



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

July 21, 2020

Jodi Bowen  
1790 W. Giles Road  
Muskegon, MI 49445

RE: License #: DG610380767  
**Jodi Bowen**  
**1790 W. Giles**  
**Muskegon, MI 49445**

Dear Mrs. Bowen:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 07/17/2020, I found four violation(s) listed below and explained in the attached report:

- R 400.1904b Child care assistant; requirements.**
- R 400.1906 Records of a licensee; child care staff member; child care assistant.**
- R 400.1907 Child's records.**
- R 400.1919 Communicable disease; immunization; mental and physical health; physician attestation; tuberculosis.**

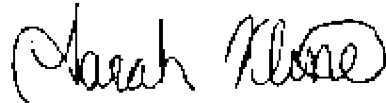
You gave us an acceptable written corrective action plan. We will send you a regular license in the mail.

<b>During calendar year 2019:</b>	<b>Total</b>
Number of serious injuries that occurred in facility.	<b>0</b>
Number of deaths that occurred in the facility.	<b>0</b>
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	<b>0</b>

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 616-356-0183.

**Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.**

Sincerely,

A handwritten signature in black ink that reads "Tarah Kline". The signature is written in a cursive style with a large, circular flourish at the end of the name.

Tarah Kline, Licensing Consultant  
Bureau of Community and Health Systems  
2700 Baker St.  
P.O. Box 4290  
Muskegon Heights, MI 49444  
(616) 916-2490

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF COMMUNITY AND HEALTH SYSTEMS  
RENEWAL INSPECTION REPORT**

**I. IDENTIFYING INFORMATION**

**License #:** DG610380767

**Licensee Name:** Jodi Bowen

**Licensee Address:** 1790 W. Giles Road  
Muskegon, MI 49445

**Licensee Telephone #:**

**Licensee:** N/A

**Name of Facility:** Jodi Bowen

**Facility Address:** 1790 W. Giles  
Muskegon, MI 49445

**Facility Telephone #:** (231) 736-7302

**Original Issuance Date:** 01/26/2016

**Capacity:** 12

**Age Range:** Ages Birth Thru 17 years

## II. METHODS OF INSPECTION

Date of On-site Inspection(s): 07/17/2020

		No. of Records Reviewed
No. of children enrolled in care	14	14
No. of assistant caregivers employed	2	2
No. of child care children present at time of inspection	7	
No. of other children present at time of inspection	0	
No. of assistant caregivers present at time of inspection	1	
Licensee present at time of inspection?	Yes	
Persons Interviewed:	Licensee	<input checked="" type="checkbox"/>
	Assistant Caregivers	<input type="checkbox"/>

Approved child use space: The basement of the home with the exception of the two storage areas are approved for child use space. This includes the kitchen, the big room, the play room, and the nap room.

Exiting information (including second floor and basement): Exiting from the basement of the home occurs through the sliding glass door and the stairs that lead to the entrance of the home.

Approved variances -  No  Yes Description:

Key Indicator Inspection: No

### Additional information:

- Pets? No  Yes  If yes, describe.  
One dog, a lizzard and some fish
- Hot tubs or spa pool? No  Yes  If yes, are there appropriate barriers?
- Swimming pool? No  Yes  If yes, describe pool and barriers.
- Other water hazards? No  Yes  If yes, describe.  
A pond located behind the fenced in backyard. The entire backyard is fenced in creating a barrier to the pond.
- Fireplace or wood burning stove? No  Yes  If yes, describe.  
There is a gas fire place located in the upstairs of the home.
- Fireplace/wood burner in use during child care hours? No  Yes  If yes, describe barriers to protect children from burns.

## III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care home administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the home's records, including staff records and children's records. Staff records include background checks, medical clearance information, and training information. Children's records include child information cards and child in care statements/receipts.

During the inspection, the child care home was found to be in compliance with all applicable rules and statutes except for the following violations:

**R 400.1904b            Child care assistant; requirements.**

(3) Within 90 days of hire, a child care assistant shall provide the licensee all of the following:

(c) Proof of training in the prevention of infectious disease, including immunizations. Hours of training in the prevention of infectious disease from MiRegistry will be allowed to count for training hours to meet this requirement.

Ms. Bowen has one child care assistant that has been with her for over 90 days, she has not completed the needed trainings.

**R 400.1906            Records of a licensee; child care staff member; child care assistant.**

(1) A licensee shall maintain a file for each child care staff member and each child care assistant that includes all of the following:

(c) A statement signed by a licensed physician or his or her designee that attests to the individual's mental and physical health., and which must be updated as follows:

(i) For an applicant or licensee, within 1 year before issuance of the initial license and at the time of subsequent renewals.

(ii) For a child care staff member and a child care assistant, within 1 year prior t

Ms. Bowen did not have a statement signed by a licensed physician attesting to her and her child care assistant's mental and physical health updated at the time of renewal.

**R 400.1907            Child's records.**

(2) Records in subrule (1) of this rule must be reviewed and updated annually or when information changes.

Ms. Bowen did not have annual updates to the child in care statements.

**R 400.1919            Communicable disease; immunization; mental and physical health; physician attestation; tuberculosis.**

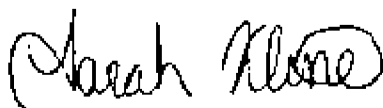
(3) An applicant, licensee, child care staff member, child care assistant, and a member of the household who is age 14 or older shall provide written evidence of freedom from communicable tuberculosis (TB) prior to caring for children or living in the child care home.

Ms. Bowen did not have documentation that one of her child care assistants is free of the communicable disease tuberculosis.

A corrective action plan was requested and approved on 07/17/2020. It is expected that the corrective action plan be implemented within the specified time frames as outlined in the approved plan. A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

**IV. RECOMMENDATION**

I recommend issuance of a regular license to this child care group home (capacity 7-12).



07/21/2020

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Tarah Kline  
Licensing Consultant

Date