



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

November 15, 2022

Sandra Morence
4260 White Rd
Muskegon, MI 49442

RE: License #: DG610096051

RE: SI LOG #: **Sandra Kay Morence
4260 White Road
Muskegon, MI 49442-8445**

Dear Ms. Morence:

This letter is to advise you that the 11/15/2022 corrective action plan you submitted, regarding each rule violation cited in the recently completed Interim Inspection Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.1905(3) Training (A-C)	Ms. Morence currently has Mr. Moore and Ms. Page employed as child care staff members, both have worked for her since March of 2022. Neither of the child care staff members have completed the required health and safety courses.	Ms. Morence will have all child care staff members complete health and safety training.	11/16/2022
R 400.1905 (4) Training (A-G)	Ms. Morence currently has Mr. Moore and Ms. Page employed as child care	Ms. Morence will have all child care staff members complete health and safety training.	11/16/2022

	staff members, both have worked for her since March of 2022. Neither of the child care staff members have completed the required health and safety courses.		
R 400.1907(2)	While at Ms. Morence's home I reviewed the five children that were in care that day's files. Two of the five children needed an annual update on their child information cards	Ms. Morence will have child information cards and child in care statements updated annually.	11/18/2022

Sincerely,



Tarah Kline, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(616) 916-2490