



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

March 9, 2021

Jackie Mendiola
441 Adams Ave.
Muskegon, MI 49442

RE: License #: DG610388338
Mendiola, Jackie
441 Adams Ave.
Muskegon, MI 49442

Dear Ms. Mendiola:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 03/05/2021, I found eight violation(s) listed below and explained in the attached report:

R400.1905(1)	Training.
R400.1905(3)	Training.
R400.1905(2)	Training.
R400.1919(2)	Communicable disease; immunization; mental and physical health; physician attestation; tuberculosis.
R400.1905(7)	Training.
R400.1907(1)	Child's record.
R400.1945(1)	Emergency; plan; drill.
R400.1903(1)	Licensee responsibilities.


You gave us an acceptable written corrective action plan. We will send you a regular license in the mail.

During calendar year 2020:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 616-356-0183.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Tarah Kline, Licensing Consultant
 Bureau of Community and Health Systems
 2700 Baker St.
 P.O. Box 4290
 Muskegon Heights, MI 49444
 (616) 916-2490

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DG610388338
Licensee Name:	Jackie Mendiola
Licensee Address:	441 Adams Ave. Muskegon, MI 49442
Licensee Telephone #:	
Licensee:	N/A
Name of Facility:	Mendiola, Jackie
Facility Address:	441 Adams Ave. Muskegon, MI 49442
Facility Telephone #:	(231) 750-7889
Original Issuance Date:	10/05/2017
Capacity:	12
Age Range:	Ages Birth Thru 12 years

II. METHODS OF INSPECTION

Date of On-site Inspection(s): 03/05/2021

	No. of Records Reviewed	
No. of children enrolled in care	6	6
No. of assistant caregivers employed	1	1
No. of child care children present at time of inspection	2	
No. of other children present at time of inspection	0	
No. of assistant caregivers present at time of inspection	0	
Licensee present at time of inspection?	Yes	
Persons Interviewed:	Licensee	<input checked="" type="checkbox"/>
	Assistant Caregivers	<input type="checkbox"/>

Approved child use space: The middle floor of the home that includes the family room, dining room, and kitchen. The two spare bedrooms set up for third shift care in the upstairs of the home are approved for child care.

Exiting information (including second floor and basement): Exiting from the upstairs of the home occurs through an egress window and the main staircase of the home.

Exiting from the main floor of the home occurs through the back door or front door of the home.

Approved variances - No Yes Description:

Key Indicator Inspection: No.

Additional information:

- Pets? No Yes If yes, describe.
- Hot tubs or spa pool? No Yes If yes, are there appropriate barriers?
- Swimming pool? No Yes If yes, describe pool and barriers.
- Other water hazards? No Yes If yes, describe.
- Fireplace or wood burning stove? No Yes If yes, describe.
- Fireplace/wood burner in use during child care hours? No Yes If yes, describe barriers to protect children from burns.

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care home administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the home's records, including staff records and children's records. Staff records include background checks, medical clearance information, and training information. Children's records include child information cards and child in care statements/receipts.

During the inspection, the child care home was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.1903 Licensee responsibilities. Responsibilities.

- (1) A licensee shall be responsible for all of the following provisions:
 - (e) Maintain a record of the dates of licensee absences. These records must be maintained for a minimum of 4 years.

Ms. Mendiola was not keeping record when her caregiver was there or when she was absent.

R 400.1905 Training.

- (1) A licensee shall complete not less than 10 clock hours of training each calendar year related to child development, program planning, and administrative management for a child care business, not including CPR, first aid, and infectious disease, including immunizations, training.

Ms. Mendiola did not complete 10 hours of training in 2019.

R 400.1905 Training.

- (2) A child care staff member and a child care assistant shall complete not less than 5 clock hours of training each calendar year related to child development and caring for children, not including CPR, first aid, and infectious disease, including immunizations, training.

Ms. Mendiola did not have her assistant caregiver complete 5 hours of training per year.

R 400.1905 Training.

(4) Within 90 days after receiving a child care license or of being hired at a child care home, a licensee, a child care staff member, and a child care assistant shall complete training on all of the following topics:

Ms. Mendiola did not have her assistant caregiver complete the health and safety trainings that are required by the department.

R 400.1905 Training.

(7) CPR and first aid training certification must be maintained according to the expiration dates on the individual's certification cards.

Ms. Mendiola needs to update her CPR and First Aid.

R 400.1907 Child's records.

(1) Prior to a child's initial attendance, a licensee shall obtain the following documents:

(a) A completed child information card on a form provided by the department or a comparable substitute approved by the department.

One child did not have his own child information card and others were missing information.

R 400.1919 Communicable disease; immunization; mental and physical health; physician attestation; tuberculosis.

(2) A licensee shall obtain from a child care staff member and a child care assistant a written statement, signed by a licensed physician or his or her designee within 1 year prior to caring for children, that attests to the child care staff member's or child care assistant's mental and physical health. The attestation must be renewed at the time of subsequent renewals of the child care home's license.

The child care staff member did not have an updated medical at renewal.

R 400.1945 Emergency; plan; drill.

1) An applicant or licensee shall have a written emergency response plan for the care of children that must be posted in a conspicuous location within the child care home.

The plan must address the following types of emergencies:

(e) Crisis management including, but not limited to, all of the following:

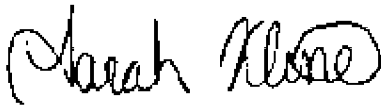
- (i) Intruders.
- (ii) Active shooters.
- (iii) Bomb threats.
- (iv) Other man- or woman-caused events.

Ms. Mendiola did not have updated emergency procedures for crisis management.

A corrective action plan was requested and approved on 03/05/2021. It is expected that the corrective action plan be implemented within the specified time frames as outlined in the approved plan. A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

IV. RECOMMENDATION

I recommend issuance of a regular license to this child care group home (capacity 7-12).



03/10/2021

Tarah Kline
Licensing Consultant

Date