



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

July 13, 2022

Beth Plude  
226 Circle Drive  
Sparta, MI 49345

RE: License #: DG410278273  
**Beth Plude**  
**226 Circle Drive**  
**Sparta, MI 49345**

Dear Ms. Plude:

This letter is a follow-up to the Department's findings regarding the interim inspection conducted at your home on 07/13/2022. The purpose of this inspection was to determine compliance with applicable licensing statutes and administrative rules for Family and Group Child Care Homes.

During the inspection, I provided Ms. Plude with technical assistance for the following:

**1925(2)(a) Comprehensive background check:** the licensee must ensure that each individual who requires an eligibility determination completes, signs, and submits all of the information required on a prescribed form available at [www.michigan.gov/ccbc](http://www.michigan.gov/ccbc). Two consent and disclosure forms were mailed to Ms. Plude.

**1925(2)(e) Comprehensive background check:** the licensee must accurately complete and maintain connection, disconnection, or withdrawn status of each individual associated with the license within the child care background check system ([www.michigan.gov/ccbc](http://www.michigan.gov/ccbc)). Instructions on how to complete the connection were mailed to Ms. Plude.

**Training 1905:** course 1 and course 2 of the health and safety training and any subsequent refresher courses must be completed by the licensee and all child care staff members. Course 1: <https://go.miregistry.org/register.aspx?evid=64992> Course 2: <https://go.miregistry.org/register.aspx?evid=64993>.

**1907(1)(a) Child's records:** unless otherwise indicated, all requested information must be provided. If the information is not known or does not apply, "unknown" or "none" is the required response. **Note:** a blank field, a line through a field or "N/A" are not acceptable responses.

**1907(1)(a) and (b) Child's records:** obsolete child information cards and child in care statements on file for currently enrolled children must be updated to valid versions of the

documents. Twelve child information cards and twelve child in care statements were mailed to Ms. Plude.

**19132(3) Discipline policy:** revise your discipline policy to include all prohibited methods of discipline. A sample discipline policy was mailed to Ms. Plude.

**1945 Emergency plans:** review your emergency plans to ensure compliance with licensing requirements. Sample plans were mailed to Ms. Plude.

**1945(3) and (4) Fire and tornado drills:** the licensee must maintain a written log of fire and tornado drills. The form was mailed to Ms. Plude.

**1906(1) Assistant caregiver certifications:** all child care staff members must complete this form and must be kept on file. The form was mailed to Ms. Plude.

As a result of the inspection, I did not find any rule or law violations.

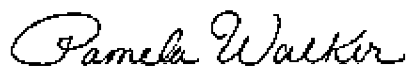
<b>During calendar year 2021:</b>	<b>Total</b>
Number of serious injuries that occurred in facility.	<b>0</b>
Number of deaths that occurred in the facility.	<b>0</b>
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	<b>0</b>

You can find a copy of this inspection letter and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when inspection letters are completed can be found under [Overview of Licensing Reports](#).

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Pamela Walker, Licensing Consultant  
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Lansing, MI 48909  
(616) 250-8864