



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

July 13, 2023

Jessica Reeder
405 W. Pine Street
Carson City, MI 48811

RE: License #: DG590305356
Jessica Reeder
405 W. Pine Street
Carson City, MI 48811

Dear Ms. Reeder:

This letter is a follow-up to the Department's findings regarding the interim inspection conducted at your home on 07/12/2023. The purpose of this inspection was to determine compliance with applicable licensing statutes and administrative rules for Family and Group Child Care Homes.

During the inspection, there were 11 children present with child care staff member Mackenzie Reeder. Ms. Jessica Reeder arrived shortly after my arrival. While onsite, I observed nap time, free play, diapering, and snack time. There was a sufficient amount of developmentally age-appropriate toys and equipment accessible to the children in the child care. Ms. Reeder was observed giving children options and enforcing safety rules with the children. I observed her console a crying child after nap time. Ms. Reeder uses workbooks on math, science, and language to support early education in the home. She also engages the children in various art projects. The outdoor play area is located behind the house.

The violations that were found are:

MCL 722.115n Application for or renewal of license to operate child care center, group child care home, or family child care home; household member or child care staff member; criminal history check; requirements; duties of department.

(3) Each individual listed in subsection (1) shall give written consent at the time of the license application and before a group child care home or family child care home allows an individual to

be a member of the household, or before becoming a child care staff member to allow the department of state police to conduct the criminal history check required under subsection (1). The department shall require the individual to submit his or her fingerprints to the department of state police and the Federal Bureau of Investigation for the criminal history check as required in subsection (1).

Ms. Jessica Reeder did not ensure that each child care staff member and household member had complete consent and disclosure forms onsite. During the inspection, Ms. Reeder only had the first signed page of the consent and disclosure forms for herself, household member Kevin Reeder, and child care staff member Mackenzie Reeder.

R 400.1903 Licensee responsibilities.

(1) A licensee shall be responsible for all of the following provisions:

(c) Provide for a child care staff member, who has valid CPR and first aid certifications, to act on behalf of the licensee when the licensee is unable or unavailable to provide direct care.

Ms. Jessica Reeder did not ensure to provide a child care staff member, who has CPR and First Aid certification, to act on her behalf when she was unable to provide direct care of the children. Upon arrival to the center, Ms. Mackenzie Reeder was present at the child care with 11 children. She reported that her mother, Jessica Reeder, was at the store getting food. Ms. Jessica Reeder was unable to provide valid CPR and First Aid certification for Mackenzie Reeder upon returning back to the child care home.

R 400.1903 Licensee responsibilities. Responsibilities.

(1) A licensee shall be responsible for all of the following provisions:

(e) Maintain a record of the dates of licensee absences. These records must be maintained for a minimum of 4 years.

Ms. Jessica Reeder did not ensure that to maintain an accurate record of her absences. During the inspection, I requested Jessica Reeder's absence log. She reported that she had not started a log for 2023 even though she was not present upon my arrival to the center on 07/12/2023.

R 400.1908 Capacity.

(1) The licensee shall ensure that the actual number of unrelated children in care at any 1 time does not exceed the number of children for which the child care home is licensed, not more than 6 children for a family child care home and not more than 12 children for a group child care home.

Ms. Reeder did not ensure that the actual number of unrelated children in care at any 1 time did not exceed the number of children for which the child care home is licensed. During the inspection, I observed the attendance records for the week of 07/10/2023 and I found that Ms. Jessica Reeder had 13 unrelated children in care on 07/10/2023. Ms. Reeder corroborated having 13 children in care on 07/10/2023 and she had not applied for a ratio variance.

R 400.1910 Ratio of personnel to children.

(1) The ratio of personnel to children present in the home at any 1 time must be not less than 1 member of the personnel to 6 children. The ratio must include all children in care who are not related to any personnel and any of the following children who are less than 6 years of age:

- (a) Children of the licensee.
- (b) Children of a child care staff member or child care assistant.
- (c) Children related to any member of the household by blood, marriage, or adoption.

