



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

March 28, 2023

Kim Franke
4340 N Manorwood
Traverse City, MI 49685

RE: License #: DG280361933
Kim Renee Franke
4340 N Manorwood
Traverse City, MI 49685

Dear Ms. Franke:

Attached is the Addendum to the Original Licensing Study Report for the above referenced facility.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report must be filed in your licensing notebook.

Sincerely,

A handwritten signature in cursive script that reads "Codie Mayhew".

Codie Mayhew, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30837
Lansing, MI 48909
(231) 342-5006 – Cell
(517) 284-9730- Main
(517)-763-0217- Fax
MayhewC@michigan.gov

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
ADDENDUM TO ORIGINAL LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

| | |
|---|---|
| License #: | DG280361933 |
| Licensee Name: | Kim Franke |
| Licensee Address: | 4340 N Manorwood Traverse City, MI 49685 |
| Licensee Telephone #: | (231) 943-8413 |
| Administrator/Licensee Designee: | N/A |
| Name of Facility: | Kim Renee Franke |
| Facility Address: | 4340 N Manorwood Traverse City, MI 49685 |
| Facility Telephone #: | (231) 943-8413 |
| Capacity: | 12 |
| Program Type: | CHILD CARE GROUP HOME (CAPACITY 7-12) |

II. Purpose of Addendum

On 02/03/2023 Ms. Franke requested the removal of one bedroom.

III. Methodology

02/03/2023 Modification request received

02/02/2023 Inspection Completed Onsite

IV. Description of Findings and Conclusions

The terms of the original license were modified on 03/28/2023.

This group child care home is located in a family friendly subdivision in Traverse City. The house is a ranch home, with no basement.

Rooms and levels approved for child care use: The kitchen, dining room, living room, and 2 bedrooms are approved for children's use.

Areas not approved: The laundry/furnace room and one bedroom (small blue/teal) are not approved for children's use.

Ages of children served: Ms. Franke plans to care for children newborn –1 4 years.

Equipment: There is greater than a sufficient supply of safe, interesting, suitable play equipment for children to use. There are at least 3 porta-cribs, with tight-fitting sheets, for infant use.

Proposed days and hours of operation: Ms. Franke plans to care for children Monday – Friday, 6:00 AM – 6:00 PM.

Previous or concurrent licenses, including children's foster care: Ms. Franke has continuously operated a family child care home since 1989. The certificate number is DF280031030.

Exiting information (including second floor and basement): There are 2 doors for primary exiting, along with several windows available as secondary exits.

Outdoor play area description: The outdoor play area is the fenced back yard.

V. Recommendation

I recommend the removal of the one bedroom as child use space.

Codie Mayhew

03/28/2023

Codie Mayhew
Licensing Consultant

Date