



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF  
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL  
LANSING

Michelle Richard  
DIRECTOR

02/09/2024

Sara Swift  
1383 E. Pine River Rd,  
Midland, MI, 48640

License Number: DG560409257

Dear Sara Swift,

This letter is to advise you that the 02/09/2024 corrective action plan you submitted, regarding each rule violation cited in the recently completed Inspection, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.1906(1)(c)(ii)	Two child care staff members did not have an updated medical statements	Medical exams were performed and paperwork was misplaced. Improve filing of these forms. New forms have been requested to be filled out at next scheduled medical exam.	5/31/2024
R 400.1905(4)(g)	1 child care staff member had no completed the required health and safety trainings within 90 days of caring for children.	Currently working on completing courses. In the future, all new child care staff will have courses completed in the required timeframes.	2/16/2024

R 400.1905(4)(f)	1 child care staff member had no completed the required health and safety trainings within 90 days of caring for children.	Currently working on completing courses. In the future, all new child care staff will have courses completed in the required timeframes.	2/16/2024
R 400.1905(4)(e)	1 child care staff member had no completed the required health and safety trainings within 90 days of caring for children.	Currently working on completing courses. In the future, all new child care staff will have courses completed in the required timeframes.	2/16/2024
R 400.1905(4)(d)	1 child care staff member had no completed the required health and safety trainings within 90 days of caring for children.	Currently working on completing courses. In the future, all new child care staff will have courses completed in the required timeframes.	2/16/2024
R 400.1905(4)(c)	1 child care staff member had no completed the required health and safety trainings within 90 days of caring for children.	Currently working on completing courses. In the future, all new child care staff will have courses completed in the required timeframes.	2/16/2024
R 400.1905(4)(b)	1 child care staff member had no completed the required health and safety trainings within 90 days of caring for children.	Currently working on completing courses. In the future, all new child care staff will have courses completed in the required timeframes.	2/16/2024
R 400.1905(4)(a)	1 child care staff member had no completed the required health and safety trainings within 90 days of caring for children.	Currently working on completing courses. In the future, all new child care staff will have courses completed in the required timeframes.	2/16/2024

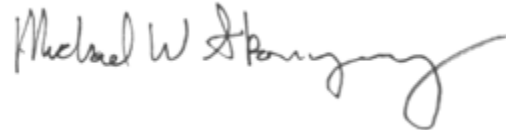
R 400.1905(3)(c)	1 child care staff member had no completed the required health and safety trainings prior to caring for children	Currently working on completing courses. In the future, all new child care staff will have courses completed in the required timeframes.	2/16/2024
R 400.1905(3)(b)	1 child care staff member had no completed the required health and safety trainings prior to caring for children	Currently working on completing courses. In the future, all new child care staff will have courses completed in the required timeframes.	2/16/2024
R 400.1905(2)	1 child care staff member does not have 5 documented hours of training in 2022. 3 child care staff members do not have 5 hours of training in 2023.	I have shown the current employees how to login to the training courses and will work with them to have completed going forward. 3 of these 4 employees were new hires in the fall of 2023.	Ongoing
R 400.1905(1)	Ms. Swift did not complete 10 training hours in 2022 or 2023.	10 Training hours will be completed for each year.	Ongoing

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact Michael Skonieczny at (989) 289-8572 or skoniecznym@michigan.gov. In the event that Michael Skonieczny is not available and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

Sincerely,

A handwritten signature in black ink that reads "Michael W. Skonieczny". The signature is written in a cursive style with a large, looping final flourish.

Michael Skonieczny, Licensing Consultant