2023, you gave us an acceptable written corrective action plan.

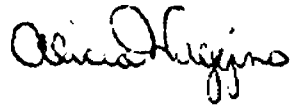
During calendar year 2022:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

You can find a copy of this inspection letter and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when inspection letters are completed can be found under [Overview of Licensing Reports](#).

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink that reads "Alicia Wiggins". The signature is written in a cursive style with a large initial "A" and "W".

Alicia Wiggins, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(248) 369-7892