



STATE OF MICHIGAN  
 DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
 LANSING

GRETCHEN WHITMER  
 GOVERNOR

ORLENE HAWKS  
 DIRECTOR

December 9, 2021

Suzanne Holt  
 4549 Lake Pine  
 Traverse City, MI 49685

RE: License #: DG280387715  
**Holt, Suzanne**  
**4549 Lake Pine Drive**  
**Traverse City, MI 49685**

Dear Ms. Holt:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

As a result of the renewal inspection on 12/08/2021, I did not find any rule or law violations. You will receive your regular license in the mail.

<b>During calendar year 2020:</b>	<b>Total</b>
Number of serious injuries that occurred in facility.	<b>0</b>
Number of deaths that occurred in the facility.	<b>0</b>
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	<b>0</b>

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in cursive script that reads "Pamela Walker".

Pamela Walker, Licensing Consultant  
Child Care Licensing Bureau  
611 W. Ottawa Street  
P.O. Box 30664  
Lansing, MI 48909  
(231) 357-5352

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
CHILD CARE LICENSING BUREAU  
RENEWAL INSPECTION REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	DG280387715
<b>Licensee Name:</b>	Suzanne Holt
<b>Licensee Address:</b>	4549 Lake Pine Traverse City, MI 49685
<b>Licensee Telephone #:</b>	(231) 933-0346
<b>Licensee:</b>	N/A
<b>Name of Facility:</b>	Holt, Suzanne
<b>Facility Address:</b>	4549 Lake Pine Drive Traverse City, MI 49685
<b>Facility Telephone #:</b>	(231) 933-0346
<b>Original Issuance Date:</b>	06/16/2017
<b>Capacity:</b>	12
<b>Age Range:</b>	Ages Birth Thru 17 years

## II. METHODS OF INSPECTION

Date of On-site Inspection(s): 12/08/2021

		No. of Records Reviewed
No. of children enrolled in care	15	15
No. of assistant caregivers employed	2	2
No. of child care children present at time of inspection	12	
No. of other children present at time of inspection	0	
No. of assistant caregivers present at time of inspection	1	
Licensee present at time of inspection?	Yes	
Persons Interviewed:		
Licensee	<input checked="" type="checkbox"/>	
Assistant Caregivers	<input checked="" type="checkbox"/>	

Approved child use space: The dining room, living room, and kitchen on the main level and the lower level.

Exiting information (including second floor and basement): The front door and remotely located back door provide a direct, safe means of travel to the outside from the main level. The stairway leading to the main level provide a direct safe means of travel to the outside from the lower level. A clearly labeled window provides a secondary exit from the lower level.

Approved variances -  No  Yes Description:

Key Indicator Inspection: No

### Additional information:

- Pets? No  Yes  If yes, describe.  
Two dogs reside in the child care home. Ms. Holt considers both dogs to be safe around children.
- Hot tubs or spa pool? No  Yes  If yes, are there appropriate barriers?
- Swimming pool? No  Yes  If yes, describe pool and barriers.
- Other water hazards? No  Yes  If yes, describe.
- Fireplace or wood burning stove? No  Yes  If yes, describe.  
A woodburning fireplace is located on the lower level.
- Fireplace/wood burner in use during child care hours? No  Yes  If yes, describe barriers to protect children from burns.  
Ms. Holt stated the fireplace is not used at all.

### III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care home administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the home's records, including staff records and children's records. Staff records include background checks, medical clearance information, and training information. Children's records include child information cards and child in care statements/receipts.

During the inspection, Ms. Holt and child care staff member Sean Doyle engaged in positive interactions with the children during indoor play and learning time. The children eagerly engaged with Mr. Doyle as he led them in a large group activity. Ms. Holt also engaged in positive interactions with a child and parent during drop off. Ms. Holt's paperwork was readily accessible and very organized. The child care home was well maintained, warm, and inviting.

The facility is in compliance with all applicable rules and statutes.

I provided Ms. Holt with technical assistance for the following:

**Licensing notebook**: the summary sheet needs to be maintained and kept current.

### IV. RECOMMENDATION

I recommend issuance of a regular license to this child care group home (capacity 7-12).



12/09/2021

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Pamela Walker  
Licensing Consultant

Date