



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

August 5, 2022

Jodi Bowen  
1790 W. Giles Road  
Muskegon, MI 49445

RE: License #: DG610380767  
**Jodi Bowen**  
**1790 W. Giles**  
**Muskegon, MI 49445**

Dear Mrs. Bowen:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 07/20/2022, I found seventeen violation(s) listed below and explained in the attached report:

- R400.1905(3)(a) Training.
- R400.1905(3)(b) Training.
- R400.1905(3)(c) Training.
- R400.1905(4)(a) Training.
- R400.1905(4)(b) Training.
- R400.1905(4)(c) Training.
- R400.1905(4)(d) Training.
- R400.1905(4)(e) Training.
- R400.1905(4)(f) Training.
- R400.1905(4)(g) Training.
- R400.1906(1)(c) Records of a licensee; child care staff member; child care assistant.
- R400.1906(1)(g) Records of a licensee; child care staff member; child care assistant.
- R400.1907(2) Child's record.
- R400.1923(2)(e) Diapering and toilet learning.
- R400.1924(1)(b) Hand washing.
- R400.1925(1)(d) Comprehensive background check; fingerprinting.
- R400.1925(1)(e) Comprehensive background check; fingerprinting.

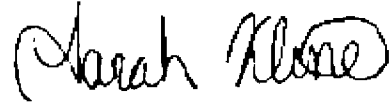
You gave us an acceptable written corrective action plan. We will send you a regular license in the mail.

<b>During calendar year 2022:</b>	<b>Total</b>
Number of serious injuries that occurred in facility.	<b>0</b>
Number of deaths that occurred in the facility.	<b>0</b>
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	<b>0</b>

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 517-284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink that reads "Tarah Kline". The signature is written in a cursive style with a large, looped initial "T".

Tarah Kline, Licensing Consultant  
Child Care Licensing Bureau  
611 W. Ottawa Street  
P.O. Box 30664  
Lansing, MI 48909

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
CHILD CARE LICENSING BUREAU  
RENEWAL INSPECTION REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	DG610380767
<b>Licensee Name:</b>	Jodi Bowen
<b>Licensee Address:</b>	1790 W. Giles Road Muskegon, MI 49445
<b>Licensee Telephone #:</b>	
<b>Licensee:</b>	N/A
<b>Name of Facility:</b>	Jodi Bowen
<b>Facility Address:</b>	1790 W. Giles Muskegon, MI 49445
<b>Facility Telephone #:</b>	(231) 736-7302
<b>Original Issuance Date:</b>	01/26/2016
<b>Capacity:</b>	14
<b>Age Range:</b>	Ages Birth Thru 12 years

## II. METHODS OF INSPECTION

Date of On-site Inspection(s): 07/20/2022

	No. of Records Reviewed	
No. of children enrolled in care	17	12
No. of assistant caregivers employed	2	2
No. of child care children present at time of inspection	12	
No. of other children present at time of inspection	0	
No. of assistant caregivers present at time of inspection	2	
Licensee present at time of inspection?	Yes	
Persons Interviewed:	Licensee	<input type="checkbox"/>
	Assistant Caregivers	<input checked="" type="checkbox"/>

Approved child use space: The basement of the home with the exception of the two storage areas are approved for child use space. This includes the kitchen, the big room, the play room, and the nap room.

Exiting information (including second floor and basement): Exiting can occur through the main staircase of the child care home and the glass sliding door.

Approved variances -  No  Yes Description:

Key Indicator Inspection: Yes

### Additional information:

- Pets? No  Yes  If yes, describe.  
One dog, a lizzard and some fish
- Hot tubs or spa pool? No  Yes  If yes, are there appropriate barriers?
- Swimming pool? No  Yes  If yes, describe pool and barriers.
- Other water hazards? No  Yes  If yes, describe.  
There is a pond located behind the fenced in backyard, the entire backyard is fenced in creating a barrier to the pond.
- Fireplace or wood burning stove? No  Yes  If yes, describe.  
There is a gas fire placed located in the upstairs of the home.
- Fireplace/wood burner in use during child care hours? No  Yes  If yes, describe barriers to protect children from burns.

## III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care home administrative rules and statutes. Verification of compliance included direct

observations of the physical environment and the program, discussions with staff, and a review of the home's records, including staff records and children's records. Staff records include background checks, medical clearance information, and training information. Children's records include child information cards and child in care statements/receipts.

During the inspection, the child care home was found to be in compliance with all applicable rules and statutes except for the following violations:

**R 400.1905            Training.**

(3) A licensee shall ensure that child care staff members and child care assistants, prior to caring for children, have training that includes information on all of the following:

(a) Safe sleep practices to prevent sudden infant death syndrome.

During my onsite inspection there was one child care staff member that was caring for children that did not safe sleep practices to prevent sudden infant death syndrome.

**R 400.1905            Training.**

(3) A licensee shall ensure that child care staff members and child care assistants, prior to caring for children, have training that includes information on all of the following:

(b) Recognition of and the reporting of child abuse and neglect.

The child care staff members currently caring for children were not trained in the recognition of child abuse and neglect.

**R 400.1905            Training.**

(3) A licensee shall ensure that child care staff members and child care assistants, prior to caring for children, have training that includes information on all of the following:

(c) Prevention of shaken baby syndrome, abusive head trauma, and child maltreatment.

