



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

January 10, 2023

Raquel Heylmun
3135 White Lake Dr.
Whitehall, MI 49461

RE: License #: DG610282384
Raquel Heylmun
3135 White Lake Drive
Whitehall, MI 49461

Dear Ms. Heylmun:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 01/10/2023, I found 2 violations listed below and explained in the attached report:

- R 400.1923 (2)(e) Diapering and toilet learning.
- R 400.1924 (2)(b) Hand washing.

You gave us an acceptable written corrective action plan. We will send you a regular license in the mail.

During calendar year 2022:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

Amanda Wendell

Amanda Wendell, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(231) 492-5410

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DG610282384
Licensee Name:	Raquel Heylmun
Licensee Address:	3135 White Lake Dr. Whitehall, MI 49461
Licensee Telephone #:	(231) 740-4349
Licensee:	N/A
Name of Facility:	Raquel Heylmun
Facility Address:	3135 White Lake Drive Whitehall, MI 49461
Facility Telephone #:	(231) 893-2414
Original Issuance Date:	06/06/2006
Capacity:	12
Age Range:	Ages Birth Thru 17 years

II. METHODS OF INSPECTION

Date of On-site Inspection(s): 01/10/2023

	No. of Records Reviewed	
No. of children enrolled in care	15	11
No. of assistant caregivers employed	1	1
No. of child care children present at time of inspection	7	
No. of other children present at time of inspection	0	
No. of assistant caregivers present at time of inspection	1	
Licensee present at time of inspection?	Yes	
Persons Interviewed:	Licensee	<input checked="" type="checkbox"/>
	Assistant Caregivers	<input checked="" type="checkbox"/>

Approved child use space: Play room, living room, dining room, kitchen
Exiting information (including second floor and basement): The front (north) door, a sliding door off the dining area (west), and the main door to the home (east)

Approved variances - No Yes Description:

Key Indicator Inspection: no

Additional information:

- Pets? No Yes If yes, describe.
- Hot tubs or spa pool? No Yes If yes, are there appropriate barriers?
- Swimming pool? No Yes If yes, describe pool and barriers.
- Other water hazards? No Yes If yes, describe.
- Fireplace or wood burning stove? No Yes If yes, describe.
- Fireplace/wood burner in use during child care hours? No Yes If yes, describe barriers to protect children from burns.

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care home administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the home's records, including staff records and children's records. Staff records include background checks, medical clearance information, and

training information. Children's records include child information cards and child in care statements/receipts.

At the time of the onsite inspection, Ms. Heylmun was present with one child care staff member and seven child care children. When I arrived, she was engaged in reading a story with the children and her staff member was changing an infant's diaper. During my inspection, children engaged in free play individually and in small groups. Ms. Heylmun interacted positively with the children and was attentive to their needs.

During the inspection, the child care home was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.1923 Diapering and toilet learning.

(2) The designated changing area must comply with all of the following:

(e) Be cleaned and sanitized after each use.

Ms. Heylmun did not ensure that the changing area is cleaned and sanitized after each use. Although supplies were next to the changing table, her child care staff member did not clean or sanitize the pad following a diaper change.

R 400.1924 Hand washing.

(2) Personnel shall ensure that children wash their hands at all of the following times:

(b) After toileting or diapering.

Ms. Heylmun did not ensure that personnel wash children's hands after diapering. Ms. Heylmun's child care staff member did not wash an infant's hands after a diaper change.

During the exit conference, technical assistance/consultation was provided regarding the following:

- Three child in care statements were missing the licensee's signature and two child information cards were missing the date of admission. Ms. Heylmun will fill in these missing pieces of information immediately.
- Ms. Heylmun is interested in applying for a variance to allow her to expand her ratio and capacity. I showed her how to find the correct form to do this and told her the steps necessary to request the variance.

A corrective action plan was requested and approved on 01/10/2023. It is expected that the corrective action plan be implemented within the specified time frames as outlined in the approved plan. A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

IV. RECOMMENDATION

I recommend renewal of this group child care license.

Amanda Wendell

01/10/2023

Amanda Wendell
Licensing Consultant

Date