



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

December 29, 2022

Monique Hendrix
1872 Springfield St.
Flint, MI 48503

RE: License #: DG250400928
Monique Hendrix
1872 Springfield St
Flint, MI 48503

Dear Ms. Hendrix:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 12/7/2022, I found 25 violation(s). The violations are listed below and explained in the attached report:

- R400.1903(1)(a)(i) Licensee responsibilities**
- R400.1903(1)(f) Licensee responsibilities**
- R400.1905(4) Training**
- R400.1905(9) Training**
- R400.1906(1)(b) Records of a licensee; child care staff member; child care assistant**
- R400.1906(1)(c) Records of a licensee; child care staff member; child care assistant**
- R400.1906(1)(f) Records of a licensee; child care staff member; child care assistant**
- R400.1906(1)(g) Records of a licensee; child care staff member; child care assistant**
- R400.1907(1)(a) Child's record.**
- R400.1907(1)(b) Child's Record**
- R400.1915(5) Indoor space; play equipment; and materials**
- R400.1922(4) Nighttime care**

- R400.1923(2)(d)(e) Diapering and toilet learning**
- (f)(g)**
- R400.1925(1)(b) Comprehensive background check; fingerprinting.**
- R400.1925(2)(b) Comprehensive background check; fingerprinting**
- R400.1932(6) Home maintenance and safety**
- R400.1944(1) Smoke detectors; fire extinguishers**
- R400.1944(3) Smoke detectors; fire extinguishers**
- R400.1945(1)(a-e) Emergency; plan; drill**
- (i-iv)**
- R400.1945(2)(a-i) Emergency; plan; drill**
- R400.1945(4) Emergency; plan; drill**
- R400.1945(5) Emergency; plan; drill**
- 400.1913(3934)(g) Discipline; child handling**
- R400.1942(2) Electrical service; maintenance**
- R400.1934(7) Heating; ventilation; lighting; radon**

During the attempted onsite inspections on 11/4/2022, and 11/15/2022, there were no children in care. You disclosed in a phone call that you have not had children in care since late October. Your child care attendance records only show children in care from 08/29/2022 until 10/7/2022.

During the onsite inspections on 12/7/2022 and the follow-up inspection on 12/14/2022, there were no children in care.

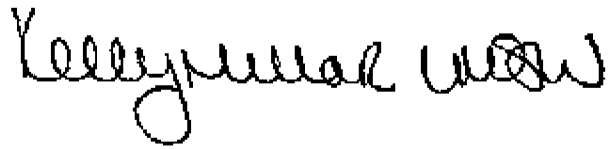
During calendar year 2021:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Due to the violations, of which 21 are repeat violations, a corrective action plan was requested and approved on 12/14/2022. I recommend issuance of a 2nd provisional. A 2nd provisional waiver was received from the licensee at the time of corrective action plan approval.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available, and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink, appearing to read "Kelly Millar LMSW". The signature is written in a cursive style with a large initial "K" and a distinct "LMSW" at the end.

Kelly Millar, LMSW, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
989-385-6683

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DG250400928
Licensee Name:	Monique Hendrix
Licensee Address:	1872 Springfield St. Flint, MI 48503
Licensee Telephone #:	(810) 424-0336
Licensee:	Monique Hendrix
Name of Facility:	Monique Hendrix
Facility Address:	1872 Springfield St Flint, MI 48503
Facility Telephone #:	(810) 223-5733
Original Issuance Date:	10/04/2019
Capacity:	12
Age Range:	Ages Birth Thru 12 years

II. METHODS OF INSPECTION

Date of On-site Inspection(s): 11/04/2022, 11/15/2022, 12/7/2022
12/14/2022

	No. of Records Reviewed	
No. of children enrolled in care	6	6
No. of assistant caregivers employed	1	1
No. of child care children present at time of inspection	0	
No. of other children present at time of inspection	0	
No. of assistant caregivers present at time of inspection	1	
Licensee present at time of inspection?	Yes	
Persons Interviewed:	Licensee	<input checked="" type="checkbox"/>
	Assistant Caregivers	<input checked="" type="checkbox"/>

Approved child use space: The living room, den/daycare room (located on main floor).
Exiting information (including second floor and basement): There are three remote exits from the main floor. Front door to the front yard, the back door off the kitchen area leading to the sunroom and into the backyard. There is also a door leading to the attached garage. The basement has stairs to the kitchen, where exits can occur out the back door or front door. The upstairs has an exit down the staircase to the front door and out.

