



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

April 25, 2022

Monique Hendrix
1872 Springfield St.
Flint, MI 48503

RE: License #: DG250400928
Monique Hendrix
1872 Springfield St
Flint, MI 48503

Dear Ms. Hendrix:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 4/1/2022, I found 30 violations. The violations are listed below and explained in the attached report:

R400.1903(1)(f)	Licensee Responsibilities
R400.1903(8)(b)	Licensee Responsibilities
R400.1905(1)	Training
R400.1905(2)	Training
R400.1905(4)	Training
R400.1905(7)	Training
R400.1905(9)	Training
R400.1906(1)(b)	Records of a licensee; child care staff member; child care assistant
R400.1906(1)(c)	Records of a licensee; child care staff member; child care assistant
R400.1906(1)(f)	Records of a licensee; child care staff member; child care assistant
R400.1906(1)(g)	Records of a licensee; child care staff member; child care assistant.
R400.1907(1)(a)	Child's record
R400.1907(1)(b)	Child's record
R400.1907(3)	Child's record
R400.1915(5)	Indoor space; play equipment and materials
R400.1916(6)	Bedding and sleeping equipment

- R400.1922(4) Nighttime care
- R400.1923(2)(d)(e) Diapering and toilet learning
(f)(g)
- R400.1925(1)(b) Comprehensive background check; fingerprinting
- R400.1925(2)(b) Comprehensive background check; fingerprinting
- R400.1932(2) Home maintenance and safety
- R400.1932(6) Home maintenance and safety
- R400.1934(3) Heating; ventilation; lighting; radon
- R400.1941(2) Heat-producing equipment
- R400.1944(1) Smoke detectors; fire extinguishers
- R400.1944(3) Smoke detectors; fire extinguishers
- R400.1945(1) Emergency; plan; drill
- R400.1945(2) Emergency; plan; drill
- R400.1945(4) Emergency; plan; drill
- R400.1945(5) Emergency; plan; drill

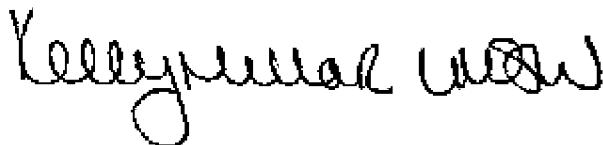
During the onsite inspection on 4/1/2022, follow up on 4/7/2022, and 4/12/2022, there were no children in care.

Due to the violations, a corrective action plan was requested and approved on 4/12/2022. I recommend issuance of a 1st provisional license. If you accept the provisional license, you must sign and return the enclosed waiver form. If you do not accept the provisional license, the matter will be forwarded to the disciplinary unit

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available, and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Kelly Millar, LMSW, Licensing Consultant
 Child Care Licensing Bureau
 611 W. Ottawa Street
 P.O. Box 30664
 Lansing, MI 48909
 989-385-6683

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DG250400928
Licensee Name:	Monique Hendrix
Licensee Address:	1872 Springfield St. Flint, MI 48503
Licensee Telephone #:	(810) 424-0336
Licensee:	N/A
Name of Facility:	Monique Hendrix
Facility Address:	1872 Springfield St Flint, MI 48503
Facility Telephone #:	(810) 223-5733
Original Issuance Date:	10/04/2019
Capacity:	12
Age Range:	Ages Birth Thru 12 years

II. METHODS OF INSPECTION

Date of On-site Inspection(s): 04/01/2022

		No. of Records Reviewed
No. of children enrolled in care	13	13
No. of assistant caregivers employed	1	1
No. of child care children present at time of inspection	0	
No. of other children present at time of inspection	0	
No. of assistant caregivers present at time of inspection	1	
Licensee present at time of inspection?	Yes	
Persons Interviewed:		
Licensee	<input checked="" type="checkbox"/>	
Assistant Caregivers	<input type="checkbox"/>	

Approved child use space: The living room, den/daycare room (located on the main floor).

Exiting information (including second floor and basement): There are three remote exits from the main floor; the front door, the back door off the kitchen area leading to the sunroom and into the backyard. There is also a door leading to the attached garage.

Approved variances - No Yes Description:

Key Indicator Inspection: No

Additional information:

- Pets? No Yes If yes, describe.
- Hot tubs or spa pool? No Yes If yes, are there appropriate barriers?
- Swimming pool? No Yes If yes, describe pool and barriers.
- Other water hazards? No Yes If yes, describe.
- Fireplace or wood burning stove? No Yes If yes, describe.
Fire place in the den
- Fireplace/wood burner in use during child care hours? No Yes If yes, describe barriers to protect children from burns.

