



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

Marlon I. Brown, DPA  
ACTING DIRECTOR

**Report Type:** Renewal

**Date of Inspection:** 11/7/2023 and  
11/30/2023

**Inspection Type:** Renewal

**Date of Report:** 12/5/2023

Licensee Name(s)	License Number	Capacity
Monique Hendrix	DG250400928	12
Facility Name	Program Type	
Monique Hendrix	Group Home	
Facility Address	Mailing Address	
1872 Springfield St, Flint, MI, 48503	801 East 9th Street, Flint, MI, 48503	
Facility Phone Number	Facility Email Address	
8102235733	moniquehendrix90@gmail.com	

### Findings of the Inspection

A copy of this renewal inspection report and any associated corrective action plans is available on the Child Care Licensing Bureau [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

The renewal inspection involved a review of all applicable child care center [administrative rules](#) and [statutes](#). Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During the renewal inspection, licensing consultant Kelly Millar found 28 violations. The violations are listed and explained below.

If you have any questions regarding the report, please contact licensing consultant, Kelly Millar, at (989) 385-6683. In the event that Kelly Millar is not available, and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

Inspection Details		
Number of 499 Rules/Statutes Reviewed	Number of 28 Rules/Statute Violations	Number of Rules/Statutes where Technical Assistance was Provided
Number of Children's Records Reviewed: Number of Children Enrolled	Number of Staff Employed: Number of Staff Files Reviewed	Number of Home Volunteers: Number of Volunteer Files Reviewed
9:9	1:1	0:0
Number of Children Observed: Number of Children Present During Inspection	Number of Child Care Staff Members Observed: Number of Child Care Staff Members Present During Inspection	Number of Volunteers Observed a: Number of Volunteers Present During Inspection
4 :4	1 :1	0 : 0
Licensee Interviewed	Child Care Staff Members Interviewed	Pets
Yes	Yes	There are no pets in the home.
Water or Other Hazards	Outdoor Space	
There are no water hazards on the property.	The children utilize the backyard for outdoor play.	

Documentation of Required Inspections		
Type of Inspection	Date of Inspection	Findings

Rule Number	Rule	Analysis	Conclusion
R400.1903(1)(e) Licensee responsibilities	(1) A licensee shall be responsible for all of the following: (e) Maintain a record of the dates of licensee absences. These records must be maintained for a minimum of 4 years	Licensee has not maintained a record of absences from the child care home.	Violation Established <b>REPEAT VIOLATION ESTABLISHED</b> LSR 12-9-2022 CAP 12-9-2022
R400.1905(4) Training	(4) Within 90 days after receiving a child care license or of being hired at a child care home, a licensee, a child care staff member, and a child care assistant shall complete training on all of the following topics: (a) Child development. (b) Administration of medication. (c) Prevention of and response to emergencies due to food and allergic reactions. (d) Handling and	Licensee and Sabrina Peterson have not completed the required health and safety training within 90 days of hire.	Violation Established <b>REPEAT VIOLATION ESTABLISHED</b> LSR 12-9-2022 CAP 12-9-2022

	<p>storage of hazardous materials and the appropriate disposal of bio-contaminants. (e) Precautions in transporting children. (f) Building and physical premises safety. (g) All hazards emergency preparedness and response planning.</p>		
R400.1905(9) Training	<p>(9) When the department of licensing and regulatory affairs or the department of education publishes a notice that a new health and safety update document or a new health and safety update training activity has been published on MiRegistry, the licensee shall ensure that all personnel read and acknowledge the document or complete the activity within 6 months of the notice.</p>	<p>Licensee has not completed refresher trainings as required.</p>	<p>Violation Established <b>REPEAT VIOLATION ESTABLISHED</b> LSR 12-9-2022 CAP 12-9-2022</p>
R400.1906(1)(b) Records of a licensee; child care staff member; child care	<p>(1) A licensee shall maintain a file for each child care staff member and each child care assistant that includes all of the following: (b) Daily records detailing arrival times and departure times at the child care home</p>	<p>Licensee has not kept a daily record of arrival and departure time for self and CCSM Sabrina Peterson.</p>	<p>Violation Established <b>REPEAT VIOLATION ESTABLISHED</b> LSR 12-9-2022 CAP 12-9-2022</p>
R400.1906(1)(c)(i) Records of a licensee; child care staff member; child care assistant.	<p>(1) A licensee shall maintain a file for each child care staff member and each child care assistant that includes all of the following: (c) A statement signed by a licensed physician or his or her designee that attests to the individual's mental and physical health., and which must be updated as follows: (i) For an applicant or licensee, within 1 year before issuance of the initial license and at the time of subsequent renewals.</p>	<p>Licensee does not have a medical clearance to provide child care.</p>	<p>Violation Established <b>REPEAT VIOLATION ESTABLISHED</b> LSR 12-9-2022 CAP 12-9-2022</p>