Ms. Reeder did not ensure that the ratio of personnel to children present in the home at any 1 time was not less than 1 member of personnel to 6 children. Upon arrival to the center, child care staff member Ms. Mackenzie Reeder was present at the child care with 11 children. She reported that her mother, Jessica Reeder, was at the store getting food. I arrived at the child care at 12:18 PM, and Ms. Jessica Reeder returned to the child care at 12:30 PM.

R400.1916(11) Bedding and sleeping equipment.

(11) Blankets must not be draped over cribs, porta-cribs, or play yards while they are in use.

Ms. Jessica Reeder did not ensure that blankets were not draped over porta-cribs while they were in use. During the inspection, I observed two play yards which had a

blanket covering the entire top of the play yard while children were asleep in them during nap time. The children were over one year of age.

R 400.1932 Home maintenance and safety.

(1) The structure, premises, and furnishings of a child care home must be in good repair and maintained in a clean, safe, and comfortable condition.

Ms. Jessica Reeder did not ensure that the structure, premises, and furnishings of a child care home were in good repair and maintained in a clean, safe, and comfortable condition. During the inspection, I observed a package of batteries in a kitchen drawer with a broken child lock making it accessible to children. I observed two bottles of Palmolive, a box of garbage bags, and three bottles of aerosol air freshener in the cupboard below the kitchen sink accessible to children. In a drawer located to the left of the kitchen sink, I observed a peeler and a pizza cutter accessible to children.

R 400.1936 Animals and pets.

(5) Litter boxes, pet food, pet dishes, and pet toys must be inaccessible to children.

Ms. Jessica Reeder did not ensure that pet food and pet dishes were inaccessible to children. During the inspection, I observed a pet dish containing dog food accessible to children in the kitchen.

REPEAT VIOLATION ESTABLISHED

LSR DATED: 02/04/2020

CORRECTIVE ACTION PLAN DATED: 02/22/2020

R 400.1945 Emergency; plan; drill.

(2) The written plan must include all of the following:
(g) A plan for how infants and toddlers will be accommodated in all types of emergencies.

Ms. Jessica Reeder did not ensure to have a written plan identifying how infants and toddler would be accommodated in all types of emergencies

Technical Assistance and Consultation were provided on the following:

- I provided guidance on separating children into two groups based on age to eliminate conflict during free play.
- **R 400.1903(1)(d)- Technical Assistance:** A licensee shall be responsible for all of the following: Inform parents when a child care staff member is providing care in the absence of the licensee.
- **R 400.1924(2)- Technical Assistance:** Personnel shall ensure that children wash their hands at all of the following times: (a) Before and after meals, snacks, or food preparation experiences. (b) After toileting or diapering. (c) After contact with any bodily fluids. (d) After playing in sand or water. (e) After handling animals and pets. (f) When soiled.
- **R 400.1925(2)(e)- Technical Assistance:** An applicant or licensee shall do all of the following: (e) Within the department's child care background check system, accurately complete and maintain the connection, disconnection, or withdrawn status of each individual associated with the license.
- **R 400.1925(2)(f)- Technical Assistance:** An applicant or licensee shall do all of the following: (f) Immediately disconnect each individual from the system once he or she is no longer a licensee, adult member of the household, child care assistant, child care staff member, or an unsupervised volunteer under the license.
- **R 400.1931(13)- Technical Assistance:** Children shall not have beverage or food containers when they are in bed or when they are walking around or playing.

Due to the violations, you must send us a corrective action plan by 8/1/2023. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

I recommend issuance of a first provisional license with increased monitoring. If you accept the provisional license, you must sign and return the enclosed waiver form. If you do not accept the provisional license, you must notify this office in writing and an administrative hearing will be scheduled. Even if you don't accept the provisional license, you must still send us an acceptable corrective action plan.

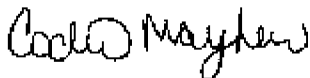
During calendar year 2022:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

You can find a copy of this inspection letter and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when inspection letters are completed can be found under [Overview of Licensing Reports](#).

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 517-284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Codie Mayhew, Licensing Consultant
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07/13/2023

Rose A. Rafferty, Manager
Child Care Licensing Bureau