



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

February 14, 2022

Elizabeth Jerichow
3948 Grand Oaks Trail
Petoskey, MI 49770

RE: License #: DG240401101
RE: SI LOG #: 2022D0717001
**Jerichow, Elizabeth
3948 Grand Oaks Trail
Petoskey, MI 49770**

Dear Ms. Jerichow:

This letter is to advise you that the 02/14/2022 corrective action plan you submitted, regarding each rule violation cited in the recently completed Special Investigation Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.1931(1)(a) Food preparation and service.	Ms. Jerichow did not ensure that each child was provided with nutritional and sufficient food pursuant to the minimum meal requirements of the child care food program.	Ms. Jerichow will ensure all meals and snacks follow the minimum CACFP meal pattern guidelines. Staff were trained on CACFP guidelines for meals. Ms. Jerichow will make sure staff always serve each required meal component.	Immediately and ongoing 11/16/2021

R 400.1903(1)(a)(i) Licensee responsibilities. Responsibilities.	Ms. Jerichow was not present in the child care home providing direct care and supervision of children the majority of time they were in care.	Ms. Jerichow will ensure that she is present in the home providing direct care and supervision of children for the majority of time they are in care.	Beginning 05/01/2022 and ongoing
R 400.1903(1)(d) Licensee responsibilities. Responsibilities.	Ms. Jerichow did not inform parents when a child care staff member was providing care in her absence.	Ms. Jerichow will have parents sign and date a letter stating they are aware that a child care staff member is providing care on days when she is absent or when she is not present in the home for the majority of time children are in care.	11/16/2021 and ongoing before each absence
R 400.1903(1)(e) Licensee responsibilities. Responsibilities.	Ms. Jerichow did not maintain an accurate record of the dates of her absences from the child care home.	Ms. Jerichow began keeping a calendar documenting the dates and times of her absences from the child care when she is not providing direct care and supervision of children for the majority of time they are in care.	11/16/2021 and ongoing
400.1910(1) Ratio of personnel to children.	Ms. Jerichow did not maintain staff-to-child ratios of 1:6. She had more than 7 children in care by herself on three different days for varying amounts of time.	Ms. Jerichow will make sure there are always two staff members present whenever there are more than six children present, or when there are more than 4 children under 30 months of age or more than 2 children under 18 months.	Immediately and ongoing

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation will be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (231) 922-5309.

Sincerely,

A handwritten signature in cursive script that reads "Renee Libby".

Renee Libby, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(231) 357-3087