



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

December 29, 2021

Kelly Homfeld
1149 Ivanhoe
Muskegon, MI 49445

RE: License #: DG610268922
Kelly Homfeld
1149 Ivanhoe Drive
Muskegon, MI 49445-2049

Dear Ms. Homfeld:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 12/15/21, I found fourteen violation(s) listed below and explained in the attached report:

R400.1903(8)	Licensee responsibilities.
R400.1905(1)	Training.
R400.1905(4)	Training.
(A-G)	
R400.1919(3)	Communicable disease; immunization; mental and physical health; physician attestation; tuberculosis.
R400.1925(1)(c)	Comprehensive background check; fingerprinting.
R400.1925(2)(b)	Comprehensive background check; fingerprinting.
R400.1934(4)	Heating; ventilation; lighting; radon.
R400.1945(1)	Emergency; plan; drill.


You gave us an acceptable written corrective action plan. We will send you a regular license in the mail.

During calendar year 2020:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 616-356-0183.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Tarah Kline, Licensing Consultant
 Bureau of Community and Health Systems
 Suite 11
 701 S. Elmwood
 Traverse City, MI 49684
 (616) 916-2490

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DG610268922
Licensee Name:	Kelly Homfeld
Licensee Address:	1149 Ivanhoe Muskegon, MI 49445
Licensee Telephone #:	
Licensee:	N/A
Name of Facility:	Kelly Homfeld
Facility Address:	1149 Ivanhoe Drive Muskegon, MI 49445-2049
Facility Telephone #:	(231) 855-0196
Original Issuance Date:	01/10/2005
Capacity:	12
Age Range:	Ages Birth Thru 17 years

II. METHODS OF INSPECTION

Date of On-site Inspection(s): 12/15/2021

		No. of Records Reviewed
No. of children enrolled in care	31	10
No. of assistant caregivers employed	3	3
No. of child care children present at time of inspection	12	
No. of other children present at time of inspection	0	
No. of assistant caregivers present at time of inspection	3	
Licensee present at time of inspection?	Yes	
Persons Interviewed:	Licensee	<input checked="" type="checkbox"/>
	Assistant Caregivers	<input checked="" type="checkbox"/>

Approved child use space: The entire child care home is approved for child care use space with the exception of the laundry room and daughter's bedroom in the upstairs of the home.

Exiting information (including second floor and basement): In the basement there is an egress window for emergency exit, as well as the staircase to the main level. On the main level, there is a slider off the family room to the side yard, a front hall exit to the front yard, and an exit off of the mud room to the driveway and backyard. In the upper level, there is a window for exit and stairwell down to the main level of the home.

Approved variances - No Yes Description:

Key Indicator Inspection: No

Additional information:

- Pets? No Yes If yes, describe.
The child care family has three dogs.
- Hot tubs or spa pool? No Yes If yes, are there appropriate barriers?
There are latches on the corners of the hot tub.
- Swimming pool? No Yes If yes, describe pool and barriers.
- Other water hazards? No Yes If yes, describe.
- Fireplace or wood burning stove? No Yes If yes, describe.
There is a fireplace in the living room of the child care home.
- Fireplace/wood burner in use during child care hours? No Yes If yes, describe barriers to protect children from burns.

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care home administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the home's records, including staff records and children's records. Staff records include background checks, medical clearance information, and training information. Children's records include child information cards and child in care statements/receipts.

During the inspection, the child care home was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.1903 Licensee responsibilities.

(8) To comply with section 3c of the act, MCL 722.113c, a licensee shall have a policy and procedure on smoking and vaping that includes all of the following:

(b) Conspicuously post on the premises a notice stating that smoking and vaping are prohibited on the premises during child care hours.

Ms. Homfeld had a sign posted indicating that no smoking is prohibited on the premises but it did not include no vaping.

R 400.1905 Training.

(1) A licensee shall complete not less than 10 clock hours of training each calendar year related to child development, program planning, and administrative management for a child care business, not including CPR, first aid, and infectious disease, including immunizations, training.

Ms. Homfeld did not complete ten hours of training in 2019 and 2020.

R 400.1905 Training.

(4) Within 90 days after receiving a child care license or of being hired at a child care home, a licensee, a child care staff member, and a child care assistant shall complete training on all of the following topics:

(a) Child development.

