



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

July 25, 2022

Ellen Russell  
533 Denway Dr.  
Kalamazoo, MI 49008

RE: License #: DG390354261  
**Russell Ellen**  
**533 Denway Dr.**  
**Kalamazoo, MI 49008**

Dear Ms. Russell:

This letter is to advise you that the 07/08/2022 corrective action plan you submitted, regarding each rule violation cited in the recently completed Interim Inspection Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.1904a(3)	Ms. Russell's child care staff member has not been fingerprinted to be found eligible to provide care to children. She should be found eligible prior to contact with children.	Staff member has been fingerprinted. Members will complete the process in the future.	6/20/2022
R 400.1920(3)(c)	Ms. Russell's outdoor play area is not safe and in good repair. There are many broken toys that have not been removed from the play area.	Toys have been sorted and replaced equipment has been fixed. I will do regular sorting.	6/20/2022

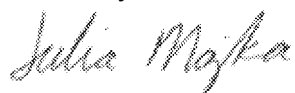
R 400.1923(2)(e)	The diaper changing pad is not being washed, rinsed, and sanitized after each use. The bottles used to clean the diaper pad were empty at the time of inspection.	Bottles of cleaner and bleach have been replaced and are being used each time.	6/20/2022
R 400.1924(1)(a)	Ms. Russell did not wash her hands before or after serving morning snack.	Ellen makes sure she washes her hands before and after serving food or making food.	6/20/2022
R 400.1924(2)(a)	Ms. Russell did not ensure children washed their hands before or after morning snack.	Personnel shall ensure that all children wash their hands before and after all food handling.	6/20/2022

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,



Julia Majka, Licensing Consultant  
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 Grand Rapids, MI 49503  
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