



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

August 8, 2022

Kimberly Dowlan
6030 Galvin Road
Traverse City, MI 49685

RE: License #: DG280366390
Kimberly Dowlan
6030 Galvin Road
Traverse City, MI 49685

Dear Kimberly Dowlan:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 07/26/2022 and 07/29/2022, I found 2 violation(s) listed below and explained in the attached report:

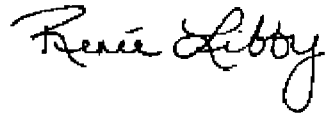
- R 400.1932(2) Home maintenance and safety.
R 400.1945(2)(i) Emergency; plan; drill.

You gave us an acceptable written corrective action plan. We will send you a regular license in the mail.

During calendar year 2021:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (231) 922-5309.

Sincerely,

A handwritten signature in black ink that reads "Renee Libby". The script is cursive and fluid, with the first name "Renee" and last name "Libby" clearly distinguishable.

Renee Libby, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(231) 357-3087

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DG280366390
Licensee Name:	Kimberly Dowlan
Licensee Address:	6030 Galvin Road Traverse City, MI 49685
Licensee Telephone #:	(231) 944-4779
Licensee:	N/A
Name of Facility:	Kimberly Dowlan
Facility Address:	6030 Galvin Road Traverse City, MI 49685
Facility Telephone #:	(231) 944-4779
Original Issuance Date:	11/12/2014
Capacity:	14
Age Range:	Ages Birth Thru 17 years

II. METHODS OF INSPECTION

Date of On-site Inspection(s):

07/26/2022, 07/29/2022

	No. of Records Reviewed	
No. of children enrolled in care	9	9
No. of assistant caregivers employed	2	2
No. of child care children present at time of inspection	5	
No. of other children present at time of inspection	0	
No. of assistant caregivers present at time of inspection	1	
Licensee present at time of inspection?	Yes	
Persons Interviewed:		
Licensee	☒	
Assistant Caregivers	☒	

Approved child use space: On the main level, the living room, the kitchen, the dining room, and the play room are approved as child use space. On the upper level, two bedrooms located to the east of the staircase are approved space for sleeping.

Exiting information (including second floor and basement): The front door and remotely located back door on the main level provide a safe, direct means of unobstructed travel to the outside. The stairway to the main level provides a safe, direct means of unobstructed travel to the outside from the second floor and a remotely located bedroom window provides a second exit from the second floor.

Approved variances - ☐ No ☒ Yes Description: There is a variance for R 400.1910

Ratio of personnel to children

Key Indicator Inspection: No

Additional information:

- Pets? No ☐ Yes ☒ If yes, describe.
There are 2 dogs in the home that have regular contact with children in care.
- Hot tubs or spa pool? No ☒ Yes ☐ If yes, are there appropriate barriers?
- Swimming pool? No ☐ Yes ☒ If yes, describe pool and barriers.
There is a swimming pool located in the backyard. There is a fence around the entire pool so it is not accessible to children.
- Other water hazards? No ☒ Yes ☐ If yes, describe.
- Fireplace or wood burning stove? No ☐ Yes ☒ If yes, describe.
There is an electric fireplace in living room that is not used during child care hours.
- Fireplace/wood burner in use during child care hours? No ☒ Yes ☐ If yes, describe barriers to protect children from burns.

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care home administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the home's records, including staff records and children's records. Staff records include background checks, medical clearance information, and training information. Children's records include child information cards and child in care statements/receipts.

During the inspection, I observed infant feeding, and play time/music time/television time. Ms. Dowlan provided direct and indirect supervision of children during the inspection period. She and her assistant caregiver Mr. Dowlan engaged in nurturing contact with the infant in care. They met the infant's needs and read her cues to know when she was hungry.

During the inspection, the child care home was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.1932 Home maintenance and safety.

(2) All dangerous and hazardous materials or items must be stored securely and out of the reach of children.

Ms. Dowlan did not ensure that all dangerous and hazardous materials or items were stored securely and out of the reach of children. Food wrap boxes with sharp serrated edges were accessible to children in an unsecured kitchen drawer.

REPEAT VIOLATION ESTABLISHED

LSR Dated: 11/30/2020

Corrective Action Plan Dated: 11/30/2020

LSR Dated: 08/08/2018

Corrective Action Plan Dated: 08/15/2018

R 400.1945 Emergency; plan; drill.

(2) The written plan must include all of the following:
(i) A plan for how children with chronic medical conditions will be accommodated in all types of emergencies.

Ms. Dowlan did not ensure that written emergency plans included accommodations for each child with a chronic medical condition. One child with an egg and peanut allergy and another child with an egg allergy did not have plans in place to accommodate their chronic medical conditions for each type of emergency, including a plan for serious illness in the event of anaphylaxis.

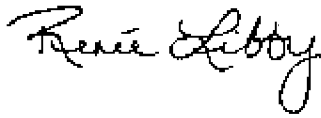
Technical Assistance and Consultation were provided on the following:

- If a child requires an epi-pen or other medications such as Benadryl in the event of anaphylaxis, you must have a Medication Permission form signed by the parent, and dosage directions completed by the physician for Benadryl if applicable, and the medication must be accessible at all times.
- A fillable sample emergency care plan was provided during the inspection to assist with ensuing children with chronic medical conditions have proper accommodations.
- Accessible rescue equipment for the pool must be present all times per R 400.1921(8) even if children never use the pool. During the inspection, you stated that you ordered rescue equipment and that it would be accessible at all times in the future.
- All parts of the Child in Care Statement must be completed by you and the parent as applicable.
- Parents must review Child in Care Statements and update them annually.
- Keeping pet dishes and toys in a location that is inaccessible to children.
- Ensuing that all of the approved child use spaces on the main floor of the home are accessible to children at all times in order to comply with minimum square footage requirements of 35 sq. ft. per child.
- Posting the new recall list. A copy of the recall list was provided during the inspection.

A corrective action plan was requested and approved on 07/29/2022. It is expected that the corrective action plan be implemented within the specified time frames as outlined in the approved plan. A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

IV. RECOMMENDATION

I recommend issuance of a regular license to this child care group home (capacity 7-12).



08/08/2022

Renee Libby
Licensing Consultant

Date