<p>R400.1906(1)(f) Records of a licensee; child care staff member; child care assistant</p>	<p>(1) A licensee shall maintain a file for each child care staff member and each child care assistant that includes all of the following: (f) A completed and signed Michigan Child Care Background Check Consent and Disclosure form as required in R 400.1925.</p>	<p>Licensee does not have consent and disclosures for herself, Sabrina Peterson, or her adult household member Deaire Riggs.</p>	<p>Violation Established <b>REPEAT VIOLATION ESTABLISHED</b> LSR 12-9-2022 CAP 12-9-2022</p>
<p>R400.1907(1)(a) Child's record.</p>	<p>(1) Prior to a child's initial attendance, a licensee shall obtain the following documents: (a) A completed child information card on a form provided by the department or a comparable substitute approved by the department.</p>	<p>Nine of nine child information cards were not filled out in their entirety. One of one child did not have a child information card.</p>	<p>Violation Established <b>REPEAT VIOLATION ESTABLISHED</b> LSR 4/5/2022&amp;12-9-2022 CAP 4/5/2022 &amp;12-9-2022</p>
<p>R400.1907(1)(b) Child's Record</p>	<p>(1) Prior to a child's initial attendance, a licensee shall obtain the following documents: (b) A child in care statement or receipt using a form provided by the department and signed by the parent certifying all of the following: (i) Receipt of a written disciplinary policy. (ii) Condition of the child's health. (iii) Acknowledgement that the parent has been offered either a copy of the licensing rules for a child care home or has been given the website for an electronic copy of these rules. (iv) Agreement as to who will provide food for the child. (v) Acknowledgement that firearms are on the premises, if applicable. (vi) If the child care home was built prior to 1978, then the licensee shall inform the parents of each child in care and all personnel of the potential presence of lead-based paint or lead dust hazards, unless the licensee maintains documentation from a lead testing professional that the home is lead safe.</p>	<p>Nine of nine children did not have a child in care statement filled out in its entirety. One of one child did not have a child in care statement.</p>	<p>Violation Established <b>REPEAT VIOLATION ESTABLISHED</b> LSR 4/5/2022&amp;12-9-2022 CAP 4/5/2022 &amp;12-9-2022</p>

R400.1907(3) Child's Record	(3) Dated daily attendance records of children in care must be maintained and include the child's first and last name and the time of arrival and departure. Electronic records may be used. If electronic records are used, they must be available to the department at the time of the inspection. If electronic attendance records are not available during an on-site inspection, the child care home is in violation of this rule.	Licensee does not have daily, accurate attendance sheets for children in care.	Violation Established
R400.1913(3)(g) Discipline; child handling	(3) Personnel shall not do any of the following: (g) Use time out for children under 3 years old.	Licensee's discipline policy does not state time outs will not be used for children under age 3.	Violation Established <b>REPEAT VIOLATION ESTABLISHED</b> LSR 4/5/2022&12-9-2022 CAP 4/5/2022 &12-9-2022
R400.1914(5) Daily activity program	(5) Programs and movies with violent or adult content, including soap operas, must not be permitted in child-use space while children are in care.	Child care staff member Sabrina Peterson was allowing children to watch violent adult related tv during onsite inspection.	Violation Established
R400.1915(5) Indoor space; play equipment; and materials	(5) As required by section 15 of the children's product safety act, 2000 PA 219, MCL 722.1065, a licensee shall conspicuously post in the child care home an updated copy of the list of recalled or unsafe children's products that is provided by the department through its Michigan Child Care Matters (MCCM) online newsletter and available at the department's website <a href="http://www.michigan.gov/mccmatters">www.michigan.gov/mccmatters</a> .	Licensee does not have a current recall notice posted.	Violation Established
R400.1916(15) Bedding and sleep equipment	(15) Children over 24 months of age shall have an individual, age appropriate, clean, comfortable, and safe place to	There was a male child crouched over on his knees and head,	Violation Established

