



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

May 17, 2023

Colleen Severance
47080 Exeter Ct
Shelby Twp, MI 48315

RE: License #: DG500394080
3 Cs ABC & 123
47080 Exeter Ct
Shelby Twp, MI 48315

Dear Ms. Severance:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 05/17/2023, I found 3 violation(s) listed below and explained in the attached report:

R400.1906 Records of a licensee; child care staff member; child care assistant.
R400.1916 Bedding and sleeping equipment.
R400.1945 Emergency; plan; drill.


You gave us an acceptable written corrective action plan. We will send you a regular license in the mail.

During calendar year 2022:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 248-762-1915.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink, appearing to read "RaSheeda Mitchell". The signature is written in a cursive style with a large initial "R".

RaSheeda Mitchell, Licensing Consultant
Bureau of Community and Health Systems
4809 Clio Road
Flint, MI 48504
(586) 256-1280

Enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License#:	DG500394080
Licensee Name:	Colleen Severance
Licensee Address:	47080 Exeter Ct Shelby Twp, MI 48315
Licensee Telephone #:	(586) 243-8998
Licensee:	N/A
Name of Facility:	3 Cs ABC & 123
Facility Address:	47080 Exeter Ct Shelby Twp, MI 48315
Facility Telephone #:	(586) 243-8998
Original Issuance Date:	10/24/2018
Capacity:	14
Age Range:	Ages Birth Thru 17 years

II. METHODS OF INSPECTION

Date of On-site Inspection(s): 05/16/2023

	No. of Records Reviewed	
No. of children enrolled in care	20	10
No. of assistant caregivers employed	2	2
No. of child care children present at time of inspection	11	
No. of other children present at time of inspection	0	
No. of assistant caregivers present at time of inspection	2	
Licensee present at time of inspection?	Yes	
Persons Interviewed:	Licensee	<input checked="" type="checkbox"/>
	Assistant Caregivers	<input checked="" type="checkbox"/>

Approved child use space: On the main level of the home the sunroom and greatroom are approved for child use space, on the upper (2nd level) of the home the two bedrooms are approved for child use and the basement is approved for child use. (Second level bedrooms are not currently being used due to remodel)

Exiting information (including second floor and basement):

Approved variances - No Yes Description: Capacity/Ratio increase approved 02/07/2023.

Key Indicator Inspection: No.

Additional information:

- Pets? No Yes If yes, describe.
Three cats
- Hot tubs or spa pool? No Yes If yes, are there appropriate barriers?
- Swimming pool? No Yes If yes, describe pool and barriers.
- Other water hazards? No Yes If yes, describe.
- Fireplace or wood burning stove? No Yes If yes, describe.
Main level of home
- Fireplace/wood burner in use during child care hours? No Yes If yes, describe barriers to protect children from burns.

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care home administrative rules and statutes. Verification of compliance included direct

observations of the physical environment and the program, discussions with staff, and a review of the home's records, including staff records and children's records. Staff records include background checks, medical clearance information, and training information. Children's records include child information cards and child in care statements/receipts.

During the inspection, the child care home was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.1906 Records of a licensee; child care staff member; child care assistant.

(1) A licensee shall maintain a file for each child care staff member and each child care assistant that includes all of the following:

(g) A written statement, signed and dated by the child care staff member or child care assistant at the time of hiring, indicating all of the following information:

(i) The individual is aware that abuse and neglect of children is unlawful.

(ii) The individual knows that he or she is mandated by law to report child abuse and neglect.

(iii) The individual has received a copy of the licensee's discipline policy.

Ms. Severance and her two child care assistants did not have the required signed statement of this rule on file

R 400.1916 Bedding and sleeping equipment.

(6) Infants, birth to 12 months of age, shall rest or sleep alone in an approved crib, play yard, or porta-crib. This equipment must meet all of the following requirements:

(b) A tightly fitted or snug bottom sheet must cover the crib or porta-crib mattress with no additional padding placed between the sheet and the mattress.

Six of the six cribs observed had either additional padding or an additional mattress inside the crib.

R 400.1945 Emergency; plan; drill.

(5) At least 2 tornado drills must be practiced while children are in care between March and

November, and a written record of these drills that includes the date must be maintained.

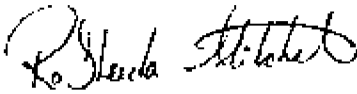
Written documentation that tornado drills were practiced for the 2021 and 2021 calendar year was not on file.

A corrective action plan was requested and approved on 05/16/2023. It is expected that the corrective action plan be implemented within the specified time frames as outlined in the approved plan. A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

I provided technical assistance and consultation on the following:

- Include all requirements under R400.1945(2). Currently missing subrule(F), toddler portion of (G), (H) and (i).
- Ensure fire drills are documented with to include time it takes to evacuate R400.1945(4)
- Post recall list as required by R400.1915(5)

IV. RECOMMENDATION



05/17/2023

RaSheeda Mitchell
Licensing Consultant

Date