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care home administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff,

and a review of the home's records, including staff records and children's records. Staff records include background checks, medical clearance information, and training information. Children's records include child information cards and child in care statements/receipts.

During the inspection, the child care home was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.1903 Licensee responsibilities.

(1) A licensee shall be responsible for all of the following provisions:

(f) Post the current license in a conspicuous place within the child care home during the hours of operation.

Licensee did not have her license posted, stating she has never posted it.

R 400.1903 Licensee responsibilities.

(8) To comply with section 3c of the act, MCL 722.113c, a licensee shall have a policy and procedure on smoking and vaping that includes all of the following:

(b) Conspicuously post on the premises a notice stating that smoking and vaping are prohibited on the premises during child care hours.

Licensee did not have a no vaping sign posted, stating she did not know it was required.

R 400.1905 Training.

(1) A licensee shall complete not less than 10 clock hours of training each calendar year related to child development, program planning, and administrative management for a child care business, not including CPR, first aid, and infectious disease, including immunizations, training.

Licensee did not have training hours completed or documented for 2020 or 2021.

R 400.1905 Training.

(2) A child care staff member and a child care assistant shall complete not less than 5 clock hours of training each calendar year related to child development and caring for children, not including CPR, first aid, and infectious disease, including immunizations, training.

Licensee did not ensure her child care staff member Sabrina Peterson completed 5 hours of training in 2020 or 2021.

R 400.1905 Training.

(4) Within 90 days after receiving a child care license or of being hired at a child care home, a licensee, a child care staff member, and a child care assistant shall complete training on all of the following topics:

- (a) Child development.
- (b) Administration of medication.
- (c) Prevention of and response to emergencies due to food and allergic reactions
- (d) Handling and storage of hazardous materials and the appropriate disposal of bio contaminants.
- (e) Precautions in transporting children.
- (f) Building and physical premises safety.
- (g) All hazards emergency preparedness and response planning.

Neither licensee or child care staff member have completed Health and Safety 1 and 2.

R 400.1905 Training.

(7) CPR and first aid training certification must be maintained according to the expiration dates on the individual's certification cards.

Licensee did not ensure Sabrina Peterson is certified in adult/pediatric CPR/First Aid.

R 400.1905 Training

(9) When the department of licensing and regulatory affairs or the department of education publishes a notice that a new health and safety update document or a new health and safety update training activity has been published on MiRegistry, the licensee shall ensure that all personnel read and acknowledge the document or complete the activity within 6 months of the notice.

Licensee and child care staff members have not completed refreshers as required.

R 400.1906 Records of a licensee; child care staff member; child care assistant.

(1) A licensee shall maintain a file for each child care staff member and each child care assistant that includes all of the following:

(b) Daily records detailing arrival times and departure times at the child care home.

Licensee is not keeping a daily log of arrival and departure times of self and staff for the child care home.

R 400.1906 Records of a licensee; child care staff member; child care assistant.

(1) A licensee shall maintain a file for each child care staff member and each child care assistant that includes all of the following:

(c) A statement signed by a licensed physician or his or her designee that attests to the individual's mental and physical health., and which must be updated as follows:

(i) For an applicant or licensee, within 1 year before issuance of the initial license and at the time of subsequent renewals.

(ii) For a child care staff member and a child care assistant, within 1-year prior

Licensee did not have a medical clearance completed for herself or Sabrina Peterson.

R 400.1906 Records of a licensee; child care staff member; child care assistant.

(1) A licensee shall maintain a file for each child care staff member and each child care assistant that includes all of the following:

(f) A completed and signed Michigan Child Care Background Check Consent and Disclosure form as required in R 400.1925.

Licensee does not have a signed consent and disclosures for self or Sabrina Peterson, indicating she did not know they were required.

R 400.1906 Records of a licensee; child care staff member; child care assistant.

(1) A licensee shall maintain a file for each child care staff member and each child care assistant that includes all of the following:

(g) A written statement, signed and dated by the child care staff member or child care assistant at the time of hiring, indicating all of the following information:

(i) The individual is aware that abuse and neglect of children is unlawful.

(ii) The individual knows that he or she is mandated by law to report child abuse and neglect.