	sleep or rest. The floor may be used only when padded, warm, and free from drafts and when there is a mat, sleeping bag, blanket, or similar piece of bedding between the floor and the child.	sleeping, not on a mat or cot.	
R400.1918(5) Medication; administration; procedures	(5) All medication must be kept out of the reach of children and returned to the child's parent when he or she determines it is no longer needed or when it has expired.	There were bags of prescription medicine throughout the living room, as well as on coffee tables in the living room, accessible to children who were present in the living room.	Violation Established
R400.1922(4) Nighttime care	(4) If nighttime care is provided, then children shall sleep in age-appropriate cribs and beds. Port-a-cribs and play yards are not allowed for nighttime care.	There are no beds available for overnight care.	Violation Established <b>REPEAT VIOLATION ESTABLISHED</b> LSR 4/5/2022&12-9-2022 CAP 4/5/2022 &12-9-2022
R400.1923(2)(d)(e) (f)(g) Diapering and toilet learning.	(2) The designated changing area must comply with all of the following: (d) Have a nonabsorbent, easily sanitized surface with a changing pad between the child and the surface. (e) Be cleaned and sanitized after each use. (f) Have diapering and changing supplies within easy reach. (g) Have a plastic-lined, tightly covered container that is used exclusively for disposable diapers and diapering supplies that must be emptied and sanitized at the end of each day.	The diaper area was covered with miscellaneous items, it does not have the required items, nor is it easily accessible for use.	Violation Established
R400.1925(1)(a)(b) (d) Comprehensive background check	(1) Pursuant to sections 5n and 5q of the act, MCL 722.115n and 722.115q, prior to an individual having any unsupervised contact with children, the department shall	Licensee and staff/adult household member Sabrina Peterson are expired on CCBC.	Violation Established <b>REPEAT VIOLATION ESTABLISHED</b> LSR 4/5/2022&12-9-2022

	determine the individual's eligibility to be any of the following: (a) A licensee. (b) An adult member of the household. (d) A child care staff member.		CAP 4/5/2022 &12-9-2022
R400.1925(2)(b) Comprehensive background check; fingerprinting	(2) An applicant or licensee shall do all of the following:(b) Maintain a copy of the completed and signed form(s) for each individual entered into the child care background check system under the license.	There are no signed consent and disclosure forms for Monique Hendrix, Sabrina Peterson, or Deaire Riggs.	Violation Established <b>REPEAT VIOLATION ESTABLISHED</b> LSR 4/5/2022&12-9-2022 CAP 4/5/2022 &12-9-2022
R400.1925(2)(e) Comprehensive background check; fingerprinting	(2) An applicant or licensee shall do all of the following: (e) Within the department's child care background check system, accurately complete and maintain the connection, disconnection, or withdrawn status of each individual associated with the license.	Deaire Riggs has been pending affiliation since 4/25/2022 and licensee has failed to log in and connect, disconnect, or withdraw him from the CCBC.	Violation Established
R400.1931(4) Food preparation and services	(4) Food brought by parents must be labeled with the child's first and last name and, if perishable, be refrigerated., and be fed only to the child for whom the item is labeled	There was a bottle on the couch next to an infant which was not labeled first name, last name, or date.	Violation Established
R400.1932(2) Home maintenance and safety	(2) All dangerous and hazardous materials or items must be stored securely and out of the reach of children.	There were cleaning supplies in reach of the children, and not locked in the bathroom.	Violation Established <b>REPEAT VIOLATION ESTABLISHED</b> LSR 4/5/2022&12-9-2022 CAP 4/5/2022 &12-9-2022
400.1941(5) Heat producing equipment	(5) The inspection specified in subrule (4) of this rule must be conducted before the initial license is issued and every 4 years thereafter at the time of license renewal.	Licensee has not had a furnace or water heater inspection at every other renewal.	Violation Established

