



STATE OF MICHIGAN
 DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
 LANSING

GRETCHEN WHITMER
 GOVERNOR

ORLENE HAWKS
 DIRECTOR

June 15, 2022

Carolyn Zietlow
 1491 Hansen
 Muskegon, MI 49445

RE: License #: DG610064615
Carolyn Jean Zietlow
1491 Hansen Street
Muskegon, MI 49445-1233

Dear Ms. Zietlow:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 6/15/2022, I found three violation(s) listed below and explained in the attached report:

- R400.1934(4) Heating; ventilation; lighting; radon.**
- R400.1925(1)(b) Comprehensive background check; fingerprinting.**
- R400.1907(2) Child's record.**

You gave us an acceptable written corrective action plan. We will send you a regular license in the mail.

During calendar year 2021:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink that reads "Tarah Kline". The signature is written in a cursive style with a large, looped initial "T".

Tarah Kline, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(616) 916-2490

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DG610064615
Licensee Name:	Carolyn Zietlow
Licensee Address:	1491 Hansen Muskegon, MI 49445
Licensee Telephone #:	
Licensee:	N/A
Name of Facility:	Carolyn Jean Zietlow
Facility Address:	1491 Hansen Street Muskegon, MI 49445-1233
Facility Telephone #:	(231) 744-8893
Original Issuance Date:	01/25/1995
Capacity:	12
Age Range:	Ages Birth Thru 17 years

II. METHODS OF INSPECTION

Date of On-site Inspection(s): 6/15/2022

		No. of Records Reviewed
No. of children enrolled in care		10 10
No. of assistant caregivers employed		0 0
No. of child care children present at time of inspection		6
No. of other children present at time of inspection		4
No. of assistant caregivers present at time of inspection		0
Licensee present at time of inspection?		Yes
Persons Interviewed:	Licensee	<input checked="" type="checkbox"/>
	Assistant Caregivers	<input type="checkbox"/>

Approved child use space: The entire main floor and the playroom in the basement are approved for child use space.

Exiting information (including second floor and basement): Front door, side door, back door to deck/backyard; basement window with steps attached.

Approved variances - No Yes Description:

Key Indicator Inspection: No

Additional information:

- Pets? No Yes If yes, describe.
The child care family home has one dog.
- Hot tubs or spa pool? No Yes If yes, are there appropriate barriers?
- Swimming pool? No Yes If yes, describe pool and barriers.
- Other water hazards? No Yes If yes, describe.
- Fireplace or wood burning stove? No Yes If yes, describe.
There is a fire place in the living room of the child care home.
- Fireplace/wood burner in use during child care hours? No Yes If yes, describe barriers to protect children from burns.
On occasion Mrs. Zietlow will have the children pretend they are having a campout in the living room with a fire. There is a glass door that is kept close when the fire is lit.

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care home administrative rules and statutes. Verification of compliance included direct

observations of the physical environment and the program, discussions with staff, and a review of the home's records, including staff records and children's records. Staff records include background checks, medical clearance information, and training information. Children's records include child information cards and child in care statements/receipts.

During the inspection, the child care home was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.1907 Child's records.

(2) Records in subrule (1) of this rule must be reviewed and updated annually or when information changes.

Child in Care Statements are required to be updated annually. Upon review of 10 files it was found that Ms. Zietlow did not obtain annual update for all 10 files.

R 400.1925 Comprehensive background check; fingerprinting.

(1) Pursuant to section 5n of the act, MCL 722.115n, prior to an individual having any unsupervised contact with children, the department shall determine the individual's eligibility to be any of the following:

(b) An adult member of the household.

Ms. Zietlow's son recently moved into her home and did not have a comprehensive background check completed prior to him moving in.

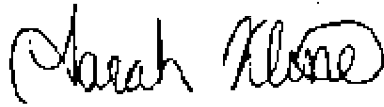
R 400.1934 Heating; ventilation; lighting; radon.

(4) A licensee shall test the child care home for the concentration of radon gas before the initial license is issued and every 4 years thereafter at the time of license renewal.

A radon test is required every four years. Ms. Zietlow did not have an updated radon test completed.

IV. RECOMMENDATION

I recommend no change in license status.



6/15/2022

Tarah Kline
Licensing Consultant

Date