



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

March 22, 2023

Diane Hawkins
1347 E. Juliah
Flint, MI 48505

RE: License #: DG250097420
Diane Hawkins
1347 E Juliah
Flint, MI 48505

Dear Mrs. Hawkins:

This letter is a follow-up to the Department's findings regarding the interim inspection conducted at your home on 03/21/2023. The purpose of this inspection was to determine compliance with applicable licensing statutes and administrative rules for Family and Group Child Care Homes.

I observed a child outside playing and a child eating lunch inside the home.

The violations that were found are:

R 400.1906 **Records of a licensee; child care staff member; child care assistant.**

(1) A licensee shall maintain a file for each child care staff member and each child care assistant that includes all of the following:

(b) Daily records detailing arrival times and departure times at the child care home.

Licensee is not keeping attendance for herself daily including arrival and departure time.

R 400.1907 **Child's records.**

(1) Prior to a child's initial attendance, a licensee shall obtain the following documents:

(a) A completed child information card on a form provided by the department or a comparable substitute approved by the department.

(b) A child in care statement or receipt using a form provided by the department and signed by the parent certifying all of the following:

(i) Receipt of a written disciplinary policy.

(ii) Condition of the child's health.

(iii) Acknowledgement that the parent has been offered either a copy of the licensing rules for a child care home or has been given the website for an electronic copy of these rules.

(iv) Agreement as to who will provide food for the child.

(v) Acknowledgement that firearms are on the premises, if applicable. 8

(vi) If the child care home was built prior to 1978, then the licensee shall inform the parents of each child in care and all personnel of the potential presence of lead-based paint or lead dust hazards, unless the licensee maintains documentation from a lead testing professional that the home is lead safe

(a) Ten of ten child information cards were not filled out in their entirety including date of admission, special needs/allergies, and permission for medical treatment.

(b) Ten of ten child in care statements were not filled out including being dated by parent and box for no smoking/no vaping checked by provider.

REPEAT VIOLATION ESTABLISHED

LSR 03/03/2018,03/03/2016

CAP 03/03/2018, 03/03/2016

R 400.1915

Indoor space; play equipment and materials.

(5) As required by section 15 of the children's product safety act, 2000 PA 219, MCL 722.1065, a licensee shall conspicuously post in the child care home an updated copy of the list of recalled or unsafe children's products that is provided by the department through its Michigan Child Care Matters (MCCM) online newsletter and available at the department's website www.michigan.gov/mccmatters.

Licensee does not have the most current recall notice posted.

The Department provides technical assistance to meet the licensing requirements and consultation to improve services.

Technical Assistance and consultation:

R400.1924(2)(a) Licensee will ensure all children have their hands washed prior to eating lunch or snacks.

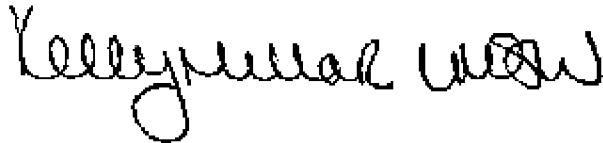
R400.1925(1)(b) Licensee will have all individuals who are considered household members cleared on the CCBC prior to living in or having regular contact at the child care home.

R400.1925(2)(e) Licensee will ensure all individuals the CCBC are accurately maintained with appropriate roles and eligibility.

Please contact me with any questions. In the event that I am not available, and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink, appearing to read "Kelly Millar LMSW". The signature is written in a cursive, flowing style.

Kelly Millar, LMSW, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
989-385-6683