



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

June 9, 2022

Quoc-Trinh Glover
3814 Rockwood
Kalamazoo, MI 49004

RE: License #: DG390390404
Quoc-Trinh Tina Glover
3814 Rockwood
Kalamazoo, MI 49004

Dear Ms. Glover:

This letter is to advise you that the 06/09/2022 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R400.1906(1)(c)(i) Record of a licensee; child care staff member; child care assistant	The licensee did not have an updated medical clearance signed by a licensed physician at the time of renewal.	The licensee has an appointment for her physical in a few months. She will complete the medical clearance and scan/email or text a copy of the clearance to her consultant. Moving forward, she will obtain the medical clearance at her appointment prior to renewal.	09/30/2022 & ongoing
R400.1906(1)(f) Record of a licensee; child care staff member; child care assistant	One child care staff member did not have a completed/signed consent and disclosure form for fingerprinting on file.	The child care staff member has been fingerprinted. She will complete and sign the consent and disclosure forms. Licensee will maintain a copy of the form in the child care staff member's file.	06/20/2022

R400.1907(2) Child's record	The child information cards and child-in-care statements were not reviewed/updated and signed/dated by the parents annually.	Licensee will have each parent review their child's in-care statement and information card, update any necessary information and sign/date the forms. This will be completed annually.	06/30/2022
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It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions at (269) 568-2686. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,



Roxanne Duckworth, Licensing Consultant
 Child Care Licensing Bureau
 611 West Ottawa Street
 P.O. Box 30664
 Lansing, MI 48909