(iii) The individual has received a copy of the licensee's discipline policy.

Licensee does not have a signed statement regarding child abuse, mandated reporter status, and discipline policy for self or Sabrina Peterson.

R 400.1907 Child's records.

(1) Prior to a child's initial attendance, a licensee shall obtain the following documents:

(a) A completed child information card on a form provided by the department or a comparable substitute approved by the department.

Licensee has 13 children enrolled, six do not have cards completed at all, and two of which the licensee does not know their legal names. Of the remaining seven, none have dates of admission, special needs/health concerns identified, have not been updated since 2017, forms are outdated. Four do not have permission to treat in an emergency.

R 400.1907 Child's records.

(1) Prior to a child's initial attendance, a licensee shall obtain the following documents:

(b) A child in care statement or receipt using a form provided by the department and signed by the parent certifying all of the following:

(i) Receipt of a written disciplinary policy.

(ii) Condition of the child's health.

(iii) Acknowledgement that the parent has been offered either a copy of the licensing rules for a child care home or has been given the website for an electronic copy of these rules.

(iv) Agreement as to who will provide food for the child.

(v) Acknowledgement that firearms are on the premises, if applicable.

(vi) If the child care home was built prior to 1978, then the licensee shall inform the parents of each child in care and all personnel of the potential presence of lead-based paint or lead dust hazards, unless the licensee maintains documentation from a lead testing professional that the home is lead safe.

There are no children who have a child in care statement.

R 400.1907 Child's records.

(3) Dated daily attendance records of children in care must be maintained and include the child's first and last name and the time of arrival and departure. Electronic records may be used. If electronic records are used, they must be available to the department at the time of the inspection. If electronic attendance records are not available during an on-site inspection, the child care home is in violation of this rule.

Licensee did not have attendance sheets onsite, stating they were in a vehicle her daughter was driving.

R 400.1915 Indoor space; play equipment and materials.

(5) As required by section 15 of the children's product safety act, 2000 PA 219, MCL 722.1065, a licensee shall conspicuously post in the child care home an updated copy of the list of recalled or unsafe children's products that is provided by the department through its Michigan Child Care Matters (MCCM) online newsletter and available at the departments website www.michigan.gov/mccmatters.

Licensee did not have the recall notice posted.

R 400.1916 Bedding and sleeping equipment.

(6) Infants, birth to 12 months of age, shall rest or sleep alone in an approved crib, play yard, or porta-crib. This equipment must meet all of the following requirements:

(a) Cribs, porta-cribs and play yards must comply with the product safety standards issued by the Consumer Product Safety Commission, 16 CFR 1219 (2019), 16 CFR 1220 (2019), and 16 CFR 1221 (2019), which are available at <http://www.cpsc.gov>. These standards are also available for inspection and distribution at the Michigan Department of Licensing and Regulatory Affairs, Bureau of Community and Health Systems, Child Care Licensing Division, 611 W Ottawa, Lansing, MI 48933-1070.

Licensee had no children in care at time of inspection but reported the infant sleeps in a bouncer/rocker when at the home.

R 400.1922 Nighttime care.

(4) If nighttime care is provided, then children shall sleep in age-appropriate cribs and beds. Port-a-cribs and play yards are not allowed for nighttime care.

The licensee has no cribs available, or beds for children to sleep on during overnight care. Licensee was advised this would be required before overnight care occurred.

R 400.1923 Diapering and toilet learning.

(2) The designated changing area must comply with all of the following:

(d) Have a nonabsorbent, easily sanitized surface with a changing pad between the child and the surface.

(e) Be cleaned and sanitized after each use.

(f) Have diapering and changing supplies within easy reach.

(g) Have a plastic-lined, tightly covered container that is used exclusively for disposable diapers and diapering supplies that must be emptied and sanitized at the end of each day.

Licensees diaper area was covered in random items, blankets, clothes etc. There was no way to see the pad, no supplies were near, and no 3-step process noted to be utilized.

R 400.1925 Comprehensive background check; fingerprinting.

(1) Pursuant to section 5n of the act, MCL 722.115n, prior to an individual having any unsupervised contact with children, the department shall determine the individual's eligibility to be any of the following:

(b) An adult member of the household.

Licensee's adult son De'Aire Riggs who turned 18 on 11/4/2021 has not been cleared on the CCBC.

R 400.1925 Comprehensive background check; fingerprinting.

