



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

April 25, 2023

Marlett, Heather and Marlett, Steven
1002 Shumway
Portage, MI 49002

RE: License #: DG390344263

RE: SI LOG #: **Ms. Heather's Friends Daycare
1002 Shumway
Portage, MI 49002**

Dear Marlett, Heather and Marlett, Steven:

This letter is to advise you that the 04/25/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Interim Inspection Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.1921(3)	The outdoor hot tub was not locked and made inaccessible to children.	Make sure cover is latched at all times.	Immediately
R 400.1923(2)(e)	The licensee did not clean and rinse the diapering area after use and only sanitized.	Follow the 3-step cleaning protocol.	Immediately
R 400.1924(1)(b)(i)	The licensee did not wash her hands after diapering a child.	Immediately wash hands and not just use sanitizer.	Immediately

R 400.1924(2)(b)	The licensee did not ensure a child washed her hands after being diapered.	Wash the child's hands after changing diapers immediately after.	Immediately
R 400.1936(4)	The dog was in the kitchen while children were eating lunch.	Gate used to sperate dog from kids was removed temporarily. Will put back up and use during daycare.	Immediately
R 400.1936(5)	The dog food and water bowls were accessible to children in the kitchen area.	Use the gate to separate dog from daycare including food.	Immediately

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available, and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,



Amy Steger, Licensing Consultant
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 Lansing, MI 48909
 (269) 568-2915