



STATE OF MICHIGAN
 DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
 LANSING

GRETCHEN WHITMER
 GOVERNOR

ORLENE HAWKS
 DIRECTOR

June 1, 2023

Michelle Jackson
 735 S. Wolf Lake Rd.
 Muskegon, MI 49442

RE: License #: DG610396019

RE: SI LOG #: **Michelle Jackson**
735 S. Wolf Lake Rd.
Muskegon, MI 49442

Dear Mrs. Jackson:

This letter is to advise you that the 05/31/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.1905(1) Training	Ms. Jackson completed 16.5 hours of training in 2022 but did not complete at least 10 hours of training in 2021.	Ms. Jackson will complete 10 hours of training each calendar year.	Immediate.
R 400.1905(2) Training	Ms. Jackson's child care staff member did not complete 5 hours of training each calendar year for this renewal cycle.	Ms. Jackson will insure all child care staff members complete 5 hours of training each calendar year.	Immediate.

R 400.1907(1)(a) Child's Records	Child information cards were missing information and not found to be complete.	Ms. Jackson will get all missing information filed out for each child information card.	6/30/2023
R 400.1925(1) Comprehensive background check; fingerprinting	Ms. Jackson was previously licensed as a DF, at that time she had herself, household members and child care staff members fingerprinted. These were not transferred to her DG license in the child care background check system, therefore they became ineligible	Ms. Jackson has appointments scheduled for child care staff member, and household members for 6/5/2023.	6/5/2023

Sincerely,



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