



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

May 18, 2023

Monica Donovan
8323 Mistfield
Howell, MI 48843

RE: License #: DG470252092
Monica Donovan
8323 Mistfield Court
Howell, MI 48843

Dear Ms. Donovan:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on May 8, 2023, I found 11 violation(s) listed below and explained in the attached report:

- R400.1902(1)(d)(i)(ii). Applicant; licensee; requirements.
- R400.1904a(2)(a) Child care staff member; employment requirements.
- R400.1904a(2)(b) Child care staff member; employment requirements.
- R400.1905(3)(b) Training.
- R400.1905(3)(c) Training.
- R400.1905 (4)(a) Training.
- R400.1905 (4)(d) Training.
- R400.1905 (4)(e) Training.
- R400.1905 (4)(f) Training.
- R400.1905 (4)(g) Training.
- R400.1905 (9) Training.

You gave us an acceptable written corrective action plan. We will send you a regular license in the mail.

During calendar year 2022:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Thanh Biehl, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30837
Lansing, MI 48909
(734) 417-8580

Enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DG470252092
Licensee Name:	Monica Donovan
Licensee Address:	8323 Mistfield Howell, MI 48843
Licensee Telephone #:	(517) 231-0617
Licensee:	N/A
Name of Facility:	Monica Donovan
Facility Address:	8323 Mistfield Court Howell, MI 48843
Facility Telephone #:	(517) 231-0617
Original Issuance Date:	10/29/2002
Capacity:	14
Age Range:	Ages Birth Thru 17 years

II. METHODS OF INSPECTION

Date of On-site Inspection(s): 05/08/2023

	No. of Records Reviewed	
No. of children enrolled in care	13	13
No. of assistant caregivers employed	1	1
No. of child care children present at time of inspection	2	
No. of other children present at time of inspection	0	
No. of assistant caregivers present at time of inspection	0	
Licensee present at time of inspection?	Yes	
Persons Interviewed:	Licensee	<input checked="" type="checkbox"/>
	Assistant Caregivers	<input type="checkbox"/>

Approved child use space: The basement, the master bedroom (isolation/sick room) and the garage (gross motor room) on the main level of the child care home are approved for child care use.

Exiting information (including second floor and basement): On the main level, there are two exits: Front door and the door leading to the garage. In the basement, there are two exits: The stairs leading to the main level and an egress window located in the furnace and water heater room.

Approved variances - No Yes Description:

R 400.1910(1) Ratio of personnel to children. PA 116 MCL 722.111(2) and MCL 722.111(4) increased capacity for family and group homes allowing family homes to have up to 7 children and group homes to have up to 14 children. Given that ratio is defined in the administrative rules, a variance to the personnel to child ratio is necessary to align with the changes set forth in HB 5041

Key Indicator Inspection: No.

Additional information:

- Pets? No Yes If yes, describe.
A small dog.
- Hot tubs or spa pool? No Yes If yes, are there appropriate barriers?
- Swimming pool? No Yes If yes, describe pool and barriers.
- Other water hazards? No Yes If yes, describe.
- Fireplace or wood burning stove? No Yes If yes, describe.
There is a fireplace located on the main level of the home in the living room.

- Fireplace/wood burner in use during child care hours? No Yes If yes, describe barriers to protect children from burns.

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care home administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the home's records, including staff records and children's records. Staff records include background checks, medical clearance information, and training information. Children's records include child information cards and child in care statements/receipts.

During the inspection, the child care home was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.1902 Applicant; licensee; requirements.

- (1) An applicant shall meet all of the following provisions:
 - (d) Have proof of certification in both of the following:
 - (i) Infant, child, and adult cardiopulmonary resuscitation (CPR).
 - (ii) First aid.

Ms. Donovan does not have valid CPR and First Aid training.

R 400.1904a Child care staff member; employment requirements.

- (2) Before caring for children at a child care home, an individual shall provide the licensee with all of the following:
 - (a) A valid certification in infant, child, and adult CPR.

Child care staff member (T.K.) does not have valid CPR training.

R 400.1904a Child care staff member; employment requirements.

- (2) Before caring for children at a child care home, an individual shall provide the licensee with all of the following:
 - (b) A valid certification in first aid.

Child care staff member (T.K.) does not have valid First Aid training.

R 400.1905 Training.

(3) A licensee shall ensure that child care staff members and child care assistants, prior to caring for children, have training that includes information on all of the following:

(b) Recognition of and the reporting of child abuse and neglect.

