



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

September 22, 2022

Sandra Oliver
1012 Centre Street
Traverse City, MI 49686

RE: License #: DG280387322
Oliver, Sandy
1012 Centre Street
Traverse City, MI 49686

Dear Mrs. Oliver:

This letter is a follow-up to the Department's findings regarding the interim inspection conducted at your home on 09/16/2022. The purpose of this inspection was to determine compliance with applicable licensing statutes and administrative rules for Family and Group Child Care Homes.

During the interim inspection, I observed four children in care with Ms. Oliver. I observed television time, play time, and infant feeding. Ms. Oliver provided nurturing, responsive care to the children throughout the inspection period. She spoke kindly with children using positive guidance and redirection when needed. The inspection took place on Ms. Oliver's last day of programming for the season. She will resume operations in April of 2023.

As a result of the inspection, I did not find any rule or law violations.

Technical Assistance and Consultation were provided on the following:

- Three smoke detectors are over 10 years old and must be replaced before reopening in the spring.
- Child information cards and child in care statements must be updated annually. It is recommended that returning children have new forms completed in the spring to ensure compliance with R400.1907(2).
- Double check all child information cards to make sure all required fields are present including parents' work location, work phone numbers, doctor phone numbers, etc.

- Keep diapering supplies, including bleach water for sanitizing, close by the bathroom where you change diapers. Consultation was provided on hanging the bleach water bottle from the shower rod so it is inaccessible to children, but still available to adults.

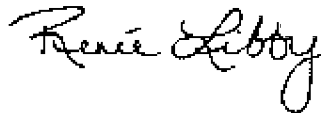
| During calendar year 2021: | Total |
|---|--------------|
| Number of serious injuries that occurred in facility. | 0 |
| Number of deaths that occurred in the facility. | 0 |
| Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility. | 0 |

You can find a copy of this inspection letter and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when inspection letters are completed can be found under [Overview of Licensing Reports](#).

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (231) 922-5309.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Renee Libby, Licensing Consultant
 Child Care Licensing Bureau
 611 W. Ottawa Street
 P.O. Box 30664
 Lansing, MI 48909
 (231) 357-3087