(2) An applicant or licensee shall do all of the following:

(b) Maintain a copy of the completed and signed form(s) for each individual entered into the child care background check system under the license.

Licensee does not have consent and disclosures for all individuals cleared in the CCBC.

R 400.1932 Home maintenance and safety.

(2) All dangerous and hazardous materials or items must be stored securely and out of the reach of children.

The bathroom utilized when children are in care, does not have a lock and had numerous hazardous materials accessible to children.

R400.1932 **Home Maintenance and safety.**
(6) There must be no flaking or deteriorating paint on interior or exterior surfaces, equipment, and toys accessible to the children.

The front porch of the home has peeling paint.

R400.1934(3) **Heating; ventilation; lighting; radon**
(3)A carbon monoxide detector, bearing a safety certification mark of a recognized testing laboratory, such as UL (Underwriters Laboratories) or ETL (Electrotechnical Laboratory), must be placed on all levels approved for child care.

Licensee does not have a carbon monoxide detector.

R400.1941(2) **Heat-producing equipment**
(2) Combustible materials and equipment must not be stored within 4 feet of furnaces, other flame or heat producing equipment, or fuel-fired water heaters.

Licensee had boxes and other items within 4 feet of the furnace.

R400.1944(1) **Smoke detectors; fire extinguishers**
(1) Operable smoke detectors approved by a nationally recognized testing laboratory must be installed and maintained on each floor of the home, including the basement, and in all sleeping areas and bedrooms used by children in care.

Licensee did not have smoke detectors in the home on the floor approved for child care use.

R400.1944(3) **Smoke detectors; fire extinguishers**
(2) A home shall have at least 1 functioning multipurpose fire extinguisher, with a rating of 2A-10BC or larger, properly mounted not higher than 5 feet from the floor to the top of the fire extinguisher, on each floor level approved for child use.

Licensee did not have a fire extinguisher mounted; it was under a pair of pants on the mantel of the fire place.

R400.1945(1) **Emergency; plan; drill**
(1) An applicant or licensee shall have a written

emergency response plan for the care of children that must be posted in a conspicuous location within the child care home. The plan must address the following types of emergencies: (a) Fire evacuation. (b) Tornado watches and warnings. (c) Serious accident or injury. (d) Water emergencies, if applicable. (e) Crisis management including, but not limited to, all of the following: (i) Intruders. (ii) Active shooters. (iii) Bomb threats. (iv) Other man- or woman-caused events.

License has no emergency plans for the child care group home.

R400.1945(2) Emergency; plan; drill
(2) The written plan must include all of the following: (a) A plan for evacuation. (b) A plan for safely moving children to a relocation site. (c) A plan for shelter-in-place. (d) A plan for lockdown. (e) A plan for contacting parents and reuniting families. (f) A plan for continuing operations during or after a disaster. (g) A plan for how infants and toddlers will be accommodated in all types of emergencies. (h) A plan for how children with special needs will be accommodated in all types of emergencies. (i) A plan for how children with chronic medical conditions will be accommodated in all types of emergencies.

Licensee has no emergency plans for the child care group home.

R400.1945(4) Emergency; plan; drill
(4) Fire drills must be practiced while children are in care at least once quarterly, and a written record that includes the date and time it takes to evacuate must be maintained.

Licensee has not completed fire drills in 2020 or 2021.

R400.1945(5) Emergency; plan; drill
(5) At least 2 tornado drills must be practiced while children are in care between March and November, and a written record of these drills that includes the date must be maintained.

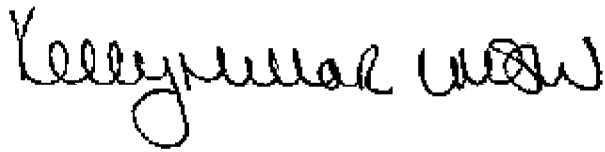
Licensee has not completed tornado drills in 2020 or 2021.

A corrective action plan was requested and approved on 04/12/2022. It is expected that the corrective action plan be implemented within the specified time frames as

outlined in the approved plan. A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

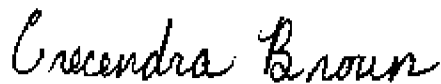
IV. RECOMMENDATION

An acceptable corrective action plan has been approved, I recommend issuance of a 1st provisional license.



Kelly Millar, LMSW
Licensing Consultant

4/25/2022
Date



Crecendra Brown
Area Manager

April 25, 2022

Date