



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

June 9, 2022

Quoc-Trinh Glover
3814 Rockwood
Kalamazoo, MI 49004

RE: License #: DG390390404
Quoc-Trinh Tina Glover
3814 Rockwood
Kalamazoo, MI 49004

Dear Ms. Glover:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 6/9/2022, I found three violations. The violation is listed below and explained in the attached report:

R400.1906 Record of a licensee; child care staff member; child care assistant
R400.1907 Child's record

You gave us an acceptable written corrective action plan. We will send you a regular license in the mail.

During calendar year 2021:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions at (269) 568-2686. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink that reads "Roxanne Duckworth". The signature is written in a cursive style with a large initial 'R'.

Roxanne Duckworth, Licensing Consultant
Child Care Licensing Bureau
611 West Ottawa Street
P.O. Box 30664
Lansing, MI 48909

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DG390390404
Licensee Name:	Quoc-Trinh Glover
Licensee Address:	3814 Rockwood Kalamazoo, MI 49004
Licensee Telephone #:	(269) 353-5367
Licensee:	N/A
Name of Facility:	Quoc-Trinh Tina Glover
Facility Address:	3814 Rockwood Kalamazoo, MI 49004
Facility Telephone #:	(269) 353-5367
Original Issuance Date:	12/14/2017
Capacity:	12
Age Range:	Ages Birth Thru 12 years

II. METHODS OF INSPECTION

Date of On-site Inspection(s): 06/09/2022

		No. of Records Reviewed
No. of children enrolled in care		12 12
No. of assistant caregivers employed		3 3
No. of child care children present at time of inspection		12
No. of other children present at time of inspection		0
No. of assistant caregivers present at time of inspection		1
Licensee present at time of inspection?		Yes
Persons Interviewed:	Licensee	<input checked="" type="checkbox"/>
	Assistant Caregivers	<input checked="" type="checkbox"/>

Approved child use space: The main level kitchen, dining room, living room, and den are approved for child use. There is a half bathroom on the main level for children to use. There are four bedrooms on the upper level used for porta-crib sleep only. Exiting information (including second floor and basement): There are two remote exits on the main level, including the front door and the back french doors, both leading directly outside. There are two remote exits on the upper level, including the stairs leading to the main level and a window labeled with an exit sign in one of the bedrooms.

Approved variances - No Yes Description:

Key Indicator Inspection: N/A

Additional information:

- Pets? No Yes If yes, describe.
The family has a pet bunny/rabbit that has an outdoor house in a fenced in area.
- Hot tubs or spa pool? No Yes If yes, are there appropriate barriers?
- Swimming pool? No Yes If yes, describe pool and barriers.
- Other water hazards? No Yes If yes, describe.
- Fireplace or wood burning stove? No Yes If yes, describe.
There is a fireplace in the den.
- Fireplace/wood burner in use during child care hours? No Yes If yes, describe barriers to protect children from burns.
The fireplace is not used by the family.

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care home administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the home's records, including staff records and children's records. Staff records include background checks, medical clearance information, and training information. Children's records include child information cards and child in care statements/receipts.

During the inspection, the child care home was found to be in compliance with all applicable rules and statutes except for the following violations:	
R 400.1906	Records of a licensee; child care staff member; child care assistant.
	<p>(1) A licensee shall maintain a file for each child care staff member and each child care assistant that includes all of the following:</p> <p style="padding-left: 40px;">(c) A statement signed by a licensed physician or his or her designee that attests to the individual's mental and physical health., and which must be updated as follows:</p> <p style="padding-left: 80px;">(i) For an applicant or licensee, within 1 year before issuance of the initial license and at the time of subsequent renewals.</p>
The licensee did not have an updated medical clearance signed by a licensed physician at the time of renewal.	
R 400.1906	Records of a licensee; child care staff member; child care assistant.
	<p>(1) A licensee shall maintain a file for each child care staff member and each child care assistant that includes all of the following:</p> <p style="padding-left: 40px;">(f) A completed and signed Michigan Child Care Background Check Consent and Disclosure form as required in R 400.1925.</p>

One child care staff member did not have a completed/signed consent and disclosure form for fingerprinting on file.	
R 400.1907	Child's records.
	(2) Records in subrule (1) of this rule must be reviewed and updated annually or when information changes.
The child information cards and child-in-care statements were not reviewed/updated and signed/dated by the parents annually.	

A corrective action plan was requested and approved on 06/09/2022. It is expected that the corrective action plan be implemented within the specified time frames as outlined in the approved plan. A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

IV. RECOMMENDATION

I recommend issuance of a regular license to this child care group home (capacity 7-12).

Roxanne Duckworth

06/09/2022

Roxanne Duckworth
Licensing Consultant

Date