Approved variances - No Yes Description:
Key Indicator Inspection: No

Additional information:

- Pets? No Yes If yes, describe.
- Hot tubs or spa pool? No Yes If yes, are there appropriate barriers?
- Swimming pool? No Yes If yes, describe pool and barriers.
- Other water hazards? No Yes If yes, describe.
- Fireplace or wood burning stove? No Yes If yes, describe.
Fireplace in den/daycare room, not utilized per licensee.
- Fireplace/wood burner in use during child care hours? No Yes If yes, describe barriers to protect children from burns.

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care home administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the home's records, including staff records and children's records. Staff records include background checks, medical clearance information, and training information. Children's records include child information cards and child in care statements/receipts.

During the inspection, the child care home was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.1903

Licensee responsibilities

(1) A licensee shall be responsible for all of the following:

(a) When the child care home is in operation, the licensee shall be present in the home on a daily basis and provide direct care and supervision for the majority of time children are in care, except for any of the following circumstances:

(i) Vacation or personal leave, which must not exceed 20 days within a calendar year. The 20 days of vacation or personal leave means the licensee is absent the entire day or at least 51% of the day when the child care home is operating. A licensee may have a short periodic absence from the home.

(ii) Medical treatment and subsequent recovery.

The licensee has not kept an accurate log of her absences from the home.

R 400.1903

Licensee responsibilities

(1) A licensee shall be responsible for all of the following provisions:

(f) Post the current license in a conspicuous place within the child care home during the hours of operation.

The licensee does not have her license posted at the home.

REPEAT VIOLATION ESTABLISHED

LSR 04/25/2022

CAP 04/25/2022

R 400.1905 Training.

(4) Within 90 days after receiving a child care license or of being hired at a child care home, a licensee, a child care staff member, and a child care assistant shall complete training on all of the following topics:

- (a) Child development.**
- (b) Administration of medication.**
- (c) Prevention of and response to emergencies due to food and allergic reactions.**
- (d) Handling and storage of hazardous materials and the appropriate disposal of bio contaminants.**
- (e) Precautions in transporting children.**
- (f) Building and physical premises safety.**
- (g) All hazards emergency preparedness and response planning**

The licensee and child care staff member have not taken Health and Safety 1 and 2.

REPEAT VIOLATION ESTABLISHED

LSR 04/25/2022

CAP 04/25/2022

R 400.1905 Training

(9) When the department of licensing and regulatory affairs or the department of education publishes a notice that a new health and safety update document or a new health and safety update training activity has been published on Mi Registry; the licensee shall ensure that all personnel read and acknowledge the document or complete the activity within 6 months of the notice.

The licensee and child care staff member have not taken any refresher courses.

REPEAT VIOLATION ESTABLISHED

LSR 04/25/2022

CAP 04/25/2022

R 400.1906 **Records of a licensee; child care staff member; child care assistant.**

(1) A licensee shall maintain a file for each child care staff member and each child care assistant that includes all of the following:

(b) Daily records detailing arrival times and departure times at the child care home.

The licensee has not kept a detailed log of attendance, specifically departure time for self and child care staff member.

REPEAT VIOLATION ESTABLISHED

LSR 04/25/2022

CAP 04/25/2022

R 400.1906 **Records of a licensee; child care staff member; child care assistant.**

(1) A licensee shall maintain a file for each child care staff member and each child care assistant that includes all of the following:

(c) A statement signed by a licensed physician or his or her designee that attests to the individual's mental and physical health., and which must be updated as follows:

(i) For an applicant or licensee, within 1 year before issuance of the initial license and at the time of subsequent renewals.

(ii) For a child care staff member and a child care assistant, within 1-year prior t

The licensee and child care staff member do not have a medical clearance completed or retained onsite for review.

REPEAT VIOLATION ESTABLISHED

LSR 04/25/2022

CAP 04/25/2022

R 400.1906 **Records of a licensee; child care staff member; child care assistant.**

(1) A licensee shall maintain a file for each child care staff member and each child

care assistant that includes all of the following:

(f) A completed and signed Michigan Child Care Background Check Consent and Disclosure form as required in R 400.1925.

Licensee has no signed consent and disclosure forms for herself or child care staff member.

REPEAT VIOLATION ESTABLISHED

LSR 04/25/2022

CAP 04/25/2022

R 400.1906 **Records of a licensee; child care staff member; child care assistant.**

(1) A licensee shall maintain a file for each child care staff member and each child

care assistant that includes all of the following:

(g) A written statement, signed and dated by the child care staff member or child care assistant at the time of hiring, indicating all of the following information:

(i) The individual is aware that abuse and neglect of children is unlawful.

(ii) The individual knows that he or she is mandated by law to report child abuse and neglect.

(iii) The individual has received a copy of the licensee's discipline policy.

