



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

September 27, 2022

Rhonda Mack
3557 N Eagle Hwy
Lake Leelanau, MI 49653

RE: License #: DG450411401
Rhonda Mack
3557 N Eagle Hwy
Lake Leelanau, MI 49653

Dear Ms. Mack:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 09/23/2022, I found 5 violation(s) listed below and explained in the attached report: listed below and explained in the attached report:

- R 400.1907(1)(a) Child's records.
- R 400.1918(4) Medication; administration; procedures.
- R 400.1923(2)(e) Diapering and toilet learning.
- R 400.1924(1)(b)(i) Hand washing.
- R 400.1924(2)(b) Hand washing.

Due to the violations, you must send us a corrective action plan by 10/17/2022. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

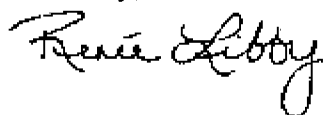
Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

During calendar year 2021:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (231) 922-5309.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Renee Libby, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(231) 357-3087

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DG450411401
Licensee Name:	Rhonda Mack
Licensee Address:	3557 N Eagle Hwy Lake Leelanau, MI 49653
Licensee Telephone #:	(231) 218-5765
Licensee:	N/A
Name of Facility:	Rhonda Mack
Facility Address:	3557 N Eagle Hwy Lake Leelanau, MI 49653
Facility Telephone #:	(231) 218-5765
Original Issuance Date:	03/10/2022
Capacity:	12
Age Range:	Ages Birth Thru 17 years

II. METHODS OF INSPECTION

Date of On-site Inspection(s):

09/23/2022

	No. of Records Reviewed	
No. of children enrolled in care	19	19
No. of assistant caregivers employed	1	1
No. of child care children present at time of inspection	9	
No. of other children present at time of inspection	0	
No. of assistant caregivers present at time of inspection	1	
Licensee present at time of inspection?	Yes	
Persons Interviewed:		
Licensee	☒	
Assistant Caregivers	☒	

Approved child use space: The living room, dining room, kitchen, and two bedrooms on the main level are approved for child care use.

Exiting information (including second floor and basement): The front door and remotely located back door provide a direct, safe means of travel to the outside from the main level.

Approved variances - ☒ No ☐ Yes Description:

Key Indicator Inspection: No

Additional information:

- Pets? No ☐ Yes ☒ If yes, describe.
There is one dog in the home with regular access to children in care. Ms. Mack deems the dog to be safe around children.
- Hot tubs or spa pool? No ☒ Yes ☐ If yes, are there appropriate barriers?
- Swimming pool? No ☒ Yes ☐ If yes, describe pool and barriers.
- Other water hazards? No ☒ Yes ☐ If yes, describe.
- Fireplace or wood burning stove? No ☐ Yes ☒ If yes, describe.
There is a wood 4 burning fireplace in the living room on the main level. There is also a wood burning fireplace in the basement.
- Fireplace/wood burner in use during child care hours? No ☒ Yes ☐ If yes, describe barriers to protect children from burns.

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care home administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the home's records, including staff records and children's records. Staff records include background checks, medical clearance information, and training information. Children's records include child information cards and child in care statements/receipts.

As part of this renewal inspection, I observed snack, bodily care routines, diapering procedures, indoor play time, outdoor play activities, handwashing, and lunch. Ms. Mack and her child care staff member, Mr. Timothy LeVeque engaged in positive interactions with children throughout the inspection period. Both Ms. Mack and She acknowledged children's feelings and responded appropriately to their needs in kind and nurturing ways.

During the inspection, the child care home was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.1907 Child's records.

(1) Prior to a child's initial attendance, a licensee shall obtain the following documents:

(a) A completed child information card on a form provided by the department or a comparable substitute approved by the department.

Ms. Mack did not ensure that complete child information cards were obtained prior to a child's initial attendance. Child information cards were incomplete/missing; date of admission (8), parent work/work phone number (10), allergies/special needs/special instructions (3), parent signature and date (1).

R 400.1918 Medication; administration; procedures.

(4) Prescription medication must have the pharmacy label indicating the physician's name, child's first and last name, instructions, and name and strength of the medication, and must be given in accordance with those instructions.

Ms. Mack did not ensure that prescription medication had the pharmacy label indicating the physician's name, child's first and last name, instructions, and name and strength of the medication. One child's prescription medication did not have a pharmacy label on the bottle.

R 400.1923 Diapering and toilet learning.

- (2) The designated changing area must comply with all of the following:
 - (e) Be cleaned and sanitized after each use.

Ms. Mack and child care staff member Mr. Timothy LeVeque did not ensure that the designated changing area was cleaned and sanitized after each use. Mr. LeVeque did back-to-back diaper changes and did not wash and rinse the diaper area between changing each child. He sprayed sanitizer on the diapering area, but it did not meet the sanitizing requirement because the bleach/water solution did not have a contact time of 2 minutes as required for sanitizing.

R 400.1924 Hand washing.

- (1) All personnel shall wash their hands appropriately and in the following manner:
 - (b) After all of the following:
 - (i) Diapering.

Ms. Mack and child care staff member Mr. LeVeque did not ensure that personnel washed their hands appropriately after diapering. Mr. Mack did not wash his hands between diaper changes.

R 400.1924 Hand washing.

- (2) Personnel shall ensure that children wash their hands at all of the following times:
 - (b) After toileting or diapering.

Ms. Mack and child care staff member Mr. LeVeque did not ensure that children washed their hands after diapering. Mr. Mack did not wash children's hands after changing their diapers.

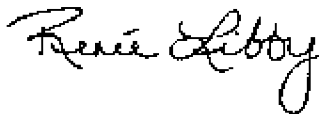
Technical Assistance and Consultation were provided on the following:

- Bouncy seats should only be place on the floor, and never on an elevated surface, such as a countertop, per manufacturer's guidelines.
- The temperature of the hot water at all child use sinks must be at, or below 120 degrees F.

- The furnace room should be checked regularly to ensure combustible items are not placed within 4 feet of the fuel fired equipment. Consider measuring 4 ft. from the furnace and placing tape on the floor to indicate the “no go” zone.
- The new dome climber is over 30 inches tall and must be place over appropriate surfacing (such as mulch.) We discussed removing it from the play area until surfacing is added.
- All medications, including topical non-prescription medication such as diaper cream must be labeled for a named child. If you provide diaper cream that may be used by several children, all children’s names must be written on the diaper cream tube/container.
- “Child In Care Statements” must include all required information: parent and/or provider signatures and dates, child or children’s names in Section 1, listing of pet(s) in Section 3.
- As a reminder, Child In Care Statements must be updated annually. It is recommended to choose an “update” schedule for all required documentation. For example, have all families review and update paperwork every June regardless of when they enrolled. This way, all families will be on the same paperwork updating schedule in the future and there will be less of a chance that paperwork updates will be overlooked.
- A copy of the most recent recall list was provided during the inspection and posted. Check the Child Care Licensing Bureau website for updated recall lists, or make sure you are signed up for email alerts from the department, so you are notified when a new recall list is published.
- Per R400.1903(1)(I) You must have a volunteer screening policy because you have a supervised volunteer who is present at the child care home.

IV. RECOMMENDATION

Upon receipt of an acceptable corrective action plan, I recommend issuance of a original license to this child care group home (capacity 7-12).



09/27/2022

Renee Libby
Licensing Consultant

Date