Child care staff member (T.K.) did not complete training on recognition of and the reporting of child abuse and neglect prior to caring for children.

Child care staff member (T.K.) completed Health and Safety Part II on 05/08/2023.

REPEAT VIOLATION ESTABLISHED
LSR dated 04/20/2021
Corrective Action Plan dated 04/20/2021

R 400.1905 Training.

(3) A licensee shall ensure that child care staff members and child care assistants, prior to caring for children, have training that includes information on all of the following:

(c) Prevention of shaken baby syndrome, abusive head trauma, and child maltreatment.

Child care staff member (T.K.) did not complete training on prevention of shaken baby syndrome, abusive head trauma, and child maltreatment prior to caring for children.

Child care staff member (T.K.) completed Health and Safety Part II on 05/08/2023.

REPEAT VIOLATION ESTABLISHED
LSR dated 04/20/2021
Corrective Action Plan dated 04/20/2021

R 400.1905 Training.

(4) Within 90 days after receiving a child care license or of being hired at a child care home, a licensee, a child care staff member, and a child care assistant shall complete training on all of the following topics:

(a) Child development.

Child care staff member (T.K.) did not complete training on child development.

Child care staff member (T.K.) completed Health and Safety Part II on 05/08/2023.

REPEAT VIOLATION ESTABLISHED

LSR dated 04/20/2021

Corrective Action Plan dated 04/20/2021

R 400.1905 Training.

(4) Within 90 days after receiving a child care license or of being hired at a child care home, a licensee, a child care staff member, and a child care assistant shall complete training on all of the following topics:

(d) Handling and storage of hazardous materials and the appropriate disposal of biocontaminants.

Child care staff member (T.K.) did not complete training on handling and storage of hazardous materials and the appropriate disposal of biocontaminants.

Child care staff member (T.K.) completed Health and Safety Part II on 05/08/2023.

REPEAT VIOLATION ESTABLISHED

LSR dated 04/20/2021

Corrective Action Plan dated 04/20/2021

R 400.1905 Training.

(4) Within 90 days after receiving a child care license or of being hired at a child care home, a licensee, a child care staff member, and a child care assistant shall complete training on all of the following topics:

(e) Precautions in transporting children.

Child care staff member (T.K.) did not complete training on precautions in transporting children.

Child care staff member (T.K.) completed Health and Safety Part II on 05/08/2023.

REPEAT VIOLATION ESTABLISHED
LSR dated 04/20/2021
Corrective Action Plan dated 04/20/2021

R 400.1905 Training.

(4) Within 90 days after receiving a child care license or of being hired at a child care home, a licensee, a child care staff member, and a child care assistant shall complete training on all of the following topics:

(f) Building and physical premises safety.

Child care staff member (T.K.) did not complete training on building and physical premises safety.

Child care staff member (T.K.) completed Health and Safety Part II on 05/08/2023.

REPEAT VIOLATION ESTABLISHED
LSR dated 04/20/2021
Corrective Action Plan dated 04/20/2021

R 400.1905 Training.

(4) Within 90 days after receiving a child care license or of being hired at a child care home, a licensee, a child care staff member, and a child care assistant shall complete training on all of the following topics:

(g) All hazards emergency preparedness and response planning.

Child care staff member (T.K.) did not complete training on hazards emergency preparedness and response planning.

Child care staff member (T.K.) completed Health and Safety Part II on 05/08/2023.

REPEAT VIOLATION ESTABLISHED

LSR dated 04/20/2021

Corrective Action Plan dated 04/20/2021

R 400.1905 Training

(9) When the department of licensing and regulatory affairs or the department of education publishes a notice that a new health and safety update document or a new health and safety update training activity has been published on MiRegistry, the licensee shall ensure that all personnel read and acknowledge the document or complete the activity within 6 months of the notice.

Ms. Donovan did not complete the Refresher 2022 training.

REPEAT VIOLATION ESTABLISHED

LSR dated 04/20/2021

Corrective Action Plan dated 04/20/2021

A corrective action plan was requested and approved on 05/08/2023. It is expected that the corrective action plan be implemented within the specified time frames as outlined in the approved plan. A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

IV. RECOMMENDATION

I recommend issuance of a regular license to this child care group home (capacity 7-14).



05/18/2023

Thanh Biehl
Licensing Consultant

Date