<p>R400.1942(2) Electrical Service; lighting; radon</p>	<p>(2) All electrical outlets, including outlets on multiple outlet devices, accessible to children must have safety covers or be tamper resistant outlets.</p>	<p>The home has several plugs throughout the home which are not covered with outlet covers.</p>	<p>Violation Established <b>REPEAT VIOLATION ESTABLISHED</b> LSR 4/5/2022&amp;12-9-2022 CAP 4/5/2022 &amp;12-9-2022</p>
<p>R400.1944(1) Smoke detectors; fire extinguishers</p>	<p>(1) Operable smoke detectors approved by a nationally recognized testing laboratory must be installed and maintained on each floor of the home, including the basement, and in all sleeping areas and bedrooms used by children in care.</p>	<p>There were no smoke detectors in the rooms where children sleep.</p>	<p>Violation Established <b>REPEAT VIOLATION ESTABLISHED</b> LSR 4/5/2022&amp;12-9-2022 CAP 4/5/2022 &amp;12-9-2022</p>
<p>R400.1945(1) (a e)(i-iv) Emergency; plan; drill</p>	<p>(1) An applicant or licensee shall have a written emergency response plan for the care of children that must be posted in a conspicuous location within the child care home. The plan must address the following types of emergencies: (a) Fire evacuation. (b) Tornado watches and warnings. (c) Serious accident or injury. (d) Water emergencies, if applicable. (e) Crisis management including, but not limited to, all of the following: (i) Intruders. (ii) Active shooters. (iii) Bomb threats. (iv) Other man- or woman-caused events.</p>	<p>Licensee does not have an emergency plan which aligns with the rule book.</p>	<p>Violation Established <b>REPEAT VIOLATION ESTABLISHED</b> LSR 4/5/2022&amp;12-9-2022 CAP 4/5/2022 &amp;12-9-2022</p>
<p>R400.1945(2) (a-i) Emergency; plan; drill</p>	<p>(2) The written plan must include all of the following: (a) A plan for evacuation. (b) A plan for safely moving children to a relocation site. (c) A plan for shelter-in-place. (d) A plan for lockdown. (e) A plan for contacting parents and reuniting families. (f) A plan for continuing operations during or after a disaster. (g) A plan for how infants and toddlers will be</p>	<p>Licensee does not have an emergency plan which aligns with the rule book.</p>	<p>Violation Established <b>REPEAT VIOLATION ESTABLISHED</b> LSR 4/5/2022&amp;12-9-2022 CAP 4/5/2022 &amp;12-9-2022</p>

	accommodated in all types of emergencies. (h) A plan for how children with special needs will be accommodated in all types of emergencies. (i) A plan for how children with chronic medical conditions will be accommodated in all types of emergencies.		
R400-1945(4) Emergency; plan; drill	(4) Fire drills must be practiced while children are in care at least once quarterly, and a written record that includes the date and time it takes to evacuate must be maintained.	Licensee has not completed fire drills in 2022 or 2023.	Violation Established <b>REPEAT VIOLATION ESTABLISHED</b> LSR 4/5/2022&12-9-2022 CAP 4/5/2022 &12-9-2022
R400-1945(5) Emergency; plan; drill	(5) At least 2 tornado drills must be practiced while children are in care between March and November, and a written record of these drills that includes the date must be maintained.	Licensee has not completed tornado drills in 2022 or 2023.	Violation Established

### Technical Assistance

<i>Rule Number</i>	<i>Rule</i>
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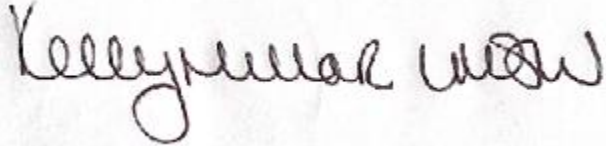
### Hours of Operation

<i>Monday</i>	<i>Tuesday</i>	<i>Wednesday</i>	<i>Thursday</i>	<i>Friday</i>	<i>Saturday</i>	<i>Sunday</i>
12:00 AM To 11:59 PM	12:00 AM To 11:59 PM	12:00 AM To 11:59 PM	12:00 AM To 11:59 PM	12:00 AM To 11:59 PM	CLOSED	CLOSED

**Bureau Recommendation**

Upon receipt of an acceptable corrective action plan, I recommend issuance of a 3<sup>rd</sup> provisional license.

**Approved By:**



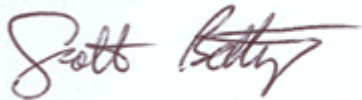
Kelly Millar  
Licensing Consultant

12/5/2023  
Date



Crecendra Boone  
Area Manager

12/26/2023  
Date



Scott Bettys  
Division Director

1/3/2024  
Date



Emily Laid Law  
Bureau Director

1/5/24  
Date

Date