



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

September 21, 2022

Tammy Bigelow  
4220 Redwing  
Grandville, MI 49418

RE: License #: DG410279022  
Tammy Ann Bigelow  
4220 Redwing Avenue, SW  
Grandville, MI 49418-2298

Dear Mrs. Bigelow:

This letter is to advise you that the 09/12/2022 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
1905(1)Training.	The provider had 5 of 10 training hours on file for the year 2020.	The provider will get 10 hours of training annually.	9/12/2022
1913(1)Discipline; child handling	The provider has a written discipline policy; however, she did not include that she will not give children younger than 3 time outs.	The provider will update her discipline policy to include no time outs for children under 3.	9/15/2022
1952(1)(a)Child transportation; parent permission; child information card; required..	The provider provides routine transportation to preschool and was missing one parental permission slip to do so.	The provider will get the transportation form signed and updated.	9/15/2022

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (616) 356-0183.

Sincerely,

A handwritten signature in black ink, appearing to read "Mary Dufon". The signature is written in a cursive, flowing style.

Mary Dufon, Licensing Consultant  
Bureau of Community and Health Systems  
Unit 13, 7th Floor  
350 Ottawa, N.W.  
Grand Rapids, MI 49503  
(616) 295-6530