The child care staff members caring for children were not trained in the prevention of shaken baby syndrome, abuse head trauma and child maltreatment.

**R 400.1905            Training.**

(4) Within 90 days after receiving a child care license or of being hired at a child care home, a licensee, a child care staff member, and a child care assistant shall complete training on all of the following topics:

(a) Child development.

One of the child care staff members has been caring for children for more than 90 days and was not trained in child development.

**R 400.1905            Training.**

(4) Within 90 days after receiving a child care license or of being hired at a child care home, a licensee, a child care staff member, and a child care assistant shall complete training on all of the following topics:

(b) Administration of medication.

One of the child care staff members has been caring for children for more than 90 days and was not trained in administration of medication.

**R 400.1905            Training.**

(4) Within 90 days after receiving a child care license or of being hired at a child care home, a licensee, a child care staff member, and a child care assistant shall complete training on all of the following topics:

(c) Prevention of and response to emergencies due to food and allergic reactions.

One of the child care staff members has been caring for children for more than 90 days and was not trained in prevention of and response to emergencies due to food and allergic reactions.

**R 400.1905            Training.**

(4) Within 90 days after receiving a child care license or of being hired at a child care home, a licensee, a child care staff member, and a child care assistant shall complete training on all of the following topics:

(d) Handling and storage of hazardous materials and the appropriate disposal of biocontaminants.

One of the child care staff members has been caring for children for more than 90 days and was not trained handling and storage of hazardous materials and the appropriate disposal of biocontaminants.

**R 400.1905            Training.**

(4) Within 90 days after receiving a child care license or of being hired at a child care home, a licensee, a child care staff member, and a child care assistant shall complete training on all of the following topics:

(e) Precautions in transporting children.

One of the child care staff members has been caring for children for more than 90 days and was not trained in precautions in transporting children.

**R 400.1905            Training.**

(4) Within 90 days after receiving a child care license or of being hired at a child care home, a licensee, a child care staff member, and a child care assistant shall complete training on all of the following topics:

(f) Building and physical premises safety.

One of the child care staff members has been caring for children for more than 90 days and was not trained in building and physical premises safety.

**R 400.1905            Training.**

(4) Within 90 days after receiving a child care license or of being hired at a child care home, a licensee, a child care staff member, and a child care assistant shall complete training on all of the following topics:

(g) All hazards emergency preparedness and response planning.

One of the child care staff members has been caring for children for more than 90 days and was not trained in all hazards emergency preparedness and response planning.

**R 400.1906                      Records of a licensee; child care staff member; child care assistant.**

(1) A licensee shall maintain a file for each child care staff member and each child care assistant that includes all of the following:

(c) A statement signed by a licensed physician or his or her designee that attests to the individual's mental and physical health., and which must be updated as follows:

(ii) For a child care staff member and a child care assistant, within 1 year prior t

One child care staff member that was caring for the children without a signed statement by a licensed physician attesting to the individuals mental and physical health.

**R 400.1906                      Records of a licensee; child care staff member; child care assistant.**

(1) A licensee shall maintain a file for each child care staff member and each child care assistant that includes all of the following:

(g) A written statement, signed and dated by the child care staff member or child care assistant at the time of hiring, indicating all of the following information:

(i) The individual is aware that abuse and neglect of children is unlawful.

(ii) The individual knows that he or she is mandated by law to report child abuse and neglect.

(iii) The individual has received a copy of the licensee's discipline policy.

One child care staff member did not have a written statement signed and dated attesting to the fact that they are aware that abuse and neglect is unlawful, that they are mandated by law to report abuse and neglect and that they have received a copy of the discipline policy.

**R 400.1907                      Child's records.**

(2) Records in subrule (1) of this rule must be reviewed and updated annually or when information changes.

The child in care statements did not have annual updates.

**R 400.1923            Diapering and toilet learning.**

- (2) The designated changing area must comply with all of the following:
  - (e) Be cleaned and sanitized after each use.

During my onsite inspection one child care staff member changed the diapers of two children without cleaning and sanitizing in between the uses.

**R 400.1924            Hand washing.**

- (1) All personnel shall wash their hands appropriately and in the following manner:
  - (b) After all of the following:
    - (i) Diapering.

During my onsite inspection I observed one child care staff member not washing her hands after diapering the children in care.

**R 400.1925            Comprehensive background check; fingerprinting.**

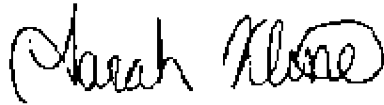
- (1) Pursuant to section 5n of the act, MCL 722.115n, prior to an individual having any unsupervised contact with children, the department shall determine the individual's eligibility to be any of the following:
  - (d) A child care staff member.

During my onsite inspection of the child care there was one child care staff member that had not completed a comprehensive background check and was caring for children.

A corrective action plan was requested and approved on 08/05/2022. It is expected that the corrective action plan be implemented within the specified time frames as outlined in the approved plan. A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

**IV. RECOMMENDATION**

I recommend issuance of a regular license to this child care group home (capacity 7-12).



8/5/2022

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Tarah Kline  
Licensing Consultant

Date