



STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

GRETCHEN WHITMER
GOVERNOR

ORLENE HAWKS
DIRECTOR

February 2, 2023

Kim Franke
4340 N Manorwood
Traverse City, MI 49685

RE: License #: DG280361933
Kim Renee Franke
4340 N Manorwood
Traverse City, MI 49685

Dear Ms. Franke:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

As a result of the renewal inspection on 2/2/2023, I did not find any rule or law violations. You will receive your regular license in the mail.

During calendar year 2022:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 517-284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink that reads "Codie Mayhew". The signature is written in a cursive, slightly slanted style.

Codie Mayhew, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(231) 342-5006 – Cell
(517) 284-9730- Main
(517)-763-0217- Fax
MayhewC@michigan.gov

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DG280361933
Licensee Name:	Kim Franke
Licensee Address:	4340 N Manorwood Traverse City, MI 49685
Licensee Telephone #:	(231) 943-8413
Licensee:	N/A
Name of Facility:	Kim Renee Franke
Facility Address:	4340 N Manorwood Traverse City, MI 49685
Facility Telephone #:	(231) 943-8413
Original Issuance Date:	08/01/2014
Capacity:	12
Age Range:	Ages Birth Thru 12 years

II. METHODS OF INSPECTION

Date of On-site Inspection(s): 02/02/2023

		No. of Records Reviewed
No. of children enrolled in care	13	13
No. of assistant caregivers employed	1	1
No. of child care children present at time of inspection	5	
No. of other children present at time of inspection	0	
No. of assistant caregivers present at time of inspection	0	
Licensee present at time of inspection?	Yes	
Persons Interviewed:		
Licensee	<input checked="" type="checkbox"/>	
Assistant Caregivers	<input checked="" type="checkbox"/>	

Approved child use space: The kitchen, dining room, living room, family room, and one bedrooms on the main level are approved child use space.

Exiting information (including second floor and basement): The front door and remotely located back door on the main level provide a direct, safe means of travel to the outside

Approved variances - No Yes Description:

Key Indicator Inspection: No

Additional information:

- Pets? No Yes If yes, describe.
- Hot tubs or spa pool? No Yes If yes, are there appropriate barriers?
- Swimming pool? No Yes If yes, describe pool and barriers.
- Other water hazards? No Yes If yes, describe.
- Fireplace or wood burning stove? No Yes If yes, describe.
There is an electric fireplace in the living room.
- Fireplace/wood burner in use during child care hours? No Yes If yes, describe barriers to protect children from burns.

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care home administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the home's records, including staff records and children's records.

Staff records include background checks, medical clearance information, and training information. Children's records include child information cards and child in care statements/receipts.

During the inspection, there were five children present with Ms. Franke. She was compliant with ratio requirements. I observed Ms. Franke being nurturing to the children by holding them and comforting them when upset. She promptly responded to children's cries or when they were in need of something. The children have access to an abundance of toys and equipment. The outdoor play area is entirely fenced in and it is located in the back yard. It features toddler slides, play houses, a plastic toddler car climber, and various other equipment.

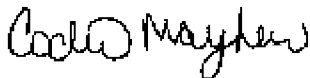
Technical Assistance and Consultation were provided on the following:

- Please go onto the Child Care Background Check (CCBC) website and add the role of child care staff member.
- I provided guidance on emergency plans, and I provided an emergency template and an individual plan for children with chronic medical conditions template.
- **R 400.1932(1)- Technical Assistance:** The structure, premises, and furnishings of a child care home must be in good repair and maintained in a clean, safe, and comfortable condition. *Rooms are free of unnecessary and excessive clutter.
- **R 400.1945(1)(e)- Technical Assistance:** Crisis management including, but not limited to, all of the following: (i) Intruders. (ii) Active shooters. (iii) Bomb threats. (iv) Other man- or woman-caused events.

IV. RECOMMENDATION

Choose one:

I recommend issuance of a regular license to this child care group home (capacity 7-12).



02/02/2023

Codie Mayhew
Licensing Consultant

Date