



STATE OF MICHIGAN  
 DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
 LANSING

GRETCHEN WHITMER  
 GOVERNOR

ORLENE HAWKS  
 DIRECTOR

April 19, 2023

Empress Knox  
 4908 Christiansen Rd  
 Lansing, MI 48911

RE: License #: DG330411449  
 Little People Childcare  
 4908 Christiansen Rd  
 Lansing, MI 48911

Dear Ms. Knox:

This letter is to advise you that the 04/18/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

<b>Violation cited</b>	<b>Noncompliance observed</b>	<b>Plan to correct</b>	<b>Date to be completed</b>
R 400.1907(1)(a)	The five child information cards reviewed were missing the child's date of admission. Several cards were missing parent contact information, doctor contact information, and whether the child has allergies, special needs, or special instructions.	You indicated that child information cards will be complete and on file.	04/17/2023
R 400.1907(1)(b)	You did not have child in care statements on file for the children in care.	You indicated that child in care statements would be on file for all children.	04/17/2023

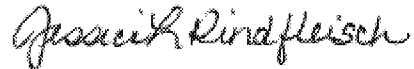
R 400.1907(1)(c)	You did not have documentation of immunizations, as obtainable on the child in care statement, for the children in care.	You indicated that child in care statements will be on file for all children.	04/17/2023
R 400.1923(2)(d)	During the on-site inspection, a child's diaper was changed on the couch. This did not occur on a nonabsorbent, easily sanitized surface.	You indicated that diapers will be changed on a nonabsorbent surface.	04/17/2023
R 400.1925(2)(b)	You did not have a completed consent and disclosure form on file.	You indicated that consent and disclosure forms will be completed and on file for each individual fingerprinted for the license.	04/17/2023
R 400.1933(4)	The hot water tested at 137 degrees Fahrenheit at a water faucet accessible to children.	You indicated that the hot water would be no more than 120 degrees Fahrenheit.	04/17/2023
R 400.1945(4)	You had not completed fire drills quarterly.	You indicated that you will complete and document fire drills quarterly.	04/17/2023
R 400.1945(5)	You had not completed any tornado drills between March and November 2022.	You indicated that you would complete and document two tornado drills between March and November.	04/17/2023

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,

A handwritten signature in cursive script that reads "Jessica Rindfleisch".

Jessica Rindfleisch, Licensing Consultant  
Child Care Licensing Bureau  
611 W. Ottawa Street  
P.O. Box 30664  
Lansing, MI 48909  
(517) 899-5744