



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

May 18, 2023

Melisa Killgrove  
1278 E. Kimmel  
Jackson, MI 49201

RE: License #: DG380413891  
Melisa Killgrove  
1278 E. Kimmel  
Jackson, MI 49201

Dear Ms. Killgrove:

Attached is the Addendum to the Original Licensing Study Report for the above referenced facility.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report must be filed in your licensing notebook.

Sincerely,

A handwritten signature in black ink, appearing to read "Samantha Struppa".

Samantha Struppa, Licensing Consultant  
Child Care Licensing Bureau  
611 W. Ottawa Street  
P.O. Box 30837  
Lansing, MI 48909  
Phone: 517.449.7845

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF COMMUNITY AND HEALTH SYSTEMS  
ADDENDUM TO ORIGINAL LICENSING STUDY REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	DG380413891
<b>Licensee Name:</b>	Melisa Killgrove
<b>Licensee Address:</b>	1278 E. Kimmel Jackson, MI 49201
<b>Licensee Telephone #:</b>	(517) 206-6681
<b>Administrator/Licensee Designee:</b>	N/A
<b>Name of Facility:</b>	Melisa Killgrove
<b>Facility Address:</b>	1278 E. Kimmel Jackson, MI 49201
<b>Facility Telephone #:</b>	(517) 206-6681
<b>Capacity:</b>	12
<b>Program Type:</b>	CHILD CARE GROUP HOME (CAPACITY 7-12)

## **II. Purpose of Addendum**

On 04/24/2023 I received a modification request from Ms. Killgrove to remove two bedrooms on the upper level as child care approved space. This was also discussed onsite during the renewal.

## **III. Methodology**

04/19/2023 – Inspection completed onsite.

04/24/2023 – Modification request received.

## **IV. Description of Findings and Conclusions**

The terms of this license have been modified on 04/24/2023.

This is a two-story home with a dirt Michigan basement. This child care is located near the intersection of South Jackson Road and E Kimmel Road.

On the main level, the main entry room, back entry room, kitchen, living room and play room are approved for child care use. There is a bathroom on the main level for the children to use. On the upper level, there is now one bedroom approved for napping.

Areas not approved include the storage room on the main level and the bathroom on the upper level. The basement is not approved for child care use and will only be used as a tornado shelter.

The exits on the main level include the front door on the south side of the home and a door exiting to the north side of the home; both doors exit to grade. On the upper level there is a designated window exit in the northwest bedroom and the stairs which lead to the main level of the home.

The outdoor area includes a large, fenced in backyard with a variety of play equipment and materials for children to use.

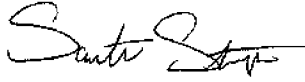
### **Terms:**

The child care home will operate Monday through Friday from 6:30AM until 5:00PM.

Ms. Killgrove will serve children between the ages of birth to 17 years.

**V. Recommendation**

I recommend removing two bedrooms from the upper level; the office/work out room and the master bedroom.



05/18/2023

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Samantha Struppa  
Licensing Consultant

Date