



STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

GRETCHEN WHITMER
GOVERNOR

ORLENE HAWKS
DIRECTOR

May 3, 2023

Paula Addison
2301 Baker Street
Muskegon Hts, MI 49444

RE: License #: DG610365079
Addison Paula
2301 Baker Street
Muskegon Hts, MI 49444

Dear Ms. Addison:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

As a result of the renewal inspection on 05/02/2023, I did not find any rule or law violations. You will receive your regular license in the mail.

During calendar year 2022:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook, if you continue to maintain one.

Sincerely,

Amanda Wendell

Amanda Wendell, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30837
Lansing, MI 48909
(231) 492-5410

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DG610365079
Licensee Name:	Paula Addison
Licensee Address:	2301 Baker Street Muskegon Hts, MI 49444
Licensee Telephone #:	(231) 760-5390
Licensee:	N/A
Name of Facility:	Addison Paula
Facility Address:	2301 Baker Street Muskegon Hts, MI 49444
Facility Telephone #:	(231) 760-5390
Original Issuance Date:	11/20/2014
Capacity:	14
Age Range:	Ages Birth Thru 12 years

II. METHODS OF INSPECTION

Date of On-site Inspection(s): 05/02/2023

		No. of Records Reviewed
No. of children enrolled in care	30	10
No. of assistant caregivers employed	2	2
No. of child care children present at time of inspection	8	
No. of other children present at time of inspection	0	
No. of assistant caregivers present at time of inspection	1	
Licensee present at time of inspection?	Yes	
Persons Interviewed:	Licensee <input checked="" type="checkbox"/>	
	Assistant Caregivers <input type="checkbox"/>	

Approved child use space: Main floor: living room and kitchen. Lower level, bedroom and play room.

Exiting information (including second floor and basement): On the main level, the front and side door lead directly outdoors. In the basement, the stairs to the main level and an egress window located opposite the stairs provide exiting.

Approved variances - No Yes Description: Ms. Addison has a variance to allow for a ratio of one child care staff member per seven children.

Key Indicator Inspection: no

Additional information:

- Pets? No Yes If yes, describe.
- Hot tubs or spa pool? No Yes If yes, are there appropriate barriers?
- Swimming pool? No Yes If yes, describe pool and barriers.
- Other water hazards? No Yes If yes, describe.
- Fireplace or wood burning stove? No Yes If yes, describe.
There is an electric fireplace in the living room.
- Fireplace/wood burner in use during child care hours? No Yes If yes, describe barriers to protect children from burns.

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care home administrative rules and statutes. Verification of compliance included direct

observations of the physical environment and the program, discussions with staff, and a review of the home's records, including staff records and children's records. Staff records include background checks, medical clearance information, and training information. Children's records include child information cards and child in care statements/receipts.

At the time of the onsite inspection, Ms. Addison was present with one child care staff member and eight children. All of the children were napping throughout the inspection. Ms. Addison made sure that she was on one floor with some children and her staff member was on the other floor with the rest of the children at all times.

The facility is in compliance with all applicable rules and statutes.

During the exit conference, technical assistance/consultation was provided regarding the following:

- Ms. Addison's role in her CCBC account is "licensee/licensee designee and program director." As this role is associated with centers, Ms. Addison will change her role to licensee only.
- Ms. Addison had her emergency person fingerprinted. As this is no longer a requirement, and this individual is not a child care staff member, Ms. Addison will disconnect her in CCBC.
- I informed Ms. Addison that staff members do not need to update their TB tests as long as they are continuously employed.
- I reminded Ms. Addison that furnace/water heater and radon inspections are only required every 4 years. Hers are valid until 2027.
- Ms. Addison does not keep attendance for her staff members. As she is switching to Brightwheel, she will enter them into the system as well.
- While I was present, Ms. Addison requested that I remove the bedrooms on the main level of the home as approved child use space.

IV. RECOMMENDATION

I recommend renewal of this group child care license.

Amanda Wendell

05/03/2023

Amanda Wendell
Licensing Consultant

Date