



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

April 18, 2022

Krista Martin
10439 Holland Lake Rd
Greenville, MI 48838

RE: License #: DG590406953
First Friends Childcare and Preschool
10439 Holland Lake Rd
Greenville, MI 48838

Dear Ms. Martin:

This letter is to advise you that the 03/15/2022 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.1907(1)(a); Children's records.	During the onsite inspection, I found multiple child information cards to be missing the required parent/caregiver provided information.	Ms. Martin will review child information cards prior to allowing children to attend.	3/23/2022
R 400.1907(1)(a); Children's records.	Ms. Martin did not have parents complete the required Child in Care statement prior to allowing children to attend her child care.	Ms. Martin will have parent's complete a child in care form for children in care.	3/23/2022

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,

A handwritten signature in black ink, appearing to read "Donald W. Vita". The signature is fluid and cursive, with a large initial "D" and a stylized "V".

Donald W. Vita, Licensing Consultant
Bureau of Community and Health Systems
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(231) 923-3045