



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

Marlon I. Brown, DPA  
ACTING DIRECTOR

1/11/2024

Monique Hendrix  
Monique Hendrix  
1872 Springfield St, Flint, MI, , 48503

License Number: DG250400928

Dear Monique Hendrix,

This letter is to advise you that the 1/11/2024 corrective action plan you submitted, regarding each rule violation cited in the recently completed Inspection, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.1945(2)	Licensee does not have an emergency plan which aligns with the rule book.	Licensee will ensure emergency plans include the following for each type of emergency in 1945(1);(a) A plan for evacuation. (b) A plan for safely moving children to a relocation site. (c) A plan for shelter-in-place. (d) A plan for lockdown. (e) A plan for contacting parents and reuniting families. (f) A plan for continuing operations during or after a disaster. (g) A plan for how infants and toddlers will be accommodated in all types of emergencies. (h) A plan	12/21/2023

		for how children with special needs will be accommodated in all types of emergencies. (i) A plan for how children with chronic medical conditions will be accommodated in all types of emergencies.	
R 400.1945(4)	Licensee has not completed fire drills in 2022 or 2023.	Licensee will ensure she completes quarterly fire drills in the calendar year.	12/21/2023
R 400.1945(5)	Licensee has not completed tornado drills in 2022 or 2023.	Licensee will ensure she completes at least two tornado drills in the calendar year between March and November.	12/21/2023
R 400.1915(5)	Licensee does not have a current recall notice posted.	Licensee will ensure the updated recall notice is posted in the home.	12/21/2023
R 400.1945(1)	Licensee does not have an emergency plan which aligns with the rule book.	Licensee will ensure they have a written emergency plan posted in a conspicuous location in the home which includes the following type of emergencies;(a) Fire evacuation. (b) Tornado watches and warnings. (c) Serious accident or injury. (d) Water emergencies, if applicable. (e) Crisis management including, but not limited to, all of the following: (i) Intruders. (ii) Active shooters. (iii) Bomb threats. (iv) Other man- or woman-caused events.	12/21/2023

R 400.1916(15)	There was a male child crouched over on his knees and head, sleeping, not on a mat or cot.	Licensee will ensure all children are moved to a sleep appropriate area including use of a mat/cot when they fall asleep in a non-appropriate place.	12/21/2023
R 400.1932(2)	There were cleaning supplies in reach of the children, and not locked in the bathroom.	Licensee will ensure the bathroom utilized by the children in care, has the cabinet under the sink which contains numerous hazardous materials to be locked or the items to be moved securely out of reach of the children.	12/21/2023
R 400.1941(5)	Licensee has not had a furnace or water heater inspection at every other renewal.	Licensee will have a furnace and water heater inspection at renewal (every other).	12/21/2023
R 400.1944(1)	There were not smoke detectors in the rooms where children sleep.	Licensee will ensure operable smoke detectors approved by a national recognized testing Laboratory must be installed/maintained on each floor of the home, and in all sleeping, areas used by children in care.	12/21/2023
R 400.1905(9)	Licensee and staff have not completed refreshers as required.	Licensee will ensure she takes all refresher health and safety courses when notified by the department one is available.	12/21/2023
R 400.1905(4)	Licensee and staff have not completed the required health and safety training within 90 days of hire.	Licensee will ensure all child care staff members including Monique Hendrix and Sabrina Peterson complete Health and Safety 1 and 2.	12/21/2023

R 400.1918(5)	There was bags of prescription medicine throughout the living room, as well as on coffee tables in the living room, accessible to children who were present in the living room.	Licensee will ensure all medications are stored out of reach of all children.	12/21/2023
R 400.1925(1)(a)	Licensee and staff/adult household member Sabrina Peterson are expired on CCBC.	eligible prior to caring for children. Licensee will ensure her adult household member/child care staff member Sabrina Petersen is fingerprinted and found eligible prior to caring for children.	12/21/2023
R 400.1906(1)(c)(i)	Licensee has not secured a medical clearance for her to provide care for children.	Licensee will ensure all child care staff members including Monique Hendrix, and Sabrina Peters have a statement signed by a licensed physical or his designee that attest to the individuals mental and physical health. This is to be retained on site.	12/21/2023
R 400.1925(2)(b)	Licensee does not have a signed consent and disclosure form for anyone on the CCBC.	Licensee will retain a copy of all completed and signed paperwork of each individual in the CCBC.	12/21/2023
R 400.1906(1)(b)	Licensee is not keeping daily accurate arrival and departure times of herself or staff in the home.	icensee will ensure they have arrival times and departure times of all child care staff members at the child care home and retained onsite. This is to be retained onsite.	12/21/2023
R 400.1907(1)(a)	Nine of nine child information cards were not filled out in their entirety. One of one child did not	Licensee will ensure all children enrolled in the child care home have a completely filled out	12/21/2023

