



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

August 4, 2022

Michelle Jackson
735 S. Wolf Lake Rd.
Muskegon, MI 49442

RE: License #: DG610396019
Michelle Jackson
735 S. Wolf Lake Rd.
Muskegon, MI 49442

Dear Mrs. Jackson:

This letter is a follow-up to the Department's findings regarding the interim inspection conducted at your home on 07/26/2022. The purpose of this inspection was to determine compliance with applicable licensing statutes and administrative rules for Family and Group Child Care Homes.

During my onsite inspection Mrs. Jackson and her child care staff member were caring for six unrelated in children. The older children had gone out for a walk in large backyard at the child care center and the retreated to the basement while the younger kids participated in rest time. The child care staff members engaged positively with children in care. One infant child enrolled had recently just had surgery on his hips due to displacement, the child care staff members were observed to be going above and beyond to care for this sweet child.

The violations that were found are:

R 400.1907 Child's records.

(1) Prior to a child's initial attendance, a licensee shall obtain the following documents:

(b) A child in care statement or receipt using a form provided by the department and signed by the parent certifying all the following:

- (i) Receipt of a written disciplinary policy.
- (ii) Condition of the child's health.

(iii) Acknowledgement that the parent has been offered either a copy of the licensing rules for a child care home or has been given the website for an electronic copy of these rules.

(iv) Agreement as to who will provide food for the child.

(v) Acknowledgement that firearms are on the premises, if applicable.

(vi) If the child care home was built prior to 1978, then the licensee shall inform the parents of each child in care and all personnel of the potential presence of lead-based paint or lead dust hazards, unless the licensee maintains documentation from a lead testing professional that the home is lead safe.

Mrs. Jackson had child in care statements for the children in care but they were not signed by parents as required by the department.

R 400.1945 Emergency; plan; drill.

(1) An applicant or licensee shall have a written emergency response plan for the care of children that must be posted in a conspicuous location within the child care home.

The plan must address the following types of emergencies:

(e) Crisis management including, but not limited to, all of the following:

- (i) Intruders.
- (ii) Active shooters.
- (iii) Bomb threats.
- (iv) Other man- or woman-caused events.

Mrs. Jackson had emergency postings written and placed in a conspicuous place in the child care home but it was missing a crisis management plan.

R 400.1945 Emergency; plan; drill.

(2) The written plan must include all of the following:

- (b) A plan for safely moving children to a relocation site.
- (c) A plan for shelter-in-place.
- (d) A plan for lockdown.
- (e) A plan for contacting parents and reuniting families.

(f) A plan for continuing operations during or after a disaster.

(g) A plan for how infants and toddlers will be accommodated in all types of emergencies.

(h) A plan for how children with special needs will be accommodated in all types of emergencies.

(i) A plan for how children with chronic medical conditions will be accommodated in all types of emergencies.

Mrs. Jackson was missing the above information in her emergency plans.

Technical assistance was provided during the exit conference with Mrs. Jackson:

- The fire extinguisher in the upstairs of the child care home was not mounted because lockers were placed where the fire extinguisher was originally placed.
- Mrs. Jackson had a friend from West Virginia visiting, this friend went outside with the older children. She was unsupervised with the children as the child care staff members were inside, it was a short period of time but it was explained to Mrs. Jackson that a comprehensive background check must be completed prior to anyone is unsupervised with the children.
- The infant that recently had the surgery may need to sleep in a circumstance that is not following safe sleep, therefore it was advised that the mother request a letter from a doctor be obtained about how the child may sleep.

On 07/26/2022, you gave us an acceptable written corrective action plan.

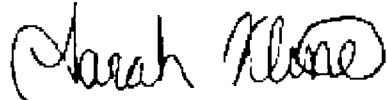
During calendar year Enter Previous Year Here:2021	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

You can find a copy of this inspection letter and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when inspection letters are completed can be found under [Overview of Licensing Reports](#).

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 517-284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink that reads "Sarah Kline". The signature is written in a cursive, slightly slanted style.

Tarah Kline, Licensing Consultant
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611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(616) 916-2490