



STATE OF MICHIGAN
 DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
 LANSING

GRETCHEN WHITMER
 GOVERNOR

ORLENE HAWKS
 DIRECTOR

March 22, 2023

Diane Hawkins
 1347 E. Julia
 Flint, MI 48505

RE: License #: DG250097420

**Diane Hawkins
 1347 E Julia
 Flint, MI 48505**

Dear Mrs. Hawkins:

This letter is to advise you that the 03/21/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Interim Inspection Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

| Violation cited | Noncompliance observed | Plan to correct | Date to be completed |
|-----------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| R400.1907(1)(a) Child's record | Ten of ten child information cards were not filled out in their entirety including date of admission, special needs/allergies, and permission for medical treatment. | Licensee will ensure all child information cards are filled out in their entirety. | 03/31/2023 |
| R400.1907(1)(b) Child's record | Ten of ten child in care statements were not filled out including being dated by parent and box for no smoking/no vaping checked by provider. | Licensee will ensure all child in care statements are filled out in their entirety. REPEAT VIOLATION ESTABLISHED LSR 03/03/2018,03/03/2016 | 03/31/2023 |

| | | | |
|-----------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------|------------|
| | | CAP 03/03/2018, 03/03/2016 | |
| R400.1906(1)(b) Records of a licensee; child care staff member; child care assistant | Licensee is not keeping attendance for herself daily including arrival and departure time. | Licensee will ensure all are keeping daily attendance including arrival and departure time. | 03/21/2023 |
| R400.19015(5) Indoor space; play equipment and materials. | Licensee does not have the most current recall notice posted. | Licensee will post the most recent recall notice. | 03/31/2023 |

| During calendar year 2022: | Total |
|-------------------------------------------------------------------------------------------------|--------------|
| Number of serious injuries that occurred in facility. | 0 |
| Number of deaths that occurred in the facility. | 0 |
| Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility. | 0 |

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services.

Technical Assistance and consultation:

R400.1924(2)(a) Licensee will ensure all children have their hands washed prior to eating lunch or snacks.

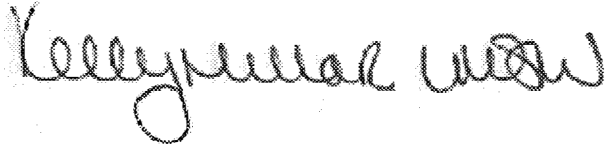
R400.1925(1)(b) Licensee will have all individuals who are considered household members cleared on the CCBC prior to living in or having regular contact at the child care home.

R400.1925(2)(e) Licensee will ensure all individuals the CCBC are accurately maintained with appropriate roles and eligibility.

Please contact me with any questions. In the event that I am not available, and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink, appearing to read "Kelly Millar LMSW". The signature is written in a cursive style with a large initial "K".

Kelly Millar, LMSW, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
989-385-6683