



STATE OF MICHIGAN  
 DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
 LANSING

GRETCHEN WHITMER  
 GOVERNOR

ORLENE HAWKS  
 DIRECTOR

March 18, 2022

Esther Snyder  
 805 St Catherine  
 Ludington, MI 49431

RE: License #: DG530256503  
**Esther Elaine Snyder**  
**805 St Catherine**  
**Ludington, MI 49431**

Dear Ms. Snyder:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 03/16/2022, I found 4 violations listed below and explained in the attached report:

- R 400.1907 (1)(b) Child's records.
- R 400.1914 (3)(b) Daily activity program.
- R 400.1918 (2) Medication; administration; procedures.
- R 400.1918 (6) Medication; administration; procedures.

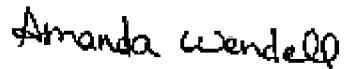
You gave us an acceptable written corrective action plan. We will send you a regular license in the mail.

<b>During calendar year 2021:</b>	<b>Total</b>
Number of serious injuries that occurred in facility.	<b>0</b>
Number of deaths that occurred in the facility.	<b>0</b>
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	<b>0</b>

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

**Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.**

Sincerely,

A handwritten signature in black ink that reads "Amanda Wendell". The signature is written in a cursive, slightly slanted style.

Amanda Wendell, Licensing Consultant  
Child Care Licensing Bureau  
611 W. Ottawa Street  
P.O. Box 30664  
Lansing, MI 48909  
(231) 492-5410

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
CHILD CARE LICENSING BUREAU  
RENEWAL INSPECTION REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	DG530256503
<b>Licensee Name:</b>	Esther Snyder
<b>Licensee Address:</b>	805 St Catherine Ludington, MI 49431
<b>Licensee Telephone #:</b>	(231) 843-1863
<b>Licensee:</b>	N/A
<b>Name of Facility:</b>	Esther Elaine Snyder
<b>Facility Address:</b>	805 St Catherine Ludington, MI 49431
<b>Facility Telephone #:</b>	(231) 299-9680
<b>Original Issuance Date:</b>	06/05/2003
<b>Capacity:</b>	12
<b>Age Range:</b>	Ages Birth Thru 17 years

## II. METHODS OF INSPECTION

Date of On-site Inspection(s): 03/16/2022

		No. of Records Reviewed
No. of children enrolled in care	15	10
No. of assistant caregivers employed	2	3
No. of child care children present at time of inspection	11	
No. of other children present at time of inspection	0	
No. of assistant caregivers present at time of inspection	1	
Licensee present at time of inspection?	Yes	
Persons Interviewed:	Licensee	<input checked="" type="checkbox"/>
	Assistant Caregivers	<input checked="" type="checkbox"/>

Approved child use space: Main level: living room and 3 bedrooms. Lower level: playroom, dining area, kitchen

Exiting information (including second floor and basement): : Exiting from the main floor is available via the front door, a sliding glass door to the back yard, and a side door to the garage. Exiting from the basement is available via a staircase to the main floor and an egress window which exits to ground level from the basement kitchen.

Approved variances -  No  Yes Description:

Key Indicator Inspection: no

### Additional information:

- Pets? No  Yes  If yes, describe.  
1 dog and 1 cat
- Hot tubs or spa pool? No  Yes  If yes, are there appropriate barriers?
- Swimming pool? No  Yes  If yes, describe pool and barriers.
- Other water hazards? No  Yes  If yes, describe.
- Fireplace or wood burning stove? No  Yes  If yes, describe.  
There is an electric fireplace in the living room.
- Fireplace/wood burner in use during child care hours? No  Yes  If yes, describe barriers to protect children from burns.

## III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care home administrative rules and statutes. Verification of compliance included direct

observations of the physical environment and the program, discussions with staff, and a review of the home's records, including staff records and children's records. Staff records include background checks, medical clearance information, and training information. Children's records include child information cards and child in care statements/receipts.

At the time of the onsite inspection, Ms. Snyder was present with one child care staff member and 11 child care children. I observed the children engaged in free play, eat lunch, and engage in musical experiences. I also observed an infant being held and fed. The caregivers appeared bonded to the children and provided appropriate care and supervision.

During the inspection, the child care home was found to be in compliance with all applicable rules and statutes except for the following violations:

**R 400.1907            Child's records.**

(1) Prior to a child's initial attendance, a licensee shall obtain the following documents:

(b) A child in care statement or receipt using a form provided by the department and signed by the parent certifying all of the following: ...

Ms. Snyder did not ensure that child in care statements are dated on the day they are signed. Of 10 files reviewed, 6 did not have the date of the signature. Although there is no designated line for the date, it does need to be on the form. In addition, one child in care statement was not signed or dated by the parent.

**R 400.1914            Daily activity program.**

(3) All of the following developmentally appropriate opportunities must be provided daily:

(b) Indoor and outdoor play, except during inclement or extreme weather, or unless otherwise ordered by a health care provider.

Ms. Snyder does not ensure that children engage in outdoor play daily. The children do not go outdoors in the winter. I talked to Ms. Snyder about the necessity of children engaging in outdoor play daily, as well as strategies to ensure that children have the appropriate outdoor gear.

**R 400.1918            Medication; administration; procedures.**

(2) Medication, prescription or nonprescription, must be given or applied only with prior written permission from a parent.

Ms. Snyder did not ensure that each medication has its own medication permission form. Some children had a medication permission form with two or three medications listed. In addition, one child had a medication present that did not have a medication permission form. Ms. Snyder was informed that this must be disposed of or returned to the parents.

**R 400.1918                      Medication; administration; procedures.**

(6) A licensee or child care staff member shall give or apply prescription or nonprescription medication according to the directions on the original container unless otherwise authorized by a written order of the child's physician.

Ms. Snyder did not ensure that medication is given according to the directions on the original container. A seven-month-old was receiving medication that was directed to be given to children over the age of two.

During the exit conference, technical assistance/consultation was provided regarding the following:

- Ms. Snyder was short one fire drill in 2021. We discussed the rules regarding fire and tornado drills.
- Ms. Snyder had a summary sheet in her licensing notebook but was not utilizing it. I instructed her on how to keep the summary sheet updated.
- When I arrived for the inspection, attendance had not yet been completed for the day. I informed Ms. Snyder that children must be signed in as they arrive.
- I instructed Ms. Snyder that staff may not complete any part of the child information card that is required to be completed by parents. In addition, one child's card was missing the parents' employer information and one was missing the date of admission.

A corrective action plan was requested and approved on 03/16/2022. It is expected that the corrective action plan be implemented within the specified time frames as outlined in the approved plan. A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

**IV. RECOMMENDATION**

I recommend renewal of this group child care license.

*Amanda Wendell*

03/18/2022

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Amanda Wendell  
Licensing Consultant

Date