Licensee does not have a signed statement regarding abuse and neglect for herself or her child care staff member.

REPEAT VIOLATION ESTABLISHED

LSR 04/25/2022

CAP 04/25/2022

R 400.1907 **Child's records.**

(1) Prior to a child's initial attendance, a licensee shall obtain the following documents:

(a) A completed child information card on a form provided by the department or a comparable substitute approved by the department.

Licensee does not have completed child information cards. Of the six enrolled children six are not filled out completely including, date of admission, date of birth, special needs/allergies and one is not signed/dated.

REPEAT VIOLATION ESTABLISHED

LSR 04/25/2022

CAP 04/25/2022

R 400.1907 **Child's records.**

(1) Prior to a child's initial attendance, a licensee shall obtain the following documents:

(b) A child in care statement or receipt using a form provided by the department and signed by the parent certifying all of the following:

(i) Receipt of a written disciplinary policy.

(ii) Condition of the child's health.

(iii) Acknowledgement that the parent has been offered either a copy of the licensing rules for a child care home or has been given the website for an electronic copy of these rules.

(iv) Agreement as to who will provide food for the child.

(v) Acknowledgement that firearms are on the premises, if applicable.

(vi) If the child care home was built prior to 1978, then the licensee shall inform the parents of each child in care and all personnel of the potential presence of lead-based paint or lead dust hazards, unless the licensee maintains documentation from a lead testing professional that the home is lead safe.

Of the six children enrolled, six child in care statements are not filled out completely and are on an outdated form. Some are not filled out, some are not dated and signed.

REPEAT VIOLATION ESTABLISHED

LSR 04/25/2022

CAP 04/25/2022

R 400.1913 Discipline; child handling.

(3) Personnel shall not do any of the following:

(g) Use time out for children under 3 years old.

Licensee's current discipline policy states it uses time outs and makes no reference to age groups

R 400.1915 Indoor space; play equipment and materials.

(5) As required by section 15 of the children's product safety act, 2000 PA 219, MCL722.1065, a licensee shall conspicuously post in the child care home an updated copy of the list of recalled or unsafe children's products that is provided by the department through its Michigan Child Care Matters (MCCM) online newsletter and available at the department's website www.michigan.gov/mccmatters.

The licensee does not have the current recall notice posted in her home.

REPEAT VIOLATION ESTABLISHED

LSR 04/25/2022

CAP 04/25/2022

R 400.1922 Nighttime care.

(4) If nighttime care is provided, then children shall sleep in age-appropriate cribs and beds. Port-a-cribs and play yards are not allowed for nighttime care.

The licensee has continued to care for children on overnight time frames according to her attendance sheets, however, does not have appropriate cribs or beds for children to sleep in.

REPEAT VIOLATION ESTABLISHED

LSR 04/25/2022

CAP 04/25/2022

R 400.1923 Diapering and toilet learning.

(2) The designated changing area must comply with all of the following:

(d) Have a nonabsorbent, easily sanitized surface with a changing pad between the child and the surface.

(e) Be cleaned and sanitized after each use.

(f) Have diapering and changing supplies within easy reach.

(g) Have a plastic-lined, tightly covered container that is used exclusively for disposable diapers and diapering supplies that must be emptied and sanitized at the end of each day

Licensee's diaper area was covered in random items, blankets, clothes, fire extinguisher etc. There was no way to see the pad, no supplies were near, and no 3-step process was noted to be utilized.

REPEAT VIOLATION ESTABLISHED

LSR 04/25/2022

CAP 04/25/2022

R 400.1925 Comprehensive background check; fingerprinting.

(1) Pursuant to section 5n of the act, MCL 722.115n, prior to an individual having any unsupervised contact with children, the department shall determine the individual's eligibility to be any of the following:

(b) An adult member of the household.

Licensee has had various relatives at the home during onsite inspections. At the last renewal in April, she was advised anyone with regular contact needed to be cleared on the CCBC. Today the same male individual viewed last time was present in the home and left after consultant arrived.

REPEAT VIOLATION ESTABLISHED

LSR 04/25/2022

CAP 04/25/2022

R 400.1925 Comprehensive background check; fingerprinting.

(2) An applicant or licensee shall do all of the following:

(a) Ensure that each individual who requires an eligibility determination pursuant to subrule (1) of this rule completes, signs, and submits all of the information required in subrule (5) of this rule, and in subrule (6) of this rule if applicable, on a form prescribed by the department. The forms are available on the department's website for the child care background check system, www.michigan.gov/ccbc. The form(s) must be signed and dated prior to the individual's appointment to be fingerprinted.

