



STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

GRETCHEN WHITMER
GOVERNOR

Marlon I. Brown, DPA
ACTING DIRECTOR

10/31/2023

Ngoi Banza
Ngoi Banza
3172 Pinedale SW, Grandville, MI, , 49418

License Number: DG410411418

Dear Ngoi Banza,

This letter is to advise you that the // corrective action plan you submitted, regarding each rule violation cited in the recently completed Inspection, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

| Violation cited | Noncompliance observed | Plan to correct | Date to be completed |
|------------------------|---|---|-----------------------------|
| R 400.1945(4) | Ngoi Banza did not document fire drills once per quarter. In 2022, there were only two fire drills documented. No fire drills have been documented in 2023. | I will practice fire drills at least once per quarter (four times per year) and keep a written record that includes the date and time it takes to evacuate. | 10/31/2023 |
| R 400.1945(5) | Ngoi Banza did not document any tornado drills in 2022. | I will practice at least 2 tornado drills while children are in care between the months of March and November. I will keep a written record of the drills that includes the date. | 10/31/2023 |
| R 400.1904a(2)(c) | A child care staff member did not have proof of training in the prevention of infectious disease, including immunizations. | I will have my child care staff member complete the health and safety training modules A, B, | 11/8/2023 |

| | | | |
|------------------|--|---|------------|
| | Only the 2022 and 2023 health and safety refresher trainings were completed. | and C in MiRegistry within 10 business days. | |
| R 400.1905(9) | Ngoi Banza did not complete the 2022 health and safety refresher training. | I will complete the 2022 refresher training within 10 business days. | 11/8/2023 |
| R 400.1907(1)(a) | Out of 10 records reviewed, nine had incomplete child information cards. Five child information cards were missing an admission date, two were missing consent for emergency medical treatment, three were missing allergies, two were missing emergency contacts, and one was not signed. | I will have the parents of each child complete the child information card at the time of the child's next drop off. | 10/31/2023 |
| R 400.1907(1)(b) | Out of 10 records reviewed, two were missing child in care statements. | I will have the parents of each child complete a child in care statement at the time of the child's next drop off. | 10/31/2023 |
| R 400.1905(4) | A child care staff member did not complete training in child development, administration of medication, prevention of and response to emergencies due to food and allergic reactions, handling and storage of hazardous materials and the appropriate disposal of bio-contaminants, precautions in transporting children, building and physical premises safety, or all hazards emergency preparedness and response planning within 90 days of hire. Only the 2022 and 2023 health and | I will have my child care staff member complete the health and safety training modules A, B, and C in MiRegistry within 10 business days. | 11/8/2023 |

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|----------|---|--|------------|
| | safety refresher courses were completed. | | |
| 722.115n | There is a new adult household member who has not had a criminal history check completed. | I will make sure my 18-year-old son has a fingerprinting appointment scheduled by the end of the week. | 10/31/2023 |

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact Laura Pastotnik at (616) 373-0198 or pastotnikl@michigan.gov. In the event that Laura Pastotnik is not available, and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

Sincerely,



Laura Pastotnik, Licensing Consultant