



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

June 13, 2023

Michelle Jackson  
735 S. Wolf Lake Rd.  
Muskegon, MI 49442

RE: License #: DG610396019  
**Michelle Jackson**  
**735 S. Wolf Lake Rd.**  
**Muskegon, MI 49442**

Dear Mrs. Jackson:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 5/31/2023, I found four violations. The violation is listed below and explained in the attached report:

- R400.1925(1) Comprehensive background check; fingerprinting.**
- R400.1905(1) Training.**
- R400.1905(2) Training.**
- R400.1907(1)(a) Child's record.**

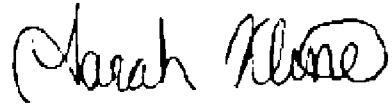
You gave us an acceptable written corrective action plan. We will send you a regular license in the mail.

<b>During calendar year 2022:</b>	<b>Total</b>
Number of serious injuries that occurred in facility.	<b>0</b>
Number of deaths that occurred in the facility.	<b>0</b>
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	<b>0</b>

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 517-284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink that reads "Tarah Kline". The signature is written in a cursive, slightly slanted style.

Tarah Kline, Licensing Consultant  
Child Care Licensing Bureau  
611 W. Ottawa Street  
P.O. Box 30837  
Lansing, MI 48909  
Cell: 616-916-2490  
Fax: 517-763-0217

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
CHILD CARE LICENSING BUREAU  
RENEWAL INSPECTION REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	DG610396019
<b>Licensee Name:</b>	Michelle Jackson
<b>Licensee Address:</b>	735 S. Wolf Lake Rd. Muskegon, MI 49442
<b>Licensee Telephone #:</b>	(231) 563-3584
<b>Licensee:</b>	N/A
<b>Name of Facility:</b>	Michelle Jackson
<b>Facility Address:</b>	735 S. Wolf Lake Rd. Muskegon, MI 49442
<b>Facility Telephone #:</b>	(231) 788-8515
<b>Original Issuance Date:</b>	12/04/2018
<b>Capacity:</b>	14
<b>Age Range:</b>	Ages Birth Thru 17 years

## II. METHODS OF INSPECTION

Date of On-site Inspection(s): 05/31/2023

	No. of Records Reviewed	
No. of children enrolled in care	8	8
No. of assistant caregivers employed	1	1
No. of child care children present at time of inspection	3	
No. of other children present at time of inspection	0	
No. of assistant caregivers present at time of inspection	1	
Licensee present at time of inspection?	Yes	
Persons Interviewed:	Licensee	<input checked="" type="checkbox"/>
	Assistant Caregivers	<input checked="" type="checkbox"/>

Approved child use space: On the main level of the home the dining room and living room are used for child use space. In the basement of the home the child care space is approved.

Exiting information (including second floor and basement): Exiting from the main floor of the home can occur through the front door, the back door, and the side front door.

Exiting from the basement of the home can occur through the main staircase and the egress window.

Approved variances -  No  Yes Description: R 400.1910 Ratio of personnel to children

Key Indicator Inspection: No

### Additional information:

- Pets? No  Yes  If yes, describe.  
The child care has one dog.
- Hot tubs or spa pool? No  Yes  If yes, are there appropriate barriers?
- Swimming pool? No  Yes  If yes, describe pool and barriers.
- Other water hazards? No  Yes  If yes, describe.
- Fireplace or wood burning stove? No  Yes  If yes, describe.
- Fireplace/wood burner in use during child care hours? No  Yes  If yes, describe barriers to protect children from burns.

## III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care home administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the home's records, including staff records and children's records. Staff records include background checks, medical clearance information, and training information. Children's records include child information cards and child in care statements/receipts.

During the inspection, the child care home was found to be in compliance with all applicable rules and statutes except for the following violations:

**R 400.1905            Training.**

(1) A licensee shall complete not less than 10 clock hours of training each calendar year related to child development, program planning, and administrative management for a child care business, not including CPR, first aid, and infectious disease, including immunizations, training.

Ms. Jackson completed 16.5 hours of training in 2022 but did not complete at least 10 hours of training in 2021.

**R 400.1905            Training.**

(2) A child care staff member and a child care assistant shall complete not less than 5 clock hours of training each calendar year related to child development and caring for children, not including CPR, first aid, and infectious disease, including immunizations, training.

Ms. Jackson's child care staff member did not complete 5 hours of training each calendar year for this renewal cycle.

**R 400.1907            Child's records.**

(1) Prior to a child's initial attendance, a licensee shall obtain the following documents:

(a) A completed child information card on a form provided by the department or a comparable substitute approved by the department.

Child information cards were missing information and not found to be complete.

**R 400.1925                      Comprehensive background check; fingerprinting.**

(1) Pursuant to section 5n of the act, MCL 722.115n, prior to an individual having any unsupervised contact with children, the department shall determine the individual's eligibility to be any of the following:

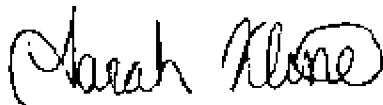
(a) A licensee.

Ms. Jackson was previously licensed as a DF, at that time she had herself, household members and child care staff members fingerprinted. These were not transferred to her DG license in the child care background check system, therefore they became ineligible.

A corrective action plan was requested and approved on 05/31/2023. It is expected that the corrective action plan be implemented within the specified time frames as outlined in the approved plan. A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

**IV. RECOMMENDATION**

I recommend no change in license status.



6/13/2023

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Tarah Kline  
Licensing Consultant

Date