



STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

GRETCHEN WHITMER
GOVERNOR

Marlon I. Brown, DPA
ACTING DIRECTOR

12/1/2023

Michelle Telschow
246 S. Main St
Camden, MI 49232

License Number: DG300375501

Dear Michelle Telschow,

This letter is to advise you that the 12/1/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Inspection, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.1945(2)(b)	The relocation plan does not include an address for an offsite location and how children will be moved to the relocation site (walked, driven, strollers, carried).	Relocation plan added to emergency plans.	Corrected
R 400.1945(2)(c)	The child care has no plan for shelter in place.	Plan updated to reflect shelter in place.	Corrected
R 400.1945(2)(d)	The child care has no established plan for lock down	Updated plan to include the lockdown procedure.	Corrected
R 400.1945(2)(f)	The child care has no plan established for continuing operations after a disaster.	Updated emergency plans to include all requirements.	corrected
R 400.1945(2)(g)	The emergency plans do not include how infants and toddlers will be accommodated during all emergencies.	Updated emergency plans to include all requirements.	Corrected

R 400.1903(1)(e)	The licensee has not been maintaining a record of actual times away from the home while the child care remains in operation. The licensee has been keeping a record of appointments but not a time in and a time out.	Will keep a record in planner along with other staff schedules.	Corrected and ongoing.
R 400.1945(6)	The smoke detector on the second floor in the napping area was not installed and had no batteries.	Batteries installed and will check detectors monthly.	Corrected and ongoing.
R 400.1913(1)	The discipline policy posted on wall indicated that timeouts would be used for children under three years of age and did not indicate that no forms of corporal punishment or prohibited forms of punishment would be used. The discipline policy in the parent handbook indicated no physical discipline would be used, but must include all forms of corporal/prohibited discipline and detail appropriate positive methods of discipline for all ages and developments. The overall policy should be expanded to address all positive methods used.	Discipline policy updated to be consistent with all requirements.	Corrected
R 400.1915(5)	The recall list was not posted.	Recall list posted.	Corrected and ongoing.
R 400.1945(1)(e)	The child care did not have an established crisis management plan including all requirements.	Crisis management plan created and addressing all requirements.	Corrected
R 400.1945(1)(e)(iv)	The child care did not have emergency plans for natural or man made	ER plans updated to include all requirements.	Corrected

	disasters such as, chemical spill or gas leak.		
R 400.1932(2)	Hazardous materials stored in garage where children and families enter the child care home. These should be inaccessible to children or a different entrance should be used.	All hazardous items will be removed or placed in an inaccessible location.	Corrected and ongoing.
R 400.1925(2)(a)	Individuals in the background check system did not have completed consent and disclosures on file.	Consent and disclosures are on file for all individuals in CCBC.	Corrected and ongoing.
R 400.1925(2)(b)	Consent and disclosures are not on file for all household members and staff.	consents are on file and will be for all future.	Corrected and ongoing
R 400.1925(2)(b)	Child care staff and adult household members do not have the required consent and disclosures on file.	Consent and disclosures are on file and will be for all future.	Corrected
R 400.1906(1)(g)(i)	Child care staff have not completed the required signed statement.	Signed statements are on file for all staff and will be completed at hire.	Corrected and ongoing
R 400.1904a(2)(a)	One of the child care staff members does not have valid CPR certification.	All staff will have valid CPR at hire.	Corrected and ongoing
R 400.1906(1)(g)(ii)	Child care staff have not completed the required signed statement.	Statements are completed and on file. All new hires will complete.	Corrected and ongoing
R 400.1906(1)(g)(iii)	Child care staff have not completed the required signed statement.	Completed and on file for all staff.	Completed and ongoing,
R 400.1905(3)(a)	Child care staff members have not completed the required safe sleep/SIDS training prior to caring for children.	All staff will complete the required safe sleep/SIDS at hire and all current staff have completed.	Corrected and ongoing.
R 400.1905(3)(b)	Child care staff members did not complete the required health and safety	All staff have completed and all future staff will complete at hire.	Corrected and ongoing.

	<p>trainings as required. Some completed a refresher course, but not modules A, B, C and D as required and some did not complete any of the health and safety trainings. These must be completed with in 10 days of CAP submission</p>		
R 400.1905(3)(c)	<p>Child care staff members did not complete the required health and safety trainings as required. Some completed a refresher course, but not modules A, B, C and D as required and some did not complete any of the health and safety trainings. These must be completed with in 10 days of CAP submission</p>	<p>All staff have completed and all future staff will complete at hire.</p>	
R 400.1905(4)(a)	<p>Child care staff members did not complete the required health and safety trainings as required. Some completed a refresher course, but not modules A, B, C and D as required and some did not complete any of the health and safety trainings. These must be completed with in 10 days of CAP submission</p>	<p>All staff have completed and all future staff will complete at hire.</p>	
R 400.1905(4)(b)	<p>Child care staff members did not complete the required health and safety trainings as required. Some completed a refresher course, but not modules A, B, C and D as required and some did not complete any of the health and safety trainings. These must be</p>	<p>All staff have completed and all future staff will complete at hire.</p>	

	completed with in 10 days of CAP submission		
R 400.1905(4)(d)	Child care staff members did not complete the required health and safety trainings as required. Some completed a refresher course, but not modules A, B, C and D as required and some did not complete any of the health and safety trainings. These must be completed with in 10 days of CAP submission	All staff have completed and all future staff will complete at hire.	
R 400.1905(4)(c)	Child care staff members did not complete the required health and safety trainings as required. Some completed a refresher course, but not modules A, B, C and D as required and some did not complete any of the health and safety trainings. These must be completed with in 10 days of CAP submission	All staff have completed and all future staff will complete at hire.	
R 400.1905(4)(e)	Child care staff members did not complete the required health and safety trainings as required. Some completed a refresher course, but not modules A, B, C and D as required and some did not complete any of the health and safety trainings. These must be completed with in 10 days of CAP submission	All staff have completed and all future staff will complete at hire.	
R 400.1905(4)(f)	Child care staff members did not complete the required health and safety trainings as required. Some completed a refresher course, but not modules A,	All staff have completed and all future staff will complete at hire.	

	B, C and D as required and some did not complete any of the health and safety trainings. These must be completed with in 10 days of CAP submission		
R 400.1905(4)(g)	Child care staff members did not complete the required health and safety trainings as required. Some completed a refresher course, but not modules A, B, C and D as required and some did not complete any of the health and safety trainings. These must be completed with in 10 days of CAP submission	All staff have completed and all future staff will complete at hire.	
R 400.1935(1)	Guns were stored in an unlocked cabinet in a bedroom upstairs.	Guns will be unloaded and stored in a locked cabinet at all times.	Corrected and ongoing
R 400.1935(2)	Ammunition was stored in an unlocked cabinet with unlocked guns.	Ammunition moved and stored in a separated locked location.	Corrected and ongoing.
R 400.1907(1)(a)	Child information cards are missing required content such as, date of admission an employer details including phone numbers.	Child cards updated to include required information. will review and assure parents complete as needed.	Corrected and ongoing.

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact Beth Goding at (269) 615-5489 or godingb@michigan.gov. In the event that Beth Goding is not available and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

Sincerely,

A handwritten signature in cursive script that reads "Beth Goding". The signature is written in dark ink and is positioned below the word "Sincerely,".

Beth Goding, Licensing Consultant