



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

November 7, 2022

Rhonda Mack
3557 N Eagle Hwy
Lake Leelanau, MI 49653

RE: License #: DG450411401
Rhonda Mack
3557 N Eagle Hwy
Lake Leelanau, MI 49653

Dear Ms. Mack:

This letter is to advise you that the 10/07/2022 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.1907(1)(a) Child's records.	Child information cards were incomplete/missing; date of admission (8), parent work/work phone number (10), allergies/special needs/special instructions (3), parent signature and date (1).	Ms. Mack will have parents complete all missing information on child information cards.	By 10/14/2022
R 400.1923(2)(e) Diapering and toilet learning.	Child care staff member Mr. LeVeque did not wash and rinse, and properly sanitize the diaper area between diaper changes.	Ms. Mack will make certain that all of the procedures for changing diapers and sanitizing the diaper area are followed including washing, rinsing, and sanitizing the diapering area after each diapering.	Immediately and ongoing

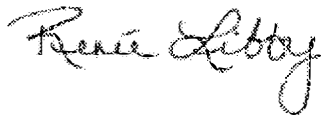
R 400.1924(1)(b)(i) Hand washing.	Child care staff member Mr. LeVeque did not wash his hands between diaper changes.	Ms. Mack addressed the handwashing issue with her staff member and will ensure all staff wash their hands after each diaper change.	Immediately and ongoing
R 400.1924(2)(b) Hand washing.	Child care staff member Mr. LeVeque did not ensure children's hands were washed after changing their diapers.	Ms. Mack will ensure that all children's hands are washed after their diapers are changed. If a child is unable to stand at the sink or hold their head up, a clean diaper wipe will be used to wash their hands.	Immediately and ongoing
R 400.1918(4) Medication; administration; procedures	One child's prescription medication did not have a pharmacy label on the bottle.	Ms. Mack spoke with the parent and will ensure that the medication bottle includes the pharmacy label.	09/22/2022 and ongoing

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (231) 922-5309.

Sincerely,



Renee Libby, Licensing Consultant
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611 W. Ottawa Street
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Lansing, MI 48909
(231) 357-3087