



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

MARLON I. BROWN, DPA
ACTING DIRECTOR

September 16, 2023

Valarie Stark
3731 S Shepherd Rd
Mt. Pleasant, MI 48858

RE: License #: DG370411713
Valarie Stark
3731 S Shepherd Rd
Mt. Pleasant, MI 48858

Dear Ms. Stark:

This letter is a follow-up to the Department's findings regarding the interim inspection conducted at your home on 09/07/2023. The purpose of this inspection was to determine compliance with applicable licensing statutes and administrative rules for Family and Group Child Care Homes.

The violations that were found are:

R 400.1907 **Child's records.**
(3) Dated daily attendance records of children in care must be maintained and include the child's first and last name and the time of arrival and departure. Electronic records may be used. If electronic records are used, they must be available to the department at the time of the inspection. If electronic attendance records are not available during an on-site inspection, the child care home is in violation of this rule.

No attendance records from the previous several weeks was present onsite.

R 400.1907 **Child's records.**
(4) Children's records required by the department must be immediately accessible and stored in a location known to all personnel.

Ms. Stark could not locate a child's information card or child in care statement during the onsite inspection. She later found the documents and informed her consultant.

Due to the violations, you must send us a corrective action plan by 10/7/2019. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

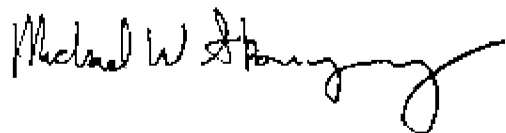
During calendar year 2022:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

You can find a copy of this inspection letter and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when inspection letters are completed can be found under [Overview of Licensing Reports](#).

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 517-284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Michael Skonieczny, Licensing Consultant
Child Care Licensing Bureau
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(989) 289-8572