	have a child information card.	child information card prior to attending child care in the home, and retained onsite.	
R 400.1907(1)(b)	Nine of nine children did not have a child in care statement filled out in its entirety. One of one child did not have a child in care statement.	Licensee will ensure all children enrolled in the home daycare, have a completely filled out, signed and dated child in care statement, to be retained onsite.	12/21/2023
R 400.1907(3)	Licensee does not have daily, accurate attendance sheets for children in care.	Licensee will ensure daily, accurate attendance with children's first name, last name, arrival time and departure time is maintained.	12/21/2023
R 400.1914(5)	Child care staff member Sabrina Peterson was allowing children to watch violent adult related tv during onsite inspection.	Licensee will ensure all children are moved to a sleep appropriate area including use of a mat/cot when they fall asleep in a non-appropriate place.	12/21/2023
R 400.1913(3)(g)	Licensee's discipline policy does not state time outs will not be used for children under age 3.	Licensee will ensure she has a posted discipline policy.	12/21/2023
R 400.1923(2)(d)	The diaper area is covered with miscellaneous items, it does not have the required items, nor is it easily accessible for use.	Licensee will ensure the diaper area is accessible, has a nonabsorbent, easily sanitized surface, be cleaned and sanitized after each use, and have supplies within easy reach.	12/21/2023
R 400.1923(2)(e)	The diaper area is covered with miscellaneous items, it does not have the required items, nor is it easily accessible for use.	Licensee will ensure the diaper area is accessible, has a nonabsorbent, easily sanitized surface, be cleaned and sanitized	12/21/2023

		after each use, and have supplies within easy reach.	
R 400.1923(2)(f)	The diaper area is covered with miscellaneous items, it does not have the required items, nor is it easily accessible for use.	Licensee will ensure the diaper area is accessible, has a nonabsorbent, easily sanitized surface, be cleaned and sanitized after each use, and have supplies within easy reach.	12/21/2023
R 400.1923(2)(g)	The diaper area is covered with miscellaneous items, it does not have the required items, nor is it easily accessible for use.	Licensee will ensure the diaper area is accessible, has a nonabsorbent, easily sanitized surface, be cleaned and sanitized after each use, and have supplies within easy reach.	12/21/2023
R 400.1942(2)	The home has several plugs throughout the home which are not covered with outlet covers.	Licensee will ensure the electrical outlets throughout the house has covers in them.	12/21/2023
R 400.1906(1)(f)	There is no signed consent and disclosure form.	Licensee will ensure all child care staff members, including Monique Hendrix and Sabrina Peterson have a signed consent and disclosure form from CCBC. This is to be retained onsite.	12/21/2023
R 400.1922(4)	There are no beds available for overnight care.	Licensee will ensure all infant/children enrolled in nighttime care (12 AM to 8:00 AM) have an appropriate bed/crib to sleep in.	12/21/2023
R 400.1925(2)(e)	Deaire Riggs has been pending affiliation since 4/25/2022 and licensee has failed to log in and connect,	Licensee will ensure she accurately maintains individuals in the CCBC	12/21/2023

	disconnect or withdraw him from the CCBC.		
R 400.1931(4)	There was a bottle on the couch next to an infant which was not labeled first name, last name, or date.	Licensee will ensure all food/beverages brought by parents is labeled first name last name, and date.	12/21/2023
R 400.1925(1)(d)	Sabrina Petersons fingerprints are expired.	Licensee will ensure she is finerprinted and found eligible prior to caring for children. Licensee will ensure her adult household member/child care staff member Sabrina Petersen is fingerprinted and found eligible prior to caring for children.	12/21/2023
R 400.1925(1)(b)	Monique Hendrix's fingerprints are expired.	Licensee will ensure she is finerprinted and found eligible prior to caring for children. Licensee will ensure her adult household member/child care staff member Sabrina Petersen is fingerprinted and found eligible prior to caring for children.	12/21/2023
R 400.1903(1)(e)	Licensee is not maintaining a record of dates of absences.	Licensee will keep a log of her absences from the child care home. This is to be retained onsite.	12/21/2023

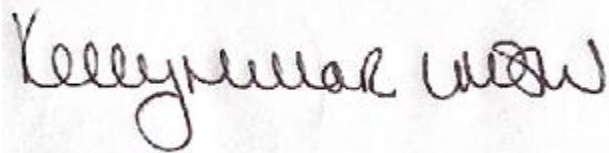
It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact Kelly Millar at (989) 385-6683 or

millark@michigan.gov. In the event that Kelly Millar is not available, and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

Sincerely,

A handwritten signature in black ink that reads "Kelly Millar LMSW". The signature is written in a cursive style with a large initial 'K' and 'M'.

Kelly Millar, LMSW, Licensing Consultant