



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

July 6, 2022

Jayne Cotten
533 Russwood Ne
Grand Rapids, MI 49505

RE: License #: DG410061464
Jayne Cotten
533 Russwood Street, NE
Grand Rapids, MI 49505-3672

Dear Ms. Cotten:

This letter is a follow-up to the Department's findings regarding the interim inspection conducted at your home on 06/09/2022. The purpose of this inspection was to determine compliance with applicable licensing statutes and administrative rules for Family and Group Child Care Homes.

During the inspection, Ms. Cotten and child care staff member Kaileigh Luttrell engaged in positive interactions with the children during lunch. The children happily socialized as they ate their meal.

I provided Ms. Cotten with technical assistance for the following:

1945 Emergency plans: review emergency plans to ensure compliance with licensing requirements.

1944 Fire Extinguisher: the fire extinguisher in the basement needs to be mounted.

1913 Discipline policy: the discipline policy must include positive forms of discipline used and all prohibited methods of discipline.

As a result of the inspection, I did not find any rule or law violations.

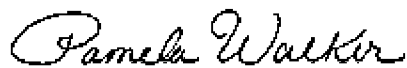
During calendar year 2021:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

You can find a copy of this inspection letter and any associated corrective action plans on our website under Statewide Search for Licensed Child Care Centers and Homes. A description of when inspection letters are completed can be found under Overview of Licensing Reports.

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in cursive script that reads "Pamela Walker".

Pamela Walker, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(616) 250-8864