Licensee will keep a copy of the consent and disclosure for all adult household members listed in the CCBC.

REPEAT VIOLATION ESTABLISHED

LSR 04/25/2022

CAP 04/25/2022

R 400.1932 Home maintenance and safety.

(2) All dangerous and hazardous materials or items must be stored securely and out of the reach of children

The bathroom utilized for children in care has a lock, which was not locked, had numerous hazardous and toxic items accessible to children in care.

REPEAT VIOLATION ESTABLISHED

LSR 04/25/2022

CAP 04/25/2022

R 400.1934 Heating; ventilation; lighting; radon

(7) All child-use areas must have adequate natural or artificial lighting.

The bathroom the children utilize does not have light, the lightbulb is gone and has not been replaced.

R 400.1942 Electrical service; maintenance.

(2) All electrical outlets, including outlets on multiple outlet devices, accessible to children must have safety covers or be tamper resistant outlets.

The electrical outlets throughout the house do not have plugs in them.

R 400.1944 Smoke detectors; fire extinguishers.

(1) Operable smoke detectors approved by a nationally recognized testing laboratory must be installed and maintained on each floor of the home, including the basement, and in all sleeping areas and bedrooms used by children in care.

Licensee does not have a smoke detector in the room where children nap.

REPEAT VIOLATION ESTABLISHED

LSR 04/25/2022

CAP 04/25/2022

R 400.1944 Smoke detectors; fire extinguishers.

(3) A home shall have at least 1 functioning multipurpose fire extinguisher, with a rating of 2A-10BC or larger, properly mounted not higher than 5 feet from the floor to the top of the fire extinguisher, on each floor level approved for child use.

The licensee has not mounted her fire extinguisher it was viewed to be sitting atop other items on the diaper changing station.

REPEAT VIOLATION ESTABLISHED

LSR 04/25/2022

CAP 04/25/2022

R 400.1945 Emergency; plan; drill

(1) An applicant or licensee shall have a written emergency response plan for the care of children that must be posted in a conspicuous location within the child care home. The plan must address the following types of emergencies: (a) Fire evacuation. (b) Tornado watches and warnings. (c) Serious accident or injury. (d) Water emergencies, if applicable. (e) Crisis management

including, but not limited to, all of the following: (i) Intruders. (ii) Active shooters. (iii) Bomb threats. (iv) Other man- or woman-caused events.

Licensee has no emergency plans for the child care home.

REPEAT VIOLATION ESTABLISHED

LSR 04/25/2022

CAP 04/25/2022

R 400.1945 Emergency; plan; drill

(1) The written plan must include all of the following: (a) A plan for evacuation. (b) A plan for safely moving children to a relocation site. (c) A plan for shelter-in-place. (d) A plan for lockdown. (e) A plan for contacting parents and reuniting families. (f) A plan for continuing operations during or after a disaster. (g) A plan for how infants and toddlers will be accommodated in all types of emergencies. (h) A plan for how children with special needs will be accommodated in all types of emergencies. (i) A plan for how children with chronic medical conditions will be accommodated in all types of emergencies.

Licensee has no emergency plans for the child care home.

REPEAT VIOLATION ESTABLISHED

LSR 04/25/2022

CAP 04/25/2022

R 400.1945 Emergency; plan; drill

(1) Fire drills must be practiced while children are in care at least once quarterly, and a written record that includes the date and time it takes to evacuate must be maintained.

Licensee has not completed fire drills in 2022.

REPEAT VIOLATION ESTABLISHED

LSR 04/25/2022

CAP 04/25/2022

R 400.1945 Emergency; plan; drill

(5) At least 2 tornado drills must be practiced while children are in care between March and November, and a written

record of these drills that includes the date must be maintained.

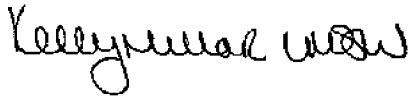
Licensee has not completed tornado drills in 2022.

**REPEAT VIOLATION ESTABLISHED
LSR 04/25/2022
CAP 04/25/2022**

A corrective action plan was requested and approved on 12/14/2022. It is expected that the corrective action plan be implemented within the specified time frames as outlined in the approved plan. A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

IV. RECOMMENDATION

I recommend modification of the current status of the license to 2nd provisional.



12/22/2022

Kelly Millar
Licensing Consultant

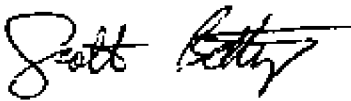
Date



12/22/2022

Crecendra Boone
Area Manager

Date



12/22/2022

Scott Bettys
Division Director

Date



12/29/22

Emily Laidlaw
Bureau Director

Date