Ms. Homfeld and her assistants did not complete the required health and safety training hours.

R 400.1905 Training.

(4) Within 90 days after receiving a child care license or of being hired at a child care home, a licensee, a child care staff member, and a child care assistant shall complete training on all of the following topics:

(b) Administration of medication.

Ms. Homfeld and her assistants did not complete the required health and safety training hours.

R 400.1905 Training.

(4) Within 90 days after receiving a child care license or of being hired at a child care home, a licensee, a child care staff member, and a child care assistant shall complete training on all of the following topics:

(c) Prevention of and response to emergencies due to food and allergic reactions.

Ms. Homfeld and her assistants did not complete the required health and safety training hours.

R 400.1905 Training.

(4) Within 90 days after receiving a child care license or of being hired at a child care home, a licensee, a child care staff member, and a child care assistant shall complete training on all of the following topics:

(d) Handling and storage of hazardous materials and the appropriate disposal of biocontaminants.

Ms. Homfeld and her assistants did not complete the required health and safety training hours.

R 400.1905 Training.

(4) Within 90 days after receiving a child care license or of being hired at a child care home, a licensee, a child care staff

member, and a child care assistant shall complete training on all of the following topics:

(e) Precautions in transporting children.

Ms. Homfeld and her assistants did not complete the required health and safety training hours.

R 400.1905 Training.

(4) Within 90 days after receiving a child care license or of being hired at a child care home, a licensee, a child care staff member, and a child care assistant shall complete training on all of the following topics:

(f) Building and physical premises safety.

Ms. Homfeld and her assistants did not complete the required health and safety training hours.

R 400.1905 Training.

(4) Within 90 days after receiving a child care license or of being hired at a child care home, a licensee, a child care staff member, and a child care assistant shall complete training on all of the following topics:

(g) All hazards emergency preparedness and response planning.

Ms. Homfeld and her assistants and her assistants did not complete the required health and safety training hours.

R 400.1919 Communicable disease; immunization; mental and physical health; physician attestation; tuberculosis.

(3) An applicant, licensee, child care staff member, child care assistant, and a member of the household who is age 14 or older shall provide written evidence of freedom from communicable tuberculosis (TB) prior to caring for children or living in the child care home.

Ms. Holfeld's 18 year old daughter has not completed her communicable tuberculosis exam.

R 400.1925 Comprehensive background check; fingerprinting.

(1) Pursuant to section 5n of the act, MCL 722.115n, prior to an individual having any unsupervised contact with children, the department shall determine the individual's eligibility to be any of the following:

(c) A child care assistant.

Ms. Homfeld's did not have the all assistant complete a comprehensive background check prior to working with children.

R 400.1925 Comprehensive background check; fingerprinting.

(2) An applicant or licensee shall do all of the following:

(b) Maintain a copy of the completed and signed form(s) for each individual entered into the child care background check system under the license.

Ms. Homfeld did not have copies of the consent and disclosure forms for all persons that completed the comprehensive background check.

R 400.1934 Heating; ventilation; lighting; radon.

(4) A licensee shall test the child care home for the concentration of radon gas before the initial license is issued and every 4 years thereafter at the time of license renewal.

Ms. Homfeld did not have documentation of a radon test completed within 4 years.

R 400.1945 Emergency; plan; drill.

(1) An applicant or licensee shall have a written emergency response plan for the care of children that must be posted in a conspicuous location within the child care home.

The plan must address the following types of emergencies:

(a) Fire evacuation.

(b) Tornado watches and warnings.

(c) Serious accident or injury.

(d) Water emergencies, if applicable.

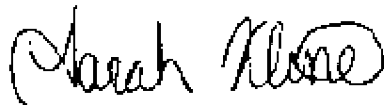
(e) Crisis management including, but not limited to, all of the following:

- (i) Intruders.
- (ii) Active shooters.
- (iii) Bomb threats.
- (iv) Other man- or woman-caused events.

Ms. Homfeld's emergency procedures do not meet current requirements from the State of Michigan.

IV. RECOMMENDATION

I recommend no change in license status.



12/29/21

Tarah Kline
Licensing Consultant

Date