



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

MARLON I. BROWN, DPA
ACTING DIRECTOR

August 15, 2023

Sandra Oliver
1012 Centre Street
Traverse City, MI 49686

RE: License #: DG280387322
Oliver, Sandy
1012 Centre Street
Traverse City, MI 49686

Dear Mrs. Oliver:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 8/15/2023, I found 2 violations. The violations are listed below and explained in the attached report:

- R400.1933(4) Water supply; sewage disposal; water temperature.
- R400.1925(2)(a) Comprehensive background check; fingerprinting.

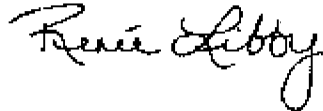
You gave us an acceptable written corrective action plan. We will send you a regular license in the mail.

During calendar year 2022:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (231) 922-5309.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook, if applicable.

Sincerely,

A handwritten signature in black ink that reads "Renee Libby". The signature is written in a cursive style with a large, looping "L" and "y".

Renee Libby, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30837
Lansing, MI 48909
(231) 357-3087

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DG280387322
Licensee Name:	Sandra Oliver
Licensee Address:	1012 Centre Street Traverse City, MI 49686
Licensee Telephone #:	(231) 929-3057
Licensee:	N/A
Name of Facility:	Oliver, Sandy
Facility Address:	1012 Centre Street Traverse City, MI 49686
Facility Telephone #:	(231) 620-6347
Original Issuance Date:	06/16/2017
Capacity:	12
Age Range:	Ages Birth Thru 17 years

II. METHODS OF INSPECTION

Date of On-site Inspection(s): 08/15/2023

		No. of Records Reviewed
No. of children enrolled in care	8	8
No. of assistant caregivers employed	1	1
No. of child care children present at time of inspection	7	
No. of other children present at time of inspection	0	
No. of assistant caregivers present at time of inspection	1	
Licensee present at time of inspection?	Yes	
Persons Interviewed:	Licensee	<input checked="" type="checkbox"/>
	Assistant Caregivers	<input checked="" type="checkbox"/>

Approved child use space: The kitchen, dining room, living room, and two bedrooms on the main level are approved for child use. The main floor bathroom is used by child care children and for diapering. Two bedrooms on the upper level are also approved. Exiting information (including second floor and basement): The front door and a remotely located side door provide two direct means of egress from the main level of the home. On the upper level, a door leading to a porch with stairs down to the back yard provide a direct means of travel to the outside. The stairs down to the main level provide a second means of egress from the upper floor.

Approved variances - No Yes Description:

Key Indicator Inspection: No

Additional information:

- Pets? No Yes If yes, describe.
- Hot tubs or spa pool? No Yes If yes, are there appropriate barriers?
- Swimming pool? No Yes If yes, describe pool and barriers.
- Other water hazards? No Yes If yes, describe.
- Fireplace or wood burning stove? No Yes If yes, describe.
There is a fireplace in the living room of the home.
- Fireplace/wood burner in use during child care hours? No Yes If yes, describe barriers to protect children from burns.
Ms. Oliver states that the fireplace is never used.

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care home administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the home's records, including staff records and children's records. Staff records include background checks, medical clearance information, and training information. Children's records include child information cards and child in care statements/receipts.

During the renewal inspection, I observed playtime, naptime, television time, bodily care routines, and child arrival. Ms. Oliver responded to children's needs promptly and in nurturing ways.

During the inspection, the child care home was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.1925 Comprehensive background check; fingerprinting.

- (2) An applicant or licensee shall do all of the following:
 - (a) Ensure that each individual who requires an eligibility determination pursuant to subrule (1) of this rule completes, signs, and submits all of the information required in subrule (5) of this rule, and in subrule (6) of this rule if applicable, on a form prescribed by the department. The forms are available on the department's website for the child care background check system.... The form(s) must be signed and dated prior to the individual's appointment to be fingerprinted.

Ms. Oliver did not ensure that each individual requiring eligibility determination completed, signed, and submitted all of the information required by the rule on a form provided by the department prior to the individual's appointment to be fingerprinted. Ms. Oliver and Mr. Mark Oliver did not complete new Consent and Disclosure forms prior to being re-fingerprinted in May of 2023.

R 400.1933 Water supply; sewage disposal; water temperature.

- (4) Hot water temperature must not exceed 120 degrees Fahrenheit at water faucets accessible to children.

Ms. Oliver did not ensure that the hot water temperature did not exceed 120 degrees Fahrenheit at the faucets accessible to children. The hot water at the child-use bathroom sink was 123.6 degrees Fahrenheit.

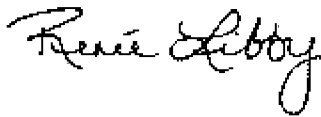
I provided Technical Assistance and Consultation on the following:

- Boxes of food wraps and aluminum foil have sharp serrated edges on them and must always be stored in a location that is inaccessible to children.
- Emergency plans must be updated to include all required information for contacting families and plans for infants and toddlers. An example fillable form was provided during the inspection.
- Booster seats must be secured to the dining chairs per manufacturer's guidelines. If they cannot be secured, they must be removed.
- A ratio variance request form was provided via email.

A corrective action plan was requested and approved on 08/15/2023. It is expected that the corrective action plan be implemented within the specified time frames as outlined in the approved plan. A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

IV. RECOMMENDATION

I recommend issuance of a regular license to this child care group home (capacity 7-12).



08/15/2023

Renee Libby
Licensing Consultant

Date