



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

September 2, 2020

Jennifer Ruwersma
16115 Morel Lane
Sand Lake, MI 49343

RE: License #: DG410384330
RE: SI LOG #: 2020D0613010
Ruwersma, Jennifer
16115 Morel Lane
Sand Lake, MI 49343

Dear Mrs. Ruwersma:

This letter is to advise you that the 08/25/2020 corrective action plan you submitted, regarding each rule violation cited in the recently completed Special Investigation Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
1904b(3)(c) Child care assistant; requirements.	Ms. Ruwersma reported that Child Care Assistant 2 has not completed a training on the above topics.	Child care assistant has completed the training.	8/23/2020
1905(3)(a)(b)(c) Training	There was not documentation that Child Care Assistant 1 and Child Care Assistant 2 have completed any of the above training.	The provider believed she had 90 days to complete the training.	8/23/2020
1905(4) Training	There was not documentation indicating that Child Care Assistant 2	Child care assistant has completed the training.	8/23/2020

	completed any of the above training.		
1907(3) Children's records.	Attendance records were not accurate. <ul style="list-style-type: none"> • Child A was noted to be present during my inspection on 6/16/20, but was not on the electronic record as present. • Child B was not noted to be present during my inspection on 6/16/20 and was not listed on the printout attendance to present, but was listed on the electronic record as present. • Child C, Child D, Child E, and Child F were not present on 6/16/20, but they were all listed as present on the electronic record. 	Attendance record data was transferred into Kidkare. This will be double checked to make sure the electronic records and written records are the same.	8/23/2020

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan. A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (616) 356-0183.

Sincerely,



Mary Dufon, Licensing Consultant
Bureau of Community and Health Systems
350 Ottawa, N.W.
Grand Rapids, MI 49503
(616) 295-6530