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GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

August 5, 2022

Jodi Bowen  
1790 W. Giles Road  
Muskegon, MI 49445

RE: License #: DG610380767

RE: SI LOG #: **Jodi Bowen**  
**1790 W. Giles**  
**Muskegon, MI 49445**

Dear Mrs. Bowen:

This letter is to advise you that the 07/21/2022 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.1905(3)(a) Training	During my onsite inspection there was one child care staff member that was caring for children that did not safe sleep practices to prevent sudden infant death syndrome.	Ms. Bowen will have all child care staff members trained in safe sleep practices prior to caring for children.	7/21/2022
R 400.1905(3)(b) Training	The child care staff members currently caring for children were not trained in the recognition of child abuse and neglect.	Ms. Bowen will have all child care staff members complete the health and safety course one and two prior to caring for children. She will have current child care	7/21/2022

		staff members complete the training immediately.	
R 400.1905(3)(c) Training	The child care staff members caring for children were not trained in the prevention of shaken baby syndrome, abuse head trauma and child maltreatment.	Ms. Bowen will have all child care staff members complete the health and safety course one and two prior to caring for children. She will have current child care staff members complete the training immediately.	7/21/2022
R 400.1905(4)(a) Training	One of the child care staff members has been caring for children for more than 90 days and was not trained in child development.	Ms. Bowen will have all child care staff members complete the health and safety course one and two prior to caring for children. She will have current child care staff members complete the training immediately.	2 weeks
R 400.1905(4)(b) Training	One of the child care staff members has been caring for children for more than 90 days and was not trained in administration of medication.	Ms. Bowen will have all child care staff members complete the health and safety course one and two prior to caring for children. She will have current child care staff members complete the training immediately.	2 weeks
R 400.1905(4)(c) Training	One of the child care staff members has been caring for children for more than 90 days and was not trained in prevention of and response to emergencies due to food and allergic reactions.	Ms. Bowen will have all child care staff members complete the health and safety course one and two prior to caring for children. She will have current child care staff members complete the training immediately.	2 weeks
R 400.1905(4)(d) Training	One of the child care staff members has been caring for children for more than 90 days and was not trained handling and storage of hazardous materials and the	Ms. Bowen will have all child care staff members complete the health and safety course one and two prior to caring for children. She will have current child care staff members complete the training immediately.	2 weeks

	appropriate disposal of biocontaminants.		
R 400.1905(4)(e) Training	One of the child care staff members has been caring for children for more than 90 days and was not trained in precautions in transporting children.	Ms. Bowen will have all child care staff members complete the health and safety course one and two prior to caring for children. She will have current child care staff members complete the training immediately.	2 weeks
R 400.1905(4)(f) Training	One of the child care staff members has been caring for children for more than 90 days and was not trained in building and physical premises safety.	Ms. Bowen will have all child care staff members complete the health and safety course one and two prior to caring for children. She will have current child care staff members complete the training immediately.	2 weeks
R 400.1905(4)(g) Training	One of the child care staff members has been caring for children for more than 90 days and was not trained in all hazards emergency preparedness and response planning.	Ms. Bowen will have all child care staff members complete the health and safety course one and two prior to caring for children. She will have current child care staff members complete the training immediately.	2 weeks
R 400.1906(1)(c)(ii) Records of a licensee; child care staff member; child care assistant	One child care staff member that was caring for the children without a signed statement by a licensed physician attesting to the individuals mental and physical health.	Ms. Bowen will have all child care staff members obtain a medical clearance.	2 weeks
R 400.1906(1)(g) Records of a licensee; child care staff member; child care assistant	One child care staff member did not have a written statement signed and dated attesting to the fact that they are aware that abuse and neglect is unlawful, that they are mandated by law to report abuse and neglect and that	Ms. Bowen will obtain signed statements from all child care staff members.	7/21/2022

	they have received a copy of the discipline policy.		
R 400.1907(2) Child's Records	The child in care statements did not have annual updates.	Ms. Bowen is going to print the child in care statements and have the parents sign and date them annually.	2 weeks
R 400.1923(2)(e) Diapering and toilet learning	During my onsite inspection one child care staff member changed the diapers of two children without cleaning and sanitizing in between the uses.	Ms. Bowen and all child care staff members will clean and sanitize diaper changing station in between children.	7/21/2022
R 400.1924(1)(b)(i) Hand Washing	During my onsite inspection I observed one child care staff member not washing her hands after diapering the children in care.	Ms. Bowen will insure that both herself and child care staff members will wash their hands after diapering children.	7/21/2022
R 400.1925 (1)(d) Comprehensive background check; fingerprinting	During my onsite inspection of the child care there was one child care staff member that had not completed a comprehensive background check and was caring for children.	Ms. Bowen will have all child care staff members complete a comprehensive background check prior to caring for children.	7/21/2022

Sincerely,



Tarah Kline, Licensing Consultant  
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