



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

May 18, 2023

Monica Donovan
8323 Mistfield
Howell, MI 48843

RE: License #: DG470252092

RE: SI LOG #: Monica Donovan
8323 Mistfield Court
Howell, MI 48843

Dear Ms. Donovan:

This letter is to advise you that the 05/08/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
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R400.1902(1)(d)(i)(ii)). Applicant; licensee; requirements.	Ms. Donovan does not have valid CPR and First Aid training.	Ms. Donovan will complete the in-person CPR and First Aid training.	05/09/2023
R400.1904a(2)(a) Child care staff member; employment requirements.	Child care staff member (T.K.) does not have valid CPR training.	Child care staff member (T.K.) will complete the in-person CPR training.	05/09/2023
R400.1904a(2)(b) Child care staff member; employment requirements.	Child care staff member (T.K.) does not have valid First Aid training.	Child care staff member (T.K.) will complete the in-person First Aid training.	05/09/2023
R400.1905(3)(b) Training.	<p>Child care staff member (T.K.) did not complete training on recognition of and the reporting of child abuse and neglect prior to caring for children.</p> <p>Child care staff member (T.K.) completed Health and Safety Part II on 05/08/2023.</p> <p>REPEAT VIOLATION ESTABLISHED LSR dated 04/20/2021 Corrective Action Plan dated 04/20/2021</p>	Child care staff member (T.K.) will complete the Health and Safety Part II.	05/12/2023
R400.1905(3)(c) Training.	Child care staff member (T.K.) did not complete training on prevention of shaken baby syndrome, abusive head trauma, and child maltreatment prior to caring for children.	Child care staff member (T.K.) will complete the Health and Safety Part II.	05/12/2023

	<p>Child care staff member (T.K.) completed Health and Safety Part II on 05/08/2023.</p> <p>REPEAT VIOLATION ESTABLISHED LSR dated 04/20/2021 Corrective Action Plan dated 04/20/2021</p>		
R400.1905 (4)(a) Training.	<p>Child care staff member (T.K.) did not complete training on child development.</p> <p>Child care staff member (T.K.) completed Health and Safety Part II on 05/08/2023.</p> <p>REPEAT VIOLATION ESTABLISHED LSR dated 04/20/2021 Corrective Action Plan dated 04/20/2021</p>	Child care staff member (T.K.) will complete the Health and Safety Part II training.	05/12/2023
R400.1905 (4)(d) Training.	<p>Child care staff member (T.K.) did not complete training on handling and storage of hazardous materials and the appropriate disposal of biocontaminants.</p> <p>Child care staff member (T.K.) completed Health and Safety Part II on 05/08/2023.</p> <p>REPEAT VIOLATION ESTABLISHED LSR dated 04/20/2021</p>	Child care staff member (T.K.) will complete the Health and Safety Part II training.	05/12/2023

	Corrective Action Plan dated 04/20/2021		
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<p>R400.1905 (4)(e) Training.</p>	<p>Child care staff member (T.K.) did not complete training on precautions in transporting children.</p> <p>Child care staff member (T.K.) completed Health and Safety Part II on 05/08/2023.</p> <p>REPEAT VIOLATION ESTABLISHED LSR dated 04/20/2021 Corrective Action Plan dated 04/20/2021</p>	<p>Child care staff member (T.K.) will complete the Health and Safety Part II training.</p>	<p>05/12/2023</p>
<p>R400.1905 (4)(f) Training.</p>	<p>Child care staff member (T.K.) did not complete training on building and physical premises safety.</p> <p>Child care staff member (T.K.) completed Health and Safety Part II on 05/08/2023.</p> <p>REPEAT VIOLATION ESTABLISHED LSR dated 04/20/2021 Corrective Action Plan dated 04/20/2021</p>	<p>Child care staff member (T.K.) will complete the Health and Safety Part II training.</p>	<p>05/12/2023</p>
<p>R400.1905 (4)(g) Training.</p>	<p>Child care staff member (T.K.) did not complete training on hazards emergency preparedness and response planning.</p> <p>Child care staff member (T.K.) completed Health and Safety Part II on 05/08/2023.</p>	<p>Child care staff member (T.K.) will complete the Health and Safety Part II training.</p>	<p>05/12/2023</p>

	REPEAT VIOLATION ESTABLISHED LSR dated 04/20/2021 Corrective Action Plan dated 04/20/2021		
R400.1905 (9) Training.	Ms. Donovan did not complete the Refresher 2022 training. REPEAT VIOLATION ESTABLISHED LSR dated 04/20/2021 Corrective Action Plan dated 04/20/2021	Ms. Donovan will complete the Refresher 2022 training.	05/10/2023

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,



Thanh Biehl, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(734) 417-8580