



STATE OF MICHIGAN  
 DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
 LANSING

GRETCHEN WHITMER  
 GOVERNOR

ORLENE HAWKS  
 DIRECTOR

March 29, 2022

Cynthia Baxter  
 3305 E Blanchard Rd  
 Shepard, MI 48883

RE: License #: DG370277717

RE: SI LOG #: **Cynthia Baxter**  
**3305 E Blanchard Road**  
**Shepherd, MI 48883**

Dear Ms. Baxter:

This letter is to advise you that the 03/29/2022 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

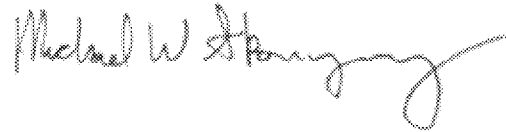
Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R400.1905(1)	Mrs. Baxter did not complete the required 10 hours of training in 2020 or 2021	In the future, I will complete 10 hours of training annually.	Ongoing

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael W. Skonieczny". The signature is fluid and cursive, with a long, sweeping underline that extends to the right.

Michael Skonieczny, Licensing Consultant  
Child Care Licensing Bureau  
611 W Ottawa  
P.O. Box 30664  
Lansing, MI 48